



*City of Auburndale*

AUBURNDALE, FLORIDA 33823

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**CITY COMMISSION MEETING**  
**January 4, 2021 – 7:00 P.M.**  
**COMMISSION ROOM/CITY HALL**

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Dave Melendez, Life Church Auburndale

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 12/21/2020

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

PROCLAMATION – Agricultural and Labor Program 53<sup>rd</sup> Annual Corporate Meeting – 01/23/2021

**AGENDA**

1. ORDINANCE #1651 LAND USE MAP AMENDMENT – BARFIELD/STERLING PROPERTIES
2. ORDINANCE #1652 ZONING MAP AMENDMENT – BARFIELD/STERLING PROPERTIES
3. ORDINANCE #1653 RESTATING POLICE OFFICER'S PENSION PLAN
4. ORDINANCE #1654 RESTATING FIREFIGHTER'S PENSION PLAN
5. 2021 COMMITTEE APPOINTMENTS
6. AGREEMENT WITH LAKELAND AREA MASS TRANSIT FOR BUS SERVICE
7. ADAMS ROAD IMPROVEMENTS AGREEMENT

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting**  
**January 4, 2021**

**AGENDA ITEM 1: ORDINANCE #1651 LAND USE MAP AMENDMENT – BARFIELD/STERLING**

**AGENDA ITEM 2: ORDINANCE #1652 ZONING MAP AMENDMENT – BARFIELD/STERLING**

\_\_\_ INFORMATION ONLY

\_X\_ ACTION REQUESTED

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**ISSUE:** The City Commission will consider Ordinances amending the City’s Future Land Use Map and Official Zoning Map.

**ATTACHMENTS:**

- . Proposed Ordinance #1651 Amending Future Land Use Map – Barfield and Sterling Properties
- . Proposed Ordinance #1652 Amending Official Zoning Map - Barfield and Sterling Properties

**ANALYSIS:** In November 2020, the City annexed 1.00 acre of property owned by Roger Barfield at 3650 Havendale Boulevard and .48 acres of property owned by William Sterling at 3630 Havendale Boulevard into the City Limits. The properties are located on Havendale Blvd, east of Lake Blue Drive NW. The Barfield property currently operates as an RV repair center and the Sterling property, former eye clinic, is currently vacant.

The Barfield property currently has two Polk County Land Use designations including Residential Medium and Linear Commercial Corridor. The Sterling Property has a Polk County Land Use designation of Linear Commercial Corridor. The proposed Ordinances establish the City Future Land Use classification of ***Commercial Corridor***, and the City Zoning classification of ***Highway Commercial (CH)*** on both adjacent properties. The proposed Future Land Use and Zoning classifications are consistent with surrounding properties located on Havendale Boulevard, both inside and outside the city limits.

The proposed Ordinances were prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinances were approved on first reading December 21, 2020 and are being presented for second and final reading.

**PLANNING COMMISSION RECOMMENDATION:** Approval of the Amendments (5-0) - 12/01/2020

**STAFF RECOMMENDATION:** Approval of the Land Use and Zoning Map Ordinances.

**City Commission Meeting**  
**January 4, 2021**

**AGENDA ITEM 3: ORDINANCE #1653 RESTATING POLICE OFFICER'S PENSION PLAN**

**AGENDA ITEM 4: ORDINANCE #1654 RESTATING FIREFIGHTERS' PENSION PLAN**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will consider Ordinances restating the Police Officer's Pension Plan and the Firefighters' Pension Plan.

**ATTACHMENTS:**

- . Letters from Plan Attorney Scott Christiansen – 11/23/2020
- . Actuarial Letters from Plan Actuaries Foster & Foster – 12/11/2020
- . Proposed Ordinance #1653 Restating the Police Officer's Pension Plan
- . Proposed Ordinance #1654 Restating the Firefighter's Pension Plan

**ANALYSIS:** The proposed Ordinances restate the City's Police Officer's and Firefighters' Employee Pension Plans to reflect relevant changes required by the Internal Revenue Code. The adoption of the changes provided in the restatement do not have an impact on the City's funding of the plans. The benefits provided in the restatement are the same as in the current plans, including normal, early and late retirement, disability and pre-retirement benefits, vesting eligibility and the employee contribution rate. The restatement of Police and Fire Plans are very similar to the changes approved to the General Employees Plan approved by the Commission in August 2020. The proposed Ordinances would take effect upon second and final reading of the ordinances.

The proposed Ordinances and Restated Plans were prepared by the Police and Fire Pension Plan Attorney Scott Christiansen, and reviewed by the City Clerk, City Manager and City Attorney. If approved on first reading, the proposed Ordinances will be presented for second and final reading on Tuesday, January 19, 2021.

**POLICE PENSION BOARD RECOMMENDATION:** Approval of the Restated Plan – 10/27/2020 (4-0).

**FIRE PENSION BOARD RECOMMENDATION:** Approval of the Restated Plan – 10/27/20 (3-0).

**STAFF RECOMMENDATION:** Approval of the Ordinances and the Restated Pension Plans.

**City Commission Meeting  
January 4, 2021**

**AGENDA ITEM 5: 2021 COMMITTEE APPOINTMENTS**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will make appointments to various committees.

**ATTACHMENTS:**

2021 List of City Committee Appointments

**ANALYSIS:** The following appointments have all been contacted and have agreed to serve.

**Board of Adjustments**

Tim Reiter	Re-Appointment (Through 01/24)
Mike Littles	Re-Appointment (Through 01/24)
Donishia Yarde	Re-Appointment (Through 01/24)

**Planning Commission**

Perry Price	Re-Appointment (Through 01/24)
Danny Chandler	Re-Appointment (Through 01/24)

**Historic Preservation Commission**

Perry Price	Re-Appointment (Through 01/24)
Jean Hancock	Re-Appointment (Through 01/24)

**Community Redevelopment Agency**

Ellie Harper	Appointment as Chair	(Through 01/22)
Cindy Price	Appointment as Vice Chair	(Through 01/22)

**STAFF RECOMMENDATION:** Approval of 2021 Committee Appointments.

**City Commission Meeting**  
**January 4, 2021**

**AGENDA ITEM 6: AGREEMENT WITH LAKELAND AREA MASS TRANSIT FOR BUS SERVICE**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will consider a Service Agreement with the Lakeland Area Mass Transit District.

**ATTACHMENTS:**

Service Agreement – City of Auburndale and Lakeland Area Mass Transit District

**ANALYSIS:** The Lakeland Area Mass Transit District is the legal entity responsible for the operation and management of the public transportation system within Polk County. For several years, the City of Auburndale has agreed to participate in funding a portion of the fixed route services currently being operated through the city boundaries. This includes those services provided by the Purple Line, formerly Route 12, and Route 50 that run through and stop within the city limits.

The proposed Service Agreement is for two (2) years, through September 30, 2022, and increases the allocation to \$81,529.51 in FY 2021 and FY 2022. Funding for the bus service is included in the current FY 2021 and planned FY 2022 Budgets.

The proposed Service Agreement was prepared by the Lakeland Area Mass Transit District and reviewed by the City Manager and City Attorney.

**STAFF RECOMMENDATION:** Approval of the Service Agreement.

**City Commission Meeting**  
**January 4, 2021**

**AGENDA ITEM 7: ADAMS ROAD IMPROVEMENTS AGREEMENT**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will consider an Agreement for improvements to Adams Road.

**ATTACHMENTS:**

. Adams Road Improvements Agreement

**ANALYSIS:** In 2019, the City Commission approved amendments to the Official Zoning Map for the CG Land/Jeans Road property (259 single family units lying north of Adams Road), and HB Development/H Block properties (201 single family units lying south of Adams Road). Adams Road is a two-lane City maintained road running east-west between CR 559 and Mohawk Road.

In addition to the owners of the residential subdivisions, the owners of the commercial property on the corner of Adams Road and CR 559 all jointly participated in a traffic study. The study concluded Adams Road is currently operating with sub-standard roadway conditions due to the narrow 9' travel lanes and lack of pedestrian sidewalks. The City has reviewed the Traffic Study and agrees transportation capacity will exist for the first phases of the proposed developments when the Adams Road improvements are completed.

An additional Agreement for improvements to the intersection of Adams Road and CR 559 is anticipated at a later date between the owners, the City of Auburndale, and Polk County to address the signalization of the intersection.

The City is requiring that the Adams Road improvements under this Agreement be constructed in order to bring the road to a satisfactory condition. The owners have agreed to pay for the designing, permitting, contracting, and overseeing the completion of the construction. In accordance with the Traffic Study, the City will vest the individual property owners with allocated transportation capacity.

The proposed Adams Road Improvements Agreement provides all the terms, rights and obligations of the owners and the City. The proposed Agreement was prepared by the attorneys representing the property owners with extensive review by the City Attorney. The proposed Agreement has also been reviewed by the City Manager, Community Development Director, and Public Works Director.

The proposed Agreement has been approved by each of the developer/owners.

**STAFF RECOMMENDATION:** Approval of the Adams Road Infrastructure Improvement Agreement.