



# City of Auburndale

## Preliminary Plat Checklist

Revised September 2021

Plat Name: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

You must check each box to the left or indicate N/A on this submittal. For questions, please email [jfife@auburndalefl.com](mailto:jfife@auburndalefl.com)

### Requirements

- Preliminary plat (General Subdivision Plan) shall be a scale of no less than 1:50. It shall show all existing conditions required in 13.5.2.1., topographic data and shall show all proposals including the following:
  - Streets: names; right-of-way and roadway widths; approximate grades and gradients; similar data for alleys, if any.
  - Other right-of-way or easements: locations, width, and purpose.
  - Location of utilities: if not shown on other exhibits.
  - Lot lines, lot numbers and block numbers.
  - Sites, if any, to be reserved or dedicated for parks, playgrounds, or other public uses.
  - Sites, if any, for multifamily dwellings, commercial areas, shopping centers, churches, industry, or other non-public land uses, exclusive of single-family dwellings.
  - Minimum building setback lines.
  - Site data: include number of residential and nonresidential lots, typical lot size, and acres in parks.
  - Title, scale, north arrow, and date.

- When required by the City (consulting) engineer, the preliminary plat shall be accompanied by profiles showing existing ground surface and proposed street grades, including extensions for a reasonable distance beyond the limits of the proposed subdivision; typical cross sections of the proposed grading, roadway, and sidewalk; pedestrian and service easement and preliminary plan for proposed sanitary and storm water sewers with grades and sizes indicated. All elevations shall be based on a U.S.G.S. datum plane.
- The developer shall provide traffic impact and environmental reports regarding the land to be subdivided and the development impact on adjoining properties with regard to natural resources and features.
- Protective covenants, in draft form, whereby the developer proposes to regulate structural and other improvements in the subdivision to protect the proposed development, shall be provided the City for staff review.
- Maintenance Agreement, in draft form, whereby the developer provides the City evidence of the establishment of a property owner's association, shall be provided the City for staff review.