

Minutes of the Regular Meeting of the City Commission of the City of Auburndale held October 5, 2020 at 7:00 p.m. in the Commission Room of City Hall, after having been properly advertised, with the following members present: Mayor Tim Pospichal, Commissioners: Dorothea Taylor Bogert (via telephone), Keith Cowie, Richard Hamann, and Jack Myers. Also present were: City Manager Robert Green, Finance Director/City Clerk Shirley Lowrance, and Police Chief Andy Ray.

Mayor Tim Pospichal declared a quorum present and the Meeting was opened with prayer by Freddie Davis, City Employee and a salute to the flag.

Commissioner Richard Hamann introduced his daughter Lashonda Kirkland.

Commissioner Keith Cowie introduced his daughter Rebecca Cowie.

Motion by Commissioner Keith Cowie, seconded by Richard Hamann, to approve the Minutes of the Regular Meeting September 15, 2020. Upon vote, all ayes.

City Manager Green said the Florida League of Cities Legislative Conference is scheduled for November 12-13 at the Embassy Suites in Orlando. The elected officials and staff are required to have four hours of ethics training. The Florida League of Cities University has their virtual training scheduled on Wednesday, October 14.

Parks and Recreation Director Cody McGhee presented Wayne Hodge with his 5-year longevity plaque. Wayne is a Service Worker II and works at Lake Myrtle. He is kind of a jack of all trades, if something is broken or something needs to be worked on, we ask him. He is a fantastic worker and we are proud to have him here.

Assistant City Manager Jeff Tillman presented Freddie Davis with his 15-year plaque. He started with the City in October 2005 in the Street Division, transferred to Parks and Recreation in 2009, and then in 2013 moved to the Community Redevelopment Agency. He said we really get so many compliments on our downtown, whether it is palm trees, brick pavers, or street lights. He said there is a lot of work that goes into maintaining this and he certainly appreciates all the work Freddie puts into our downtown. When it comes to working with the business owners, Freddie always has a smile on his face.

Fire Chief Brian Bradway said today is the start of Fire Prevention Week. Auburndale has historically been known to have 700-900 kids at the fire station, but obviously this year this is not something we could do. About a month ago, we brainstormed and came up with the idea of a video series to put in the classroom or online. Fire Marshal Scott Finley took the project and ran with it. He has been our producer, editor, director, and coordinator. He has done a great job. This week we have offered to all the teachers a five-part video. Several teachers also took advantage of a zoom meeting from the classroom, where the teacher and students ask questions of the firefighter. He said all the Fire Department has been involved and he could not be happier with the way it has turned out. He said hopefully next year we will be back to normal. He played video three of the series for the Commission. He said the videos are on YouTube and will be on our Facebook. The firefighter in the video was Jeremy Dunaway and the voice over was from Fire Marshall Scott Finley. He invited everyone to check out the videos on the City's website or YouTube.

Mayor Tim Pospichal asked for public comment. There was no public comment.

1. ORDINANCE #1645 AMENDING OFFICIAL ZONING MAP – WRIGHT PROPERTY/POLK STREET

Community Development Director Amy Palmer said the City has received a request to rezone the property owned by Ms. Gracie Wright. The owner of 203 W. Polk Street, Ms. Gracie A. Wright has requested a zoning map amendment on 1.23 +/- acres from General Residential-1 (RG-1) to Residential, Institutional, Office (RIO). The request will allow the applicant flexibility in future development of the property. The RIO Zoning

District is intended for mixed residential, institutional, office, cultural, and compatible uses. The uses in the district are single family detached and two family (duplex) residential, limited commercial activities such as financial institutions, general office uses, medical and dental clinics, small retail shops and personal service uses. The proposed RIO classification would be compatible to existing uses as well as adjacent zoning on properties to the north and west. The proposed zoning change is also consistent with the City's Comprehensive Plan, existing Future Land Use designation and Land Development Regulations. The Planning Commission recommended approval of the Zoning Amendment at their meeting of September 4, 2020. Staff recommended approval of the Ordinance. She displayed the zoning map and location for the property. She went over the process for zoning for the property. She said there are no plans to develop the property; this is just to accommodate the property owner's request for more flexibility with her property for future development.

Commissioner Jack Myers asked if this was the same as the Tennis Courts and it would cover us for an extension of the Tennis Courts.

Community Development Director Amy Palmer said yes.

Commissioner Jack Myers asked if we had that property appraised at one time with the RIO zoning.

Community Development Director Amy Palmer said yes, it was for expansion of Tennis Courts as a CRA project at one point.

City Manager Green said staff recommended approval.

City Attorney John Murphy read Ordinance No. 1645, which was presented and passed on first reading on September 15, 2020, by title only.

Mayor Tim Pospichal asked for public comment. There was no public comment.

Motion by Commissioner Richard Hamann, and seconded by Commissioner Keith Cowie, to approve Ordinance No. 1645, as read on second and final reading. Upon vote, all ayes.

2. APPROVE 2021 CITY COMMISSION MEETING AND HOLIDAY SCHEDULE

City Manager Green said City Staff is presenting the City Commission Meeting and City Holiday Schedule for 2021. The City Commission will need to adjust meetings in January and July due to a National Holiday's, and September due to proposed budget public hearing dates. Staff recommended approval of the schedule.

Mayor Tim Pospichal asked for public comment. There was no public comment.

Motion by Commissioner Keith Cowie, and seconded by Commissioner Dorothea Taylor Bogert, to approve 2021 City Commission Meeting and Holiday Schedule. Upon vote, all ayes.

3. PRESENTATION OF BIDS – AUTOMATIC HEADWORKS – ALLRED TREATMENT PLANT

Public Works Director John Dickson said Tony Ervin was not able to attend the meeting tonight to receive his 25-year longevity plaque. He began working as an entry level operator and continued working to obtain his Class A license. He works as lead at the Allred Wastewater Plant and does a terrific job.

Public Works Director John Dickson said the City owns and operates two wastewater treatment plants to provide domestic sewer services to the residents in the Utility Service Area. The City's oldest plant, the Allred Wastewater Treatment Plant, is located on Recker Highway. The existing headworks was constructed in 1983 and is comprised of two manually cleaned bar screens, at the head of two grit channels. Basically, all flow

coming into the plant passes through the bar screens. The existing screening process allows considerable debris into the plant and requires extensive manual monitoring and labor to maintain normal operations. The proposed contract includes design and installation of a new mechanical fine screening system similar to the headworks at the City’s Regional Wastewater Treatment Plant. The improvement will alleviate manual operations and improve the performance and efficiency of the plant. Construction of the new equipment must also allow the Allred facility to maintain operations during installation. A Request for a Design-Build Contract was advertised in the local media on June 2, 2020. Nine contractors attended a mandatory pre-bid meeting held on June 11, 2020. To allow additional time for contractors to prepare the contract proposals, an Addendum was issued on June 17, 2020, which extended the due date till August 31, 2020. The City received responses from the following contractors:

Rancon, LLC., Jensen Beach, FL **(Disqualified for failure to provide required documents and \$311,150 information per the Request for a Design-Build Contract).**

Vogel Brothers Builders, Lakeland **(Negotiations per Request for Design-Build Contract resulted \$365,000 in a final Contract Price of \$333,500. This includes \$163,500 for the design/build work and \$170,000 direct equipment purchase allowing tax savings).**

This project was funded in the FY 2019-2020 Budget. However, delays pushed the construction and completion into the next year’s budget. Therefore, the project has been budgeted at \$350,000, as a Capital Outlay project in the FY 2020-2021 Budget. The bids were reviewed by the Public Works Director, City Manager’s Office and Chastain Skillman, the City’s consulting engineers. Staff recommendation was to accept the Design-Build Contract from Vogel Brothers at \$163,500 and purchase of automatic bar screen direct from Headworks, Inc. in the amount of \$170,000. He described the current Allred Wastewater Plant process for debris removal as a manual process. The mechanical screening system will do this process automatically. He said it will be a huge improvement for the Allred Plant and they already have it at the Regional Wastewater Plant and we know it will work. It was installed at the Regional Wastewater Plant when it was constructed by Indian River.

Mayor Tim Pospichal asked for public comment. There was no public comment.

Motion by Commissioner Jack Myers, and seconded by Commissioner Richard Hamann, to accept the Design-Bid Contract from Vogel Brothers at \$163,500 and purchase of automatic bar screen direct from Headworks, Inc. in the amount of \$170,000. Upon vote, all ayes.

City Manager Green said this project has been in our Capital Improvement Program for 5 years. He said as the Public Works Director suggested it will be more efficient and less labor intensive at the Plant.

4. PRESENTATION OF SIDEWALK BIDS – CDBG FUNDING

Assistant City Manager Jeff Tillman said the City has identified the west side of Bennett Street between Bridgers Avenue and Charles Avenue, and the west side of Main Street between US Highway 92 and Derby Avenue for necessary sidewalk improvements. These two areas are located within the Community Development Block Grant (CDBG) Target Area. In April 2020, the City Commission gave approval of these improvements as a priority project utilizing CDBG Funding. A request for construction bids was advertised in the local media and distributed to three local contractors. On September 25, 2020 the City received the following bids:

American Design Engineers Construction Inc., Weston	\$ 84,745.81
Grade A Way, LLC., Lakeland	\$118,211.00
Cobb Site Development Inc., Wauchula	\$148,947.27

American Design Engineers Construction Inc. of Weston was the low bid to construct sidewalks on Bennett Street and Main Street in the amount \$84,745.81. The bids were reviewed by the Public Works Director and City Manager’s Office. All reference checks on the contractor came back favorably. American Design has

done similar sidewalk projects for several local governments in south Florida. The project is included in the new Fiscal Year 2020-2021 Budget with offsetting revenue coming from the \$110,000 Community Development Block Grant Revenue line item. He displayed pictures of the streets to have sidewalk improvements. Staff recommendation was to award the bid to American Design of Weston in the amount of \$84,745.81 to construct sidewalks on Bennett Street and Main Street.

Motion by Commissioner Keith Cowie, and seconded by Commissioner Dorothea Taylor Bogert, to award the bid to American Design of Weston in the amount of \$84,745.81 to construct sidewalks on Bennett Street and Main Street. Upon vote, all ayes.

Meeting adjourned at 7:34 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.

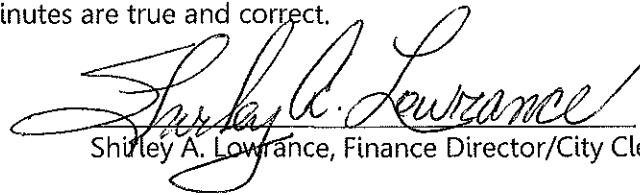
Shirley A. Lowrance, Finance Director/City Clerk

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Motion by Commissioner Keith Cowie, and seconded by Commissioner Dorothea Taylor Bogert, to award the bid to American Design of Weston in the amount of \$84,745.81 to construct sidewalks on Bennett Street and Main Street. Upon vote, all ayes.

Meeting adjourned at 7:34 p.m.

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Shirley A. Lowrance, Finance Director/City Clerk