



City of Auburndale

Revision/Correction Submittal

Please note: Corrections or revised plans or documents for an active project will not be accepted unless accompanied by this completed form. Revisions cannot be submitted while a plan review is underway for a project.

Submittal Requirements

All Revision/Correction Submittals must contain the following:

- A narrative that shows an itemized summary of your submittal and description of each correction or revision in detail.
- All changes must be clouded on each plan drawing
- Residential: 2 signed and sealed sets
- Commercial: 3 signed and sealed sets

Permit #: _____ Date: _____

Company Name: _____

Property Address: _____

Contact Person: _____

Phone #: _____ Email: _____

Definitions

- **Revision:** A change that the applicant has made to a plan that has been issued.
- **Correction:** An applicant response to permit reviews by the City.
- **Correction to Revision:** An applicant response to a disapproved revision review.

Check all that apply

- **Building**
- **Electrical**
- **Mechanical**
- **Plumbing**

Description of revision/correction/plan sheets affected:

[illegible]

Signature: _____ **Date:** _____