

## **Auburndale Community Redevelopment Agency**

### **Impact Fee Assistance**

#### **Overview**

The Auburndale Community Redevelopment Agency has found that impact fees are often times the number one expense of a new or expanding business and often prevents a business from expanding or opening its doors. The CRA will provide an impact fee assistance grant to property owners, developers, and business owners for the purpose of paying impact fees for eligible projects. The intent of the grant is to assist businesses in the CRA with this startup cost and to contribute to the sense of vitality that occurs when buildings are occupied by commercial business.

The Impact Fee Grant requires a dollar for dollar match and will cover water and wastewater impact fees that the City charges for eligible projects. The CRA currently pays for all police, fire, and recreation impact fees that are charged for projects in the CRA area. Funding will be capped at \$50,000 per project.

Impact fees are charged when there is a change of use in a building or a new building is constructed. The Community Development Department can assist you in figuring out if an impact fee will be charged for your project, what the impact fee will be, and if your project is eligible for an impact fee assistance grant.

#### **Eligibility**

Impact fee assistance is available for targeted commercial projects and certain multi-family projects located in the CRA:

- Food-related businesses including sit-down restaurants, coffee shops, grocery stores, specialty food stores. Not including drive-through facilities, convenience stores, bars, nightclubs, lounges, or establishments that primarily serve alcoholic beverages.
- Office buildings including medical offices
- Manufacturing facilities
- Multi-family projects on the 2<sup>nd</sup> floor of downtown buildings or multi-family projects on vacant land that contain 5 or more units
- Retail, Shopping Centers and other service-related businesses are not included in this program at this time.

#### **Process**

Applicants are encouraged to discuss their projects with the Community Development Director or CRA Manager prior to completing the attached application. Call 863-965-5530 or email [com-dev@auburndalefl.com](mailto:com-dev@auburndalefl.com) to set up a meeting. The Community Development Director and CRA Manager will assist in explaining the application procedures and required documentation to ensure that the appropriate information is provided for each application.

After the application is received, a committee made up of the CRA Chair, the Community Development Director, and CRA Manager will meet to discuss the application and determine if the project is eligible for impact fee assistance based on the above criteria. The applicant will be notified if the project is eligible and if so, the impact fees will be adjusted at the time of payment.

Applications are accepted at any time and grants will be awarded on a first-come first-served basis until funding runs out.



Date Submitted: \_\_\_\_\_

**Auburndale Community Redevelopment Agency**  
1 Bobby Green Plaza, Auburndale, FL 33823  
(850) 965-5530

**Impact Fee Assistance Application**

*Prior to completing this application, please contact the Community Development Director or CRA Manager to discuss your project at 863-965-5530 or [com-dev@auburndalefl.com](mailto:com-dev@auburndalefl.com)*

Applicant's Name:	Parcel No:	
Mailing Address:		
Property Address:		
Property Owner:		
Business Name:	Type of Business:	
Phone Number:	Email Address:	
Impact Fee Estimate (Please contact Community Development to obtain a quote): _____		
If the project is approved for impact fee assistance, 50% of the water and wastewater impact fee will be paid for by the Community Redevelopment Agency.		
By signing below, I understand the Auburndale CRA Grant Application Committee must approve all proposed grant application to determine if the project meets the eligible criteria. I agree to place a CRA Grant sign in front of the business site for the duration of the project and agree to return the sign. I understand that if the project is eligible the impact fees will be adjusted at the time of payment.		
_____	_____	_____
Printed Name	Signature	Date
<i>For Staff Use:</i>		
Date of Committee Meeting: _____		
Signature of Approval: _____		
OR		
Signature of Disapproval and Reason: _____		
_____		
_____		