



*City of Auburndale*  
AUBURNDALE, FLORIDA 33823

Office of the City Manager

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**CITY COMMISSION MEETING**  
**Thursday, September 7, 2023 - 7:00 P.M.**  
**COMMISSION ROOM/CITY HALL**

CALL TO ORDER – Mayor Dorothea Taylor Bogert

INVOCATION – Pastor Brad Bennett, Auburndale Community Church

PLEDGE OF ALLEGIANCE – Mayor Dorothea Taylor Bogert

ROLL CALL – City Clerk Brandon Henry

APPROVE COMMISSION MINUTES – Regular Meeting – 08/21/2023

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

**AGENDA**

1. ORDINANCE #1754 AMENDING CITY CODE - GARBAGE & REFUSE RATES
2. **PUBLIC HEARING** – FY 2024 TAX MILLAGE LEVY & ANNUAL BUDGET
3. ORDINANCE #1755 ADOPTING FY 2024 TAX MILLAGE LEVY
4. ORDINANCE #1756 ADOPTING FY 2024 & FY 2025 ANNUAL BUDGETS
5. FY 2022 EDWARD BYRNE JUSTICE ASSISTANCE GRANT

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting**  
**September 7, 2023**

**AGENDA ITEM 1:    **ORDINANCE #1754 AMENDING CITY CODE – GARBAGE & REFUSE RATES****

\_\_\_\_ INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will discuss recycling services and consider a proposed Ordinance amending household garbage and commercial refuse rates.

**ATTACHMENTS:**

- . Waste Management Services Agreement Residential Curbside Recycling Collection & Disposal
- . Proposed Ordinance #1754 Amending City Code – Garbage & Refuse Rates

**ANALYSIS:** In July 2010, the City of Auburndale entered into a three-year Services Agreement for Residential Curbside Recycling Collection and Disposal with Republic Services of Florida. This agreement was extended for an additional three years through September 2016. In July 2016, the City accepted the option of piggybacking the 2015 City of Lake Alfred Bid for Curbside Recycling Pickup Services with Trash Taxi, LLC under a three-year term through September 2019.

In July 2017, Advanced Disposal acquired Trash Taxi, LLC and was assigned the contract. The City Commission on August 20, 2018, gave approval to a request from Advanced Disposal to increase curbside recycling rates \$0.75 per month (\$2.53 to \$3.28) effective October 2018, with an additional increase of \$0.75 per month beginning October 2019 (\$3.28 to \$4.03) through September 2020.

The current Recycling Services Agreement with Advanced Disposal, a wholly owned subsidiary of Waste Management, was extended October 1, 2020, and expires September 30, 2023. The contract extension effective October 2020 approved an increase of \$0.25 per month (\$4.03 to \$4.28), a 3% increase of \$0.13 per month (\$4.28 to \$4.41) effective October 2021, and a 3% increase of \$0.14 per month (\$4.41 to \$4.55) effective October 2022. The monthly rate charged to the City by Advanced Disposal for every residential customer is passed through to the customer on their utility bill. Tipping fees are absorbed by the City and not passed on to customers.

Waste Management has proposed a new one-year Recycling Services Agreement with new collection rates. The proposed Residential Curbside Recycling & Disposal Agreement with Waste Management provides for an increase of \$5.20 per month (\$4.55 to \$9.75) which includes the tipping fees at the Republic Services of Lakeland Material Recovery Facility. The current monthly household garbage and trash removal fees (\$15.65) and curbside recycling collections fees (\$4.55) combined total **\$20.20** per household monthly.

City Staff will present the history of recycling services in Auburndale as well as different options for the City Commission to consider for recycling services in Auburndale. The proposed options for recycling services are as follows:

- . The City Commission can approve the proposed agreement with Waste Management increasing curbside recycling and disposal fees to \$9.75 for a total household garbage and recycling fee of **\$25.40**.
- . The City has the option to allow City staff to pick up all curbside recycling separate from

household garbage. The cost for staff to collect recycling curbside and household garbage combined would total **\$30.09**, an increase of 48.9% due to the need to purchase the necessary vehicles and staff.

The City currently operates a central recycling collection site located adjacent to the Public Works facility located at 915 Charles Avenue. Residents bring various recyclable materials including cardboard, plastics, and metal to the site for disposal. The City has the option to increase operations of the central recycling collection site and eliminate curbside recycling services. The cost to add dumpsters, increase pick up days of the dumpsters at the central recycling collection site, and only collect household garbage curbside increases the totals fees to **\$21.72**, an increase of 7.5%.

The proposed Ordinance amends the monthly residential garbage & trash removal fees and charges for commercial garbage and refuse collection based on staff's recommendation to increase operations of the central recycling collection site and eliminate curbside recycling services. Only household garbage and trash or commercial refuse would be collected by City staff curbside. The new rate to increase operations of the central recycling collection site and collect household garbage curbside increases to **\$21.72**.

The proposed Ordinance was prepared by the Public Works Director, Finance Director and City Manager and reviewed by the City Attorney. The proposed Ordinance was approved on first reading and is being considered for second and final reading.

**STAFF RECOMMENDATION:** Approval of proposed Ordinance #1754, increasing operations of the central recycling collection site at Public Works, eliminating curbside recycling, and increasing household garbage and refuse rates.

**City Commission Meeting  
September 7, 2023**

**AGENDA ITEM 2:    PUBLIC HEARING – FY 2023-2024 TAX MILLAGE LEVY & ANNUAL BUDGET**

**AGENDA ITEM 3:    ORDINANCE #1755 ADOPTING FY 2024 TAX MILLAGE LEVY**

**AGENDA ITEM 4:    ORDINANCE #1756 ADOPTING FY 2024 & FY 2025 ANNUAL BUDGETS**

INFORMATION ONLY

ACTION REQUESTED

**ISSUE:** The City Commission will consider and take public comment on the proposed millage rate and tentative FY 2024 and FY 2025 Annual Budgets.

**ATTACHMENTS:**

- . Proposed Contingency Changes - FY 2023/2024 and FY 2024/2025
- . Adjusted Fund Totals - FY 2023/2024 and FY 2024/2025
- . Proposed Ordinance #1755 Adopting Tax Millage Rate
- . Proposed Ordinance #1756 Adopting FY 2024 & FY 2025 Budgets and Five-Year Capital Improvement Program (CIP)

**ANALYSIS:** The Public Hearing has been advertised in accordance with the Florida Statutes regarding the method of fixing tax millage. This Public Hearing is the first of two (2) required Public Hearings with the second scheduled for September 19, 2023.

The proposed Budget for FY 2024 is balanced with Total Revenue and Total Expenditures of \$87,537,844 before interfund transfers. Expenditures include general operating expenses of \$45,979,755. Capital Improvements of \$41,397,624 and Contingency Reserve of \$160,465. The Proposed FY 2024 and 2025 Budgets includes all changes made during the Regular City Commission meetings of May 1, 2023 (Payroll), May 15, 2023 (Capital Outlay), June 19, 2023 (Expenditures), and July 24, 2023 (Revenues). City Staff will present changes and adjusted Contingency figures.

Revenues from ad-valorem taxes for FY 2024 and FY 2025 are estimated at \$9,030,000 and based upon the operating millage rate of 4.2515.

The FY 2024 Budget also includes the proposed Five-Year Schedule of Capital Improvements (CIP) for the City's Public Safety, Parks and Recreation and Public Works Departments. This schedule, which is a requirement of the City's Comprehensive Plan, assists the City Commission in prioritizing future capital needs throughout the City and is updated annually during the budget process to include a "new fifth year".

A balanced FY 2025 Budget (2<sup>nd</sup> Year Budget) is also being presented for the Commission's conceptual approval. The FY 2025 Budget will be reviewed by City Staff and the City Commission during the next Budget update process in order to accommodate needs that have arisen since the planned budget was prepared.

Changes to the proposed Biennial Budget will be presented by staff during the Public Hearing and before Commission action.

The proposed Ordinances were prepared by the Finance Director and reviewed by the City Manager and City Attorney. If approved on first reading, the proposed Ordinances will be presented for second and final reading on September 19, 2023.

**STAFF RECOMMENDATION:** Approve the proposed Ordinance establishing the tax millage levy and the proposed Ordinance adopting the FY 2024 and FY 2025 Annual Budgets.

**City Commission Meeting  
September 7, 2023**

**AGENDA ITEM 5: FY 2022 EDWARD BYRNE JUSTICE ASSISTANCE GRANT**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will consider approval of grant funding for several law enforcement projects within Polk County, including Auburndale.

**ATTACHMENTS:**

- . Support Letter from City of Auburndale – September 7, 2023

**ANALYSIS:** Each year the Board of County Commissioners allocates federal Edward Byrne Memorial Justice Assistance Grant funds for various law enforcement projects within Polk County. These funds may be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The FY 2022 allocation for the County is \$184,837.00 with Auburndale approved for \$21,300.00.

The Auburndale Police Department plans to utilize this grant for protective ballistic shields.

All Polk County municipalities are requested to approve the State allocation as shown below.

<b><u>Agency</u></b>	<b><u>Dollar Amount of Federal Funds</u></b>
Auburndale Police Department	\$21,300.00
Bartow Police Department	\$27,900.00
Davenport Police Department	\$13,380.00
Haines City Police Department	\$26,618.82
Lake Alfred Police Department	\$25,656.93
Lake Hamilton Police Department	\$18,000.00
Lake Wales Police Department	\$13,000.00
Lakeland Police Department	\$10,000.00
Winter Haven Police Department	\$12,888.25
Tenth Judicial Circuit	\$16,093.00

**STAFF RECOMMENDATION:** Approve the distribution of the FY 2022 Edward Byrne Grant and authorize the Mayor to execute the support letter.