



City of Auburndale

AUBURNDALE, FLORIDA 33823

Office of the City Manager

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SPECIAL CITY COMMISSION MEETING
Monday, August 24, 2020 – 11:00 A.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Tim Pospichal

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

NOTICE OF SPECIAL MEETING – Mayor Tim Pospichal

I hereby call a Special Meeting of the City Commission of the City of Auburndale for Monday, August 24, 2020 to consider the following items:

AGENDA

1. SELECTION OF CANDIDATES TO INTERVIEW FOR CITY ATTORNEY POSITION

Ref. F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provision for a transcript to be made at the meeting. Persons with disabilities needing special Accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

Special City Commission Meeting
Monday, August 24, 2020 – 11:00 a.m.

AGENDA ITEM 1: SELECTION OF CANDIDATES TO INTERVIEW FOR CITY ATTORNEY POSITION

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will select candidates to interview for the City Attorney position.

ATTACHMENTS:

- . Proposals for City Attorney Position (3)
- . Submitted Resumes (2)

ANALYSIS: A Request for Proposals for the City Attorney position was advertised in local media, on the Florida League of Cities online job board, on the Florida Bar Association online job board and the City's website. All written proposals were due in the City Manager's Office at 12:00p.m., Tuesday, August 18, 2020. The City received the following three proposals:

	<u>Retainer Fee</u>	<u>Attorney Rate</u>	<u>Paralegal Rate</u>
Boswell & Dunlap LLP, Bartow, FL	\$81,000.00	\$170.00 p/hr.	\$95.00 p/hr.
Shepard, Smith, Kohlmyer & Hand, P.A., Maitland, FL	N/A	\$175.00 p/hr.	N/A
Vose Law Firm LLP, Winter Park, FL	\$84,000.00	\$150.00 p/hr.	\$85.00 p/hr.

The City also received two standalone resumes for the City Attorney position without a written proposal. Staff forwarded the following candidates the Request for Proposals packet requesting written proposals that were not received:

John Gautier Koepfel, Tallahassee, FL

Timothy D. Lucero, J.D., Winter Garden, FL

The proposed FY 20/21 Budget allocates \$87,700 for Retainer Fee/Legal Services and \$10,000 for Extra Legal Services.