

Minutes of the Community Redevelopment Agency of the City of Auburndale held on May 17, 2021 at 11:07 p.m. in the Commission Room of City Hall, after having been properly advertised, with the following members present: Chair Ellie Harper, Dorothea Taylor Bogert, Keith Cowie Richard Hamann, Jack Myers, and Tim Pospichal. Vice Chair Cindy Price was absent. Also present was: City Manager Jeff Tillman, Assistant City Manager Amy Palmer Tillman and Finance Director/City Clerk Shirley Lowrance.

Motion by Richard Hamann, seconded by Tim Pospichal, to approve the Community Redevelopment Agency Minutes of the April 19, 2021 Meeting. Upon vote, all ayes.

Assistant City Manager Amy Palmer said per the calendar, May is our last meeting until the fall. At this meeting, we will approve the Budget for the CRA and then our next gathering will be to participate in Commission Day in August.

Chair Ellie Harper asked for any other citizen comment. There was no citizen comment.

1. APPROVAL OF PROPOSED BUDGET FOR FY 21/22 AND FY 22/23

Assistant City Manager Amy Palmer said the proposed FY 21/22 and FY 22/23 Budgets being presented at this time reflect the previously approved CIP projects in the first two years of the five-year CIP. Every year we come up with the list of suggested projects and those projects move into the 5th year of the Capital Improvement Plan. She presented the FY 21/22 and FY 22/23 Budget, with CRA funding for CIP projects: \$1 million for Park Street Commercial Reserve and \$500,000 for the Civic Center Design. She said she has looked at the Florida Redevelopment Agency's website and they post and publish requests for proposals from across the State of Florida for their member cities. We are trying to get a good feel for other projects that would be similar to what we are proposing for the Civic Center. We talked about doing a feasibility study and a market study for the Civic Center. We want to see who to talk with and determine who we want to hire. She said she would be calling a lot of the companies who have RFPs on the website. She talked to Pinellas Park this morning and they did a letter of interest for an acre piece of property, as they wanted to see what type of interest was out there. We received a proposal from Chastain Skillman for the Lake Ariana Park Master Plan, which is a City funded project as it outside the CRA. The proposal was approximately \$50,000. Those two projects will be going on simultaneously, as we move the Civic Center out to Lake Ariana Park. We are putting the money aside within the CRA Budget. In addition to general operating expenses, the FY 22/23 Budget provides CRA funding for \$1 million into the Park Street Commercial Reserve. The proposed FY 21/22 CRA Budget expenses are balanced with revenues totaling \$3,535,421 based on revenue of \$1,507,850 and \$1,786,166 of anticipated carry over from FY 20/21. The proposed FY 22/23 CRA Budget expenses are balanced based on revenue of \$1,581,400. If approved by the CRA Board, the CRA Budgets will be included with the City's Annual Budget and presented at Public Hearings in September. Staff recommended approval of FY 21/22 and FY 22/23 CRA Budgets. She displayed the budgets and went over the collections for our current year and the proposed two-year budgets.

Motion by Dorothea Taylor Bogert, seconded by Keith Cowie to approve the FY 21/22 and FY 22/23 CRA Budgets, as presented. Upon vote, all ayes.

Meeting adjourned at 11:16 p.m. I HEREBY CERTIFY that the foregoing Minutes are true and correct.


Shirley Lowrance, Finance Director/ City Clerk