



SERVICE WORKER III BUILDING RENTAL MAINTENANCE Parks & Recreation Department

MAJOR FUNCTIONS: This is manual and semi-skilled work involving the maintenance and repair of municipal facilities and buildings. Work is performed under the supervision of the Assistant Director of Parks and Recreation.

ESSENTIAL DUTIES: Work involves meeting with customers to show facilities and buildings, setting up rental facilities and buildings and all phases of custodial duties including; general cleaning, vacuuming, dusting, mopping, cleaning restrooms, washing windows and floors. Work also includes semi-skilled maintenance and repair duties involving electrical lighting and sound systems; minor carpentry, and various landscaping and grounds work. Performs other non-essential duties as assigned.

KNOWLEDGE, EDUCATION AND EXPERIENCE: Knowledge of practices, methods, techniques, and equipment used in the maintenance of municipal facilities and buildings. Knowledge of occupational hazards and precautions. Some knowledge of landscaping techniques. Ability to understand and follow oral and written instructions. Ability to lift and move heavy items, (i.e., tables and chairs) for extended periods of time. Ability to establish and maintain effective working relationships with city employees and the general public. Two years custodial/maintenance experience preferred, graduation from High School or G.E.D. is required. An equivalent combination of education and experience will be considered. Must have a valid Florida Driver's License.

JOB LOCATION: Senior Center – 109 W Park Street

WORK SCHEDULE: 40 hours per week, including nights and weekends.

HIRING RATE: \$35,194 – 38,095 DOQ

CLOSING DATE: Open until filled

Persons interested in this position should complete a City of Auburndale application and submit it to the Parks and Recreation Department at 119 West Park Street. Applications may be obtained at www.auburndalefl.com. The successful applicant will be required to pass a pre-employment physical and drug screening.

The City of Auburndale is a Drug-Free Workplace and an Equal Employment Opportunity Employer