



BUILDING INSPECTOR/PLANS EXAMINER COMMUNITY DEVELOPMENT DEPARTMENT

MAJOR FUNCTIONS: Performs technical work and conducts field inspections of building construction and interprets plan reviews to ensure compliance with the Florida Building Code, City codes, laws and ordinances. Work is performed under the direction of the Building Official.

ESSENTIAL DUTIES: Inspects to determine that buildings and structures are constructed in accordance with the governing building codes, City codes and ordinances. Reviews, interprets and determines that construction specifications and plans submitted for purposes of obtaining building and other permits comply with the applicable City regulations, zoning codes, construction codes, laws and ordinances. Recognizes deviations from reviewed plans and specifications during the construction process and applies standard from the code. Explains, interprets and enforces regulations and codes with firmness, tact and impartiality. Enters inspection results and comments into City-issued software in a timely manner. Performs other non-essential duties as required. Performs planning review as required.

KNOWLEDGE, EDUCATION, AND EXPERIENCE: Knowledge of materials, methods and practices used in construction trades, including codes and regulations governing building, plumbing, mechanical, electrical, gas, energy, accessibility and environmental protection. Ability to establish and maintain effective working relationships with City employees, architects, realtors, contractors and the general public is essential.

High school graduation or GED required. Prefer Associate's degree in building trades. The successful candidate shall have five (5) years experience with combined experience in the field of construction or a related field, building code inspection, or plans review.

Prefer the candidate to hold a One- and Two-Family Dwelling Inspector certification, or immediately upon employment obtain a provisional certification as a One- and Two-Family Dwelling Inspector. The selected candidate shall convert the provisional certificate to a Standard Class certificate within one-year. Prefer the candidate to hold a standard class certificate and an additional standard license as a Building, Commercial Electrical, Plumbing, Mechanical, or Electrical Inspector, or a plans reviewer from the Florida Department of Business and Professional Regulation (DBPR). Must possess a valid State of Florida Driver's License.

JOB LOCATION: City Hall, 1 Bobby Green Plaza

WORK SCHEDULE: Monday – Friday, 8:00 a.m. – 5:00 p.m.

HIRING RATE: \$51,773 – 63,111 Annually, DOQ

CLOSING DATE: Open Until Filled

Persons interested in this position should complete a City of Auburndale application and submit it to the Community Development Director at City Hall, 1 Bobby Green Plaza. Applications can also be downloaded online at www.auburndalefl.com. The successful applicant will be required to pass a pre-employment physical and drug screening.

The City of Auburndale is a Drug-Free Workplace and an Equal Employment Opportunity Employer.