



*City of Auburndale*

AUBURNDALE, FLORIDA 33823

Office of the City Manager

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**CITY COMMISSION MEETING**  
**October 4, 2021 - 7:00 P.M.**  
**COMMISSION ROOM/CITY HALL**

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Bob Bauer, Orange Street Church of Christ

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Jeff Brown

APPROVE COMMISSION MINUTES –Regular Meeting – 09/21/2021

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

PROCLAMATION - “National Breast Cancer Awareness Month” – October  
Fire Prevention Week – October 3-9, 2021

**AGENDA**

1. ORDINANCE #1674 AMENDING CITY CODE – CHAPTER 23 – ARTICLE II. SEWERS
2. RESOLUTION #2021-10 AUTHORIZING TRUIST BANK LOAN – LAKE MYRTLE SOCCER STADIUM
3. APPROVE 2022 CITY COMMISSION MEETING AND HOLIDAY SCHEDULE

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting**  
**October 4, 2021**

**AGENDA ITEM 1:   **ORDINANCE #1674 AMENDING CITY CODE – CHAPTER 23 – ARTICLE II.**  
**SEWERS****

\_\_\_ INFORMATION ONLY

\_X\_ ACTION REQUESTED

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**ISSUE:** The City Commission will consider an Ordinance amending the City Code related to Sewers

**ATTACHMENTS:**

- .       Technical Memorandum: Sewer Ordinance Changes – Chastain Skillman
- .       Technical Memorandum: Industrial Pre-Treatment Local Limits Re-Evaluation Excerpts – Chastain Skillman
- .       Review Letter from the Florida Department of Environmental Protection
- .       Proposed Ordinance #1674 Amending City Code – Chapter 23 – Article 2

**ANALYSIS:** The City Commission in 1988 established an industrial pretreatment program to protect the City's wastewater treatment facilities from substances that may interfere with their operations, present contamination, or cause a violation of the City's discharge permits.

The City has amended the pretreatment policies on several occasions to stay compliant with new laws and guidelines, or as a result of plant modifications. However, it has been several years (2012) since the entire pretreatment policy as stated in the City Code of Ordinances was reviewed for compliance.

In 2020, the Environmental Protection Agency (EPA) recommended the City update the Sewer Use Ordinance resulting in a complete review of the Ordinance by Chastain-Skillman. After review, Chastain-Skillman has recommended three (3) changes to the City's Sewer Code.

- Revise the current permit renewal window for significant industrial users to apply for reissuance from 180 days to 90 days before permit expiration.
- Add language to prohibit discharges of hazardous waste pharmaceuticals from healthcare facilities and reverse distributors into the sewer system.
- Add language to prevent dental amalgam releases into the sewer system.

The proposed Ordinance is house-keeping in nature and updates the City's Code to meet all of the required EPA guidelines and standards.

Also as a part of the review, Chastain-Skillman evaluated the Industrial Pretreatment Local Limits and the City has revised the Pollutant Table based on their recommendations.

The proposed Ordinance was prepared by the City Manager's Office incorporating significant work by the City's Consulting Engineer Chastain-Skillman. The proposed Ordinance has been preliminarily approved by the FDEP and reviewed by the City Attorney and Public Utilities Director. If approved on first reading, the proposed Ordinance will be presented for second and final reading on October 18, 2021.

**STAFF RECOMMENDATION:** Approve proposed Ordinance #1674 amending the City Code and Industrial Pre-Treatment Local Limits.

**City Commission Meeting**  
**October 4, 2021**

**AGENDA ITEM 2: RESOLUTION #2021-10 – AUTHORIZING TRUIST BANK LOAN – LAKE MYRTLE SOCCER STADIUM**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will consider a Resolution authorizing the issuance of the 2021 series loan from Truist Bank for the construction of a soccer stadium at the Lake Myrtle Sports Complex.

**ATTACHMENTS:**

Resolution #2021-10 and Loan Agreement – Lake Myrtle Soccer Stadium

**ANALYSIS:** In August 2021, The City of Auburndale and the Polk County Board of County Commissioners entered into an Interlocal Agreement to use Tourist Development Tax funding totaling up to \$4,000,000 for construction of a soccer stadium on the championship field at Lake Myrtle Sports Complex. The soccer stadium will allow the City and County to attract larger events that require the amenities of a stadium such as the Florida High School Athletic Association’s Boys and Girls Soccer State Championships, the Boys and Girls Lacrosse State Championships, the Pan-American Lacrosse Association’s World Qualifying events, the Florida Tropics professional soccer team and other large-scale events.

Under the terms of the Interlocal Agreement, the County will make a single payment to the City on or before October 15, 2021, in the amount of \$500,000. The City is obligated to finance the remaining cost of the improvements in the approximate amount of \$3,500,000 amortized over a ten (10) year period, as requested by Polk County. Beginning in December 2021, the County will then reimburse the City the semi-annual debt payment due on the \$3,500,000 borrowing.

On September 9, 2021, the City Commission was presented several borrowing proposals from area banking facilities and accepted the 1.59% fixed rate for ten (10) years from Truist Bank.

The proposed Authorizing Resolution #2021-10 is the official documentation authorizing the Truist Bank loan. It includes approving the form of the loan agreement, authorizing the issuance of a promissory note in the principal amount of \$3,500,000, pledging the monies received by the City from Polk County pursuant to the Interlocal Agreement, and authorizes execution of the loan agreement.

The proposed Resolution was prepared by Duane Miller of Bryant, Miller, Olive P.A. and reviewed by the Finance Director, City Manager and City Attorney.

**STAFF RECOMMENDATION:** Approve Resolution #2021-10.

**City Commission Meeting  
October 4, 2021**

**AGENDA ITEM 3: APPROVE 2022 CITY COMMISSION MEETING AND HOLIDAY SCHEDULE**

\_\_\_ INFORMATION ONLY

X ACTION REQUESTED

**ISSUE:** The City Commission will consider approval of the 2022 City Commission Meeting and Holiday Schedule.

**ATTACHMENTS:**

2022 City Commission Meeting and Holiday Schedule

**ANALYSIS:** City Staff is presenting the City Commission Meeting and City Holiday Schedule for 2022. The City Commission will need to adjust meetings in January and July due to a National Holiday's, and September due to proposed budget public hearing dates.

**STAFF RECOMMENDATION:** Approval of the 2022 City Commission Meeting and Holiday Schedule.

**JANUARY**

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**FEBRUARY**

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**SEPTEMBER**

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**OCTOBER**

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**NOVEMBER**

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**DECEMBER**

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Highlighted dates – Commission Meetings  
Dates in red – City Holidays