

Minutes of the Regular Meeting of the City Commission of the City of Auburndale held May 18, 2020 at 7:00 p.m. in the Commission Room of City Hall, after having been properly advertised, with the following members present: Mayor Tim Pospichal, Commissioners: Dorothea Taylor Bogert, Keith Cowie, Richard Hamann, and Jack Myers. Also present were: City Manager Robert Green, Finance Director/City Clerk Shirley Lowrance, City Attorney V. Patton Kee via the telephone, and Deputy Police Chief Carin Ketchum.

Mayor Tim Pospichal declared a quorum present and the Meeting was opened with prayer by Pastor Jarrod Brooks of Lakes Church and a salute to the flag.

**Motion** by Commissioner Dorothea Taylor Bogert, seconded by Commissioner Keith Cowie, to approve the Minutes of May 4, 2020, Regular Meeting. Upon vote, all ayes.

City Manager Green said we have started opening up our offices and public lobby space. We have tried to have uniformity with our signage at the facilities regarding social distancing. He said he wanted to thank two Directors who have stepped up: Public Works Director John Dickson was asked to be the point person to make sure the office spaces were properly marked for social distancing and ready to be opened and Parks and Recreation Director Cody McGhee assisted and made sure that the staff will clean and use disinfection practices. The Library is open on some limited services and the lobby closed. The target date to open is May 26, coordinating with County Cooperative. He said Commissioner Cowie asked about basketball and Community Center Gym opening. We are probably looking at the end of June for that opening, as that is what we also hear from the other Cities, the County, and following the Governor's and President's phased program for openings. He said the July 4<sup>th</sup> festivities are a big day on the lake and park. We are planning on fireworks, but holding off to whether the park itself will have activities. We will encourage social distancing as people watch the fireworks.

Finance Director/City Clerk Shirley Lowrance said we have completed closing the April 2020 report with revenues \$30,144,672 and expenditures of \$27,196,456 – a difference of about \$3 million. We have collected 56% of our proposed budget and spent 52%. If all the revenue and expense came in monthly, we would be at 58% received and spent. We are doing well; we are getting our money in and spending less than actually received. We have received some of reimbursable funds from the Florida Department of Transportation for the Regional Sprayfield.

City Manager Green said we are real pleased. He said this report reflects months where we have had some of the downturn in economy, as it includes February, March and April. He said the Commission was copied to a press release from Polk County regarding the CARES act, stimulus package from Washington and Tallahassee. The County in April received \$126 million and have decided to split the funds up: \$40 million for small business economic development and working through the Central Florida Development Council; \$30 million for health and human services needs and are work with the United Way; \$30 million for health services and they are working with all the County hospitals for the additional testing costs and other improvements; and \$26 million for State and local governments. He said this is where we would recoup some of the City costs on Covid initiatives. Through April, the City has spent approximately \$10,000 on Covid expenses. We are pleased the County has initiated that as a partnership. He said the Mayor has been on several conference calls with County and other governments and it works extremely well.

City Attorney Kee gave an update on the foreclosure procedures for the Flenke property on McKean Street and the Cleveland Trust Street property. Those will wind up soon.

City Manager Green said we would have loved to have gone through the Flenke property foreclosure sooner, however it was homestead property. He said the City appreciates the efforts of the City Attorney and Attorney John Murphy for working on these.

City Manager Green requested Agenda Item #6 Resolution #2020-05 Supporting Historic Resources Matching Grant be added to the Agenda.

**Motion** by Commissioner Jack Myers, seconded by Commissioner Richard Hamann, to add Agenda Item #6 Resolution #2020-05 Supporting Historic Resources Matching Grant be added to the Agenda. Upon vote, all ayes.

Mayor Tim Pospichal asked for public comment. There was no public comment.

## **1. ORDINANCE NO. 1635 ANNEXING PROPERTY INTO THE CITY LIMITS – HAVENDALE BLVD**

City Manager Green said before we get into the Agenda, we would like to thank our IT Department, Jee Kim our IT Manager, who has connected us up for the Meeting through Microsoft Teams. He said we have Community Development Director Amy Palmer, Public Works Director John Dickson, Police Chief Andy Ray, Parks and Recreation Director Cody McGhee, and Fire Chief Brian Bradway with us this evening via Microsoft Teams. He thanked them for joining us. He said the City has received a petition from Angel Feliciano, to annex 0.73 acres of property into the City limits. The property is located on Havendale Blvd, east of Lake Blue Drive and adjacent to the BB&T Bank, which is inside the City limits. The property is contiguous with City limits and the annexation does not create an enclave. The property is currently vacant. The proposed annexation is a result of the owner's request for city utilities and proposed development of the property for a plant nursery. Establishing a Future Land Use designation and Zoning classification on the property will come before the Planning Commission and City Commission, at later dates. The action currently before the City Commission is only on the annexation of the property into the City. The proposed Ordinance was prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading on May 4, 2020. Staff recommended approval of the Ordinance.

Mayor Tim Pospichal asked for public comment. There was no public comment.

Finance Director/City Clerk Shirley Lowrance read Ordinance No. 1635, which was presented and passed on first reading on May 4, 2020, by title only.

**Motion** by Commissioner Richard Hamann, and seconded by Commissioner Keith Cowie, to approve Ordinance No. 1635, as read by title only on second and final reading. Upon vote, all ayes.

## **2. TRANSMITTAL PUBLIC HEARING – LAND USE MAP AMENDMENT – CONE ROAD**

Mayor Tim Pospichal closed the Regular Commission Meeting and opened the Public Hearing.

City Manager Green read from the Notice for the Transmittal Public Hearing and stated the purpose was to consider a proposed amendment to Ordinance No. 752, the City's Comprehensive Plan and Future Land Use Map. Upon approval by the City Commission, the proposed Future Land Use Map amendment will be submitted to the Florida State Land Planning agency for a State Coordinated Review per State Law. A second and final Public Hearing to hear and consider the first reading of the proposed Ordinances amending Ordinance No. 752, the City's Comprehensive Plan and Future Land Use Map and Ordinance No. 764, the City's Land Development Regulations and Official Zoning Map, will be held following the Florida State Land Planning Agency's review.

Community Development Director Amy Palmer said the City has received a request for a Large-Scale Future Land Use Map Amendment from Gapway Grove Corporation. The property is vacant and located on Cone Road and CR 559. The current Polk County Future Land Use is Residential Low-1 (RL-1) and the proposed City Future Land Use is Low Density Residential. The Gapway Grove Corporation property consists of 76.28 acres that was annexed into the City Limits on March 16, 2020. Because the property is larger than 10 acres, it is required to go through a Large-Scale Future Land Use Map amendment and must be submitted to the Department of Economic Opportunity for Expedited State Review. The applicant has requested a Future

Land Use of Low Density Residential that would accommodate the development of single-family homes. The requested Future Land Use of Low Density Residential is consistent with the City's Comprehensive Plan, Joint Planning Agreement with Polk County, and with surrounding development. Upon receipt of the State review, the City Commission will hold an additional Public Hearing on the adoption of the Future Land Use Amendment and a Zoning Map Amendment. She said she needed to go back and correct the proposed City Future Land Use as it will be Low Density Residential GS and the GS stands for Green Swamp. This property is located within the Green Swamp area of critical State concern and it will go through the State's full review and will get a full 60-day review and all the Departments at the State level will take a look at the amendment. She said that was the only correction from the presentation. The Planning Commission recommended approval of the Land Use designation with a 5-0 vote on May 5, 2020 and did hear the recommendation of Low Density Residential Green Swamp. Staff recommended approval of the Transmittal Resolution.

City Manager Green asked if there was public participation at the Planning Commission.

Community Development Director Amy Palmer said no, there was not public participation at the Planning Commission. She said there was no audience at the meeting nor any phone calls or emails regarding this property submittal.

Mayor Tim Pospichal asked for public comment. There was no public comment.

Mayor Tim Pospichal closed the Public Hearing and reopened the regular Commission Meeting.

### **3. RESOLUTION #2020-04 TRANSMITTING MAP AMENDMENT TO STATE – CONE ROAD**

Finance Director/City Clerk Shirley Lowrance read Resolution No. 2020-04 entitled: **A RESOLUTION PROPOSING AN AMENDMENT TO THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE CITY OF AUBUNDALE, FLORIDA AND TRANSMITTING SUCH PROPOSED AMENDMENT TO THE FLORIDA STATE LAND PLANNING AGENCY FOR A STATE COORDINATED REVIEW** (General Location: Cone Road and CR 559), by title only.

**Motion** by Commissioner Keith Cowie, seconded by Commissioner Dorothea Taylor Bogert, to approve the Transmittal Resolution #2020-04, as read by title only. Upon vote, all ayes.

### **4. CITY DEED TO POLK COUNTY OF PROPERTY FOR DENTON AVENUE RIGHT-OF-WAY**

City Manager Green said for several months the City of Auburndale, the USA Water Ski and Wake Foundation and Polk County have been working with contractors and engineers on the road rebuilding, widening, drainage modifications and resurfacing of Denton Avenue, a County maintained road. The City's participation in the project is due to the City's plans to connect the road network within the Lake Myrtle Sports Complex with Denton Avenue. The new driveway providing access to the USA Water Ski and Wake Foundation property also connects with Denton Avenue. Polk County permitting and access management requires the infrastructure improvements due to the traffic impact on the County road. The City Commission on April 20, 2020 approved an Interlocal Agreement with Polk County for the County participation in the project and funding of \$162,354.18. The Polk County Board of County Commissioners approved the Agreement on May 5, 2020. The Proposed City Deed conveys to the County the necessary City owned property located adjacent and on the north side of Denton Avenue for the additional right-of-way needed for the widening project. The Deed was prepared by Attorney John Murphy in consultation with the City Attorney and was patterned after the same Deed used by the USA Water Ski and Wake Foundation, in their donation of right-of-way to the County.

Public Works Director John Dickson said the right-of-way will accommodate sidewalks.

City Manager Green said Staff recommendation was approval of the City Deed to Polk County for the additional Denton Avenue right-of way.

Mayor Tim Pospichal asked for public comment. There was no public comment.

**Motion** by Commissioner Dorothea Taylor Bogert, seconded Commissioner Keith Cowie, to approve the City Deed to Polk County for the additional Denton Avenue right-of-way.

Commissioner Richard Hamann asked the width of the road.

City Manager Green said the road is currently 18 foot and the new County requirement would be 24 foot. He said future development would require the widening of the road, as well. He asked Public Works Director John Dickson if he was able to meet up with the young lady who was in attendance at the last meeting.

Public Works Director John Dickson said yes, he took by a set of plans. He said when he spoke with her, she was a little more interested in what was going on at Lake Myrtle Park, as opposed to just the road. He said he showed where the road improvements were and what our future plans were for Lake Myrtle. Her primary concern was road encroachment on her property and he informed her the widening would not come on her property, as all the widening will go to the north.

Upon vote, all ayes.

City Manager Green requested that Agenda Item #6 be moved up on the Agenda.

## **6. RESOLUTION #2020-05 SUPPORTING HISTORIC RESOURCES MATCHING GRANT**

Community Development Director Amy Palmer said the City completed a Historic Building Survey in March 1995 and desires to update the survey, update existing Master Site Files, and create new Master Site Files for its historic resources. The Historic Survey is a planning tool that permits city officials and property owners to make informed judgements about the historical significance of buildings in the community. Matching grant funds are available through the Florida Department of State, Division of Historical Resources, and can be used for updating the Survey. The City intends to seek the maximum grant of \$50,000 to help offset the cost of the update. The City Commission will tentatively approve a capital improvement item in the City's proposed FY 2021-2022 (New Second Year) budget for \$100,000 for the Historic Resources Survey Update. If the State Legislature awards the Grant, funds would become available on July 1, 2021. If funds are not awarded, the project will not proceed at this time. She displayed a picture of the Historic Survey document from 1995. They took a look at every building that is 50 years old or older within the designated district – from 1945 and older at that time. We are going to take a look at buildings that were done in 1995, but also buildings constructed since 1970. We will also evaluate the buildings that were previously surveyed. The requirement for the City is to do master site files for all of the buildings. They will be included in the State archives and they become a protected file once created. The file has to remain and cannot be destroyed, as they are considered pretty important by the State. Staff recommended approval of Resolution No 2020-05.

City Manager Green said a copy of the prior survey file is kept in the City Clerk's Office. He said there is actually a file on each of the properties in addition to the book.

Community Development Director Amy Palmer said in the back of the book there is a key for all of the addresses that were surveyed. The file for the properties has a picture of the property, all the background for the property, who did the construction, and a lot of people were interviewed regarding the buildings.

Commissioner Dorothea Taylor Bogert asked if this information was on line or at least a list of the properties that are considered historic.

City Manager Green said it is not, but we can get with Communication and Information Manager Seth Teston and put together a historic file for the website.

Finance Director/City Clerk Shirley Lowrance read Resolution No. 2020-05 entitled: **A RESOLUTION SUPPORTING THE APPLICATION FOR A SMALL MATCHING GRANT THROUGH THE FLORIDA DEPARTMENT OF STATE, DIVISION OF HISTORICAL RESOURCES FOR THE UPDATE OF THE CITY OF AUBURNDALE HISTORIC RESOURCE SURVEY**, by title only.

**Motion** by Commissioner Keith Cowie, seconded by Commissioner Dorothea Taylor Bogert, to approve Resolution No. 2020-05, as read by title only. Upon vote, all ayes.

## 5. PRESENTATION OF PROPOSED CAPITAL OUTLAY FOR FY 2020-2021 AND FY 2021-2022

City Manager Green said in preparation of the proposed FY 2021 and FY 2022 Budgets, Department Directors were requested to revisit all the Capital projects previously approved by the City Commission in the second year budget (FY 2021) and the 5-Year Capital Improvement Program or CIP. This helps to determine if the equipment or improvements are still needed, could be delayed, and/or has a funding source. The current budget was approved in September 2019 and the second year budget was approved. The 5-year CIP goes through FY 24-25. If the projects are in the first two years, they are included in the FY 20-21 and FY 21-22 budget. He said if the proposed FY 2021 Capital Outlay section may look familiar, it is because they had approval by the Commission in September 2019. He listed some specific improvements for FY 2021:

- . Street Resurfacing = \$500,000
- . Regional Wastewater Treatment Centrifuge Replacement = \$300,000
- . Reserve Replacement Tanker (2005) for Fire Dept. = \$200,000
- . Waterline Extension – Old Berkley Road = \$200,000
- . Trash/Claw Truck = \$180,000
- . PRWC Phase I Project (\$830,000 over 5 years) = \$166,000
- . Lease Vehicles for Police Dept. (8 New) = \$150,000
- . Generator at Atlantic Water Plant = \$150,000
- . Skate Park Equipment = \$80,000

City Manager Green went over the specific improvements for the FY 21-22 budget.

- . Street Resurfacing = \$500,000
- . Replace Tanker (2005) for Fire Dept. = \$400,000
- . Allred Wastewater Treatment Centrifuge Replacement = \$300,000
- . Garbage Truck = \$300,000
- . Lease Vehicles for Police Dept. (8 New) = \$215,000
- . Dickey Pond Seawall Replacement = \$150,000 stormwater improvement for the wall.

He said the Directors will speak related to their Capital Improvement Requests.

Community Development Director Amy Palmer explained the need for the vehicle replacement request of \$25,000 in the first year and \$25,000 in the second year. She said the vehicles are used by the Building Inspectors. She said the additional (second) Building Official has worked out well. They are licensed in different specialties and they are able to provide good coverage especially for residential inspections. We are having the outside consultant come in and do some of our commercial inspections. They are able to cover the majority of the inspections and they are both working on other specialty licenses. She said she was real proud as when they are not doing inspections, they are studying and getting ready to take tests and get additional licenses.

City Manager Green said when they study for the certification and take their exam, they have to be removed from their office. We have provided space for them downstairs in the old break room. He asked about the Amazon inspections.

Community Development Director Amy Palmer said Amazon construction is working pretty much around the clock. If they need an inspection on weekends or after hours, we will make sure that one of our inspectors are available for inspections. They have been willing to take care of the request on the weekends. She said it has been working well.

City Manager Green asked about the funding reserve in the second year for Building Software - \$100,000. He said the notation shows the reserve is for purchase in FY 22-23.

Community Development Director Amy Palmer said her Staff and she have been discussing new software for a year or two. Because of Covid19 and limiting customer interaction in-person, encouraging electronic plan submittal, and interacting with customers more online, we observe our software is really limited in what it can do online. We are looking at new software for the electronic plan submittal and reviewing plans, so we do not have to do it manually. If we had a different type of software, it could manage the submittal and reviews better. A lot of Building Departments around the State and in the County have online interactions for requesting inspections and the results of inspections. We are looking for that suite of software capabilities for the Building Department. We will be doing research to figure out the best software that handles the electronic plan review and makes interacting with customers online easy.

City Manager Green said for the second year budget, we will add the Historic Survey at a cost of \$100,000 and the \$50,000 as a grant. If we do not get the grant, we do not spend the dollars there.

Fire Chief Brian Bradway joined the meeting through Microsoft Teams.

City Manager Green explained the Fire Department CIP request to provide for reserves for future expense of apparatus such as the tanker in FY 21-22 and pumper in FY 25-26. The current request was to put \$200,000 in the reserve for the purchase in FY 21-22. He said this will provide for a more uniform replacement of a large piece of equipment.

Fire Chief Brian Bradway said the tanker has been in the Department for quite a while and was originally a fuel tanker back in the 50's and was converted to a water tanker. He said over the years it has been refurbished, but has some rust spots and the inside baffles are rusting. We have considered repair of the baffles, however most welders do not want to weld on it as it is so fragile. He said he would like the Commissioners to know we really appreciate the replacement plan we have, even with the most recent purchases of the ladder truck and the command truck. He said there has already been an improvement of services for calls. He said the new trucks have played a big part in this. He likes the new plan for the reserves, as it is no secret they are big expenses. He said he thought putting the \$200,000 in reserve each year will help with the purchases. He said the requested \$75,000 for the additional storage building would act as a shaded area and provide additional space in the bay. He said they have been using the bay as a pull through bay, which is helpful with the ladder truck's length.

Mayor Tim Pospichal asked if the shade from the additional storage building would cover the entrance for the ramp that goes out to the helipad.

Fire Chief Brian Bradway said we have talked to several of the builders about options. One option would stop the covering before the walkway and the second option would allow for the ambulance to back up to the awning and the patient could be unloaded and taken down the path to the helipad.

Police Chief Andy Ray joined the meeting through Microsoft Teams. He said he was doing great and ready to come back to work-- just needs to get a couple of negative tests. He said he appreciates all the thoughts and prayers.

City Manager Green said Police Chief Andy Ray has started his working at home leave now, as he is feeling

better. Before we bring back employees to the workforce, we require them to have two negative tests and he is scheduled for the tests. He explained the Covid testing is varied with some waiting over two weeks, others getting results in four days, and others driving to the Orlando Orange County Civic Center to get a quicker turn around, etc. In Police Chief's case, it was a test on Tuesday to not find out until Saturday. He said there is a request for Taser Replacement for \$40,000, with a \$15,000 Reserve coming in for the purchase. The Laser Scene Scanner Reserve is for \$15,000 and the cost will be \$60,000. We have a good relationship with the Sheriff's Office when we need their piece of equipment.

Police Chief Andy Ray said the price of new Tasers has increased and the \$40,000 will provide Tasers for about half of the Department. The Laser Scene Scanner is for major crime scene and major crash scenes. It creates a 360-degree color photograph and is very high tech. For the Vehicle Lease arrangement, we have \$150,000 in the first year and \$215,000 in the second year. He said the lease arrangement is going very well. A picture of a 2020 Chevrolet Silverado 4x4 was displayed and he said after this year each Patrol Sergeant will have either a 2019 or 2020 model. We currently have 16 new vehicles, since last summer. Next year our purchase will be: one more leased pickup, a Code Enforcement vehicle, Public Safety Aide vehicle, and five unmarked vehicles for staff and detectives. He said the reason for the lower cost in the first year is because the unmarked vehicle will not require some of the more expensive equipment placed on a patrol vehicle. He said he wanted tell a quick story. He said he has said it before "cops love cool cars". He said we get compliment after compliment on the way our patrol cars look. He said it really sets an example for the County and Central Florida. He said he thought it was the best-looking patrol car around and our people are super proud of what they have. He said we rarely see one that is dirty, as they take great pride in them. One of our officers spoke to me in the hall way and I asked him about his new car - he said he just cannot tell how much it means to us that the City saw fit to give us equipment and that they understand how important it is to us and how important it is for us to get the job done. He said he take great pride in the cars and being a member of Auburndale Police Department. He said he knows we have great people on Staff, people who are committed to professional police service and that is not just our motto. This helps them to have even more pride in the place where they work. He said their work, which he reminds them of often is so important. He said he was thankful for the people we have at Auburndale Police Department and they are thankful for the Commission and the support. He said he would like to say again, "I have the best boss in the world and I have the best Commission". He said they so honestly appreciate the support every day. He said it helps them get their mission done and knowing you appreciate what we do makes us want to do even better and work even harder.

All the Commissioners said thank you.

City Manager Green said Deputy Chief Carin Ketchum was in the room pinch-hitting for Police Chief Andy Ray.

Public Works Director John Dickson joined the meeting through Microsoft Teams.

City Manager Green said the City appreciates Public Works Director John Dickson and his staff. He asked him about the Trash Truck replacement. He said they want to say thank you to the Sanitation Department for the full month of April for the Spring Clean Up. They really did above and beyond.

Public Works Director John Dickson said that will keep three well-equipped Trash Trucks on the road, by replacing a 2009. He said the trucks get used hard. The trucks are used for brush and junk pickup. We routinely have two picking up brush and one for junk.

City Manager Green said the Street Department has a Flat Bed Truck replacement (\$75,000) and the Blake Avenue Stormwater Improvement (\$500,000). He said the Blake Avenue Stormwater has been a continued problem and we will use Stormwater Fees to make these improvements. We will continue the Street Resurfacing (\$500,000) for both budget years.

Public Works Director John Dickson said in the first year, we will target Hwy. 559 from Lake Ariana Blvd. to south to Recker Hwy. Also, in the first year we will resurface with the City budget from Ariana south to Sesquachita Street and then from there to Recker will be a CRA project. He said this will be a good compliment for the resurfacing we have done Downtown. He said the road was in need for resurfacing. In the second year, we will go back into some of our residential areas: Somerset and the Lena Vista area are the targets. He said he recently sent an email to Jay Jarvis and Kevin Morrissey to get update on the master signage plan for Highway 559. He said they have not provided a date on that yet. We provided them the Powerpoint presentation we gave to the City Commission and to the County, as far as what we would like to see the signage look like.

Parks and Recreation Director Cody McGhee joined the meeting through Microsoft Teams.

City Manager Green said in Parks and Recreation we have so many facilities from the Civic Center, the Depot, to the Playground, and the Skate Park.

Parks and Recreation Director Cody McGhee said inside the buildings we have gone through and replaced the metal chairs with newer chairs. He said the Skate Park \$80,000 will replace all the equipment and add in a few more things like a ½ pike ramp. He said the request for benches and tables will be at the Lake Ariana Park. In the past year at the Auburndale Softball Complex, we added two fields worth of shade structures to go over the benches for spectator's areas for Field 1 and Field 5. The request is to add three more sets of shade areas to go on the remaining three fields. He said this was done in conjunction with the upgrades this year and to better attract events coming in and to keep the new RussMatt version of Softball Tournament. We hosted for the first time this year the Spring Games, which brought us three weeks of softball D2 collegiate teams from across the country. The shade structures are very aesthetically pleasing and versatile for any tournaments coming in and the Miss Auburndale Softball, which plays there also.

City Manager Green said those type of improvements at the Softball Complex will help attract that event back. We want to keep them on our radar, but also want to be on their radar. He said he was pleased with the the requests at the Lake Myrtle Sports Complex, which look like almost general maintenance.

City Manager Green said in Public Utilities, we have Inmate Equipment for \$12,000, Polk Regional Water Cooperative expense for \$166,000, and Water Extension Old Berkley Road for \$200,000.

Public Works Director John Dickson said the Old Berkley Road Water Extension has worked its way through the 5 year CIP. He said there was a section of property, from the boat ramp on Lake Tennessee south to the rear entrance of the school, where we have no water line. He said this was a much needed improvement for the water system. It will give two feeds to the north to Amazon and area under development in that area. He said thank you for considering this also.

City Manager Green said at Utility Billing we have vehicle replacement (\$24,000) and handicap access (\$16,000). Water Treatment Plants shows \$150,000 for a generator at the Atlantic Plant. In our current budget, we have ordered three generators – one for Lakeshore, beach and Hwy. 92 and will receive a FEMA reimbursement for three generators in 2020. Other expenses at the Allred Plant were Generator Fuel Tank Replacement (\$75,000), Sludge Pump/Grinder (\$70,000), By Pass Pump (\$65,000), and Lift Station Upgrades (\$80,000). At the Regional Wastewater Plant the Centrifuge Replacement was \$300,000, Tractor \$90,000, Digester Wall Shoring \$125,000, Roof Repairs \$80,000, and Saddle Creek Force Main \$150,000.

Public Works Director John Dickson said we currently have 67 lift stations and the \$80,000 upgrade goes towards the repairs for any of them. He said the Centrifuge is a piece of equipment they use to dewater sludge. Instead of hauling the by-product of the treatment process as liquid sludge, we use the centrifuge to thicken the sludge. It is a huge cost savings compared to hauling. We have two centrifuges at both wastewater plants. The Regional Wastewater ones have been there since 1997, when the Plant was constructed. They have served us well and the \$300,000 will replace one. In the next year in the CIP, we

have one at \$300,000 at the Allred Wastewater Plant.

City Manager Green said we will go over the second year CIP requests for Public Works.

Public Works Director John Dickson said the new side-loader garbage truck (\$300,000) replaces a 2006 model. He said the Commission does keep us in good equipment, as the two Chiefs mentioned earlier and we very much appreciate it as does our employees. The Lake Dickey Pond Seawall (\$150,000) needs replaced, it leans in toward the pond.

City Manager Green said we will go over the second year CIP requests for Parks and Recreation.

Parks and Recreation Director Cody McGhee said the request for Tennis Pro Shop Resurface Courts (\$65,000) will remove all of the clay surface, repair all the sub-surface, and put in a fresh new layer of clay. Since we have opened the facility, we have more patrons than expected. We are not allowing doubles and separating people by courts. We have seen the patrons coming back and they are really staying true to the policies we have put into place.

City Manager Green said we will go over the second year CIP requests for Public Utilities.

Public Works Director John Dickson said the Plymouth Road Water Main Extension takes the water line down Plymouth Road and Jones Road. This will loop it to the eight inch main we have on Denton. This will complete another loop in that area. He explained it was important to loop for two reasons: to have two water supplies and not have THM's, which is created when there is not good flow in the water line. We do not have much problem in our system. Some other communities like Haines City have long dead-end water lines and they waste a lot of water when they have to flush the lines. Looping allows you not to have the creation of those THM's and keeps the water fresh. He said anytime we can loop a line we do for reliability and for good quality water.

City Manager Green said the request for Utility Billing Parking Lot Resurfacing (\$45,000) may be done when we do the Main Street resurfacing. The Pump/Motor Controls at the Berkley Water Treatment Plant (\$130,000) and Equipment Shed at the Allred (\$110,000) are needed improvements. He said it has been a goal to have uniformity at the Wastewater Treatment Plants for equipment and for operators to work at either plant. At this point, there is no Regional Wastewater Capital request. He said he would like to make the same comment as talked about in payroll. We are asking for tentative approval of our Capital, but we are going to be real mindful and will continue to monitor and adjust things as a result of the economy related to Covid19 virus. As Finance Director/City Clerk Shirley Lowrance said about some of the numbers going forward, we feel pretty good about our numbers. He said our second year budget is currently balanced based on the revenue we brought in this year. He said we are in good shape there. We are still tweaking the numbers. He said he appreciated the work our Directors do every day to keep their eye on things. He said as you can tell from the presentation, you are in good hands in our Departments - they do a great job. He asked for questions related to the Capital Improvements. Staff recommended tentative approval of the Capital Outlay sections of the Proposed FY 2021 and FY 2022 Budgets. Final adoption of the Budget will come after Public Hearings in September.

Mayor Tim Pospichal asked for public comment. There was no public comment.

**Motion** by Commissioner Dorothea Taylor Bogert, seconded Commissioner Richard Hamann, to tentatively approve the Capital Outlay section of the FY 2020-2021 and FY 2021-2022 Budget.

Commissioner Richard Hamann said he wanted to thank all the Department Directors, City Employees, and City Manager.

Mayor Tim Pospichal said they do a fantastic job and as Mr. Green said we were in wonderful hands.

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Upon vote. All ayes.

City Manager Green thanked IT Manager Jee Kim for hooking up the Microsoft Team software for the Meeting.

City Manager Green said as Community Development Director Amy Palmer mentioned, we have changed the way we are doing business with citizens not coming into City Hall and they are making requests over the phone or online. As we look at remodeling to drop the Commission Room downstairs, we will have an opportunity to plumb the room with the latest and greatest wiring and monitors and the like. He said the Commission needs to adjourn for the CRA Meeting.

Meeting adjourned at 8:36 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.

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Shirley A. Lowrance, Finance Director/City Clerk

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City Manager Green thanked IT Manager Jee Kim for hooking up the Microsoft Team software for the Meeting.

City Manager Green said as Community Development Director Amy Palmer mentioned, we have changed the way we are doing business with citizens not coming into City Hall and they are making requests over the phone or online. As we look at remodeling to drop the Commission Room downstairs, we will have an opportunity to plumb the room with the latest and greatest wiring and monitors and the like. He said the Commission needs to adjourn for the CRA Meeting.

Meeting adjourned at 8:36 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.

  
Shirley A. Lowrance, Finance Director/City Clerk