

City of Auburndale

AUBURNDALE, FLORIDA 33823

Office of the City Manager

P.O. Box 186

(863) 965-5530

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CITY COMMISSION MEETING
May 18, 2020 – 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Jarrod Brooks, Lakes Church

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 05/04/2020

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

AGENDA

1. ORDINANCE #1635 ANNEXING PROPERTY INTO THE CITY LIMITS – HAVENDALE BLVD
2. **TRANSMITTAL PUBLIC HEARING** – LAND USE MAP AMENDMENT – CONE ROAD
3. RESOLUTION #2020-04 TRANSMITTING MAP AMENDMENT TO STATE – CONE ROAD
4. CITY DEED TO POLK COUNTY OF PROPERTY FOR DENTON AVENUE RIGHT-OF-WAY
5. PRESENTATION OF PROPOSED CAPITAL OUTLAY FOR FY 2020-2021 AND FY 2021-2022

Community Redevelopment Agency (CRA) Meeting following City Commission Meeting

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

City Commission Meeting
May 18, 2020

AGENDA ITEM 1: ORDINANCE #1635 ANNEXING PROPERTY INTO THE CITY – HAVENDALE

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider an Ordinance annexing property into the City limits.

ATTACHMENTS:

Proposed Ordinance #1635 Annexing Property into City Limits

ANALYSIS: The City has received a petition from Angel Feliciano, to annex 0.73 acres of property into the City limits. The property is located on Havendale Blvd, east of Lake Blue Drive NW and adjacent to the BB&T Bank, which is inside the City limits. The property is contiguous with existing City limits and the annexation does not create an enclave. The property is currently vacant. The proposed annexation is a result of the owner's request for city utilities and proposed development of the property for a plant nursery.

Establishing a Future Land Use and Zoning classification on the property will be considered at Public Hearings before the Planning Commission and City Commission at later dates. The action currently before the City Commission is only on the annexation of the property into the city.

The proposed Ordinance was prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading May 4, 2020 and is being presented for second and final reading.

STAFF RECOMMENDATION: Approve the Ordinance annexing the Feliciano property into the City limits.

City Commission Meeting
May 18, 2020

AGENDA ITEM 2: TRANSMITTAL PUBLIC HEARING – LAND USE MAP AMENDMENT – CONE RD

AGENDA ITEM 3: RESOLUTION #2020-04 TRANSMITTING MAP AMENDMENT – CONE RD

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider and take public comment on a Large-Scale Future Land Use Map Amendment before transmitting to the State for a compliance review.

ATTACHMENTS:

- . Notice of Public Hearing – 04/24/2020
- . Resolution #2020-04 Transmitting Map Amendment to State and Location Map
- . Excerpt from Planning Commission Meeting – 05/05/2020

ANALYSIS: The City has received a request for a Large-Scale Future Land Use Map Amendment on the following property:

Gapway Grove Corp. Property	
Owner/Petitioner:	JSK on behalf of Gapway Grove Corp.
Location:	Cone Road and CR-559
Current Use:	Vacant (76.28 +/- total acres)
Current Polk County Future Land Use:	Residential Low-1 (RL-1) (76.28 acres)
Proposed City Future Land Use:	Low Density Residential (76.28 acres)

The Gapway Grove Corporation property consists of 76.28 acres that was annexed into the City Limits on March 16, 2020. Because the property is larger than 10 acres, it is required to go through a Large-Scale Future Land Use Map amendment and must be submitted to the Department of Economic Opportunity (DEO) for Expedited State Review. The applicant has requested a Future Land Use of Low Density Residential that would accommodate the development of single-family homes.

The requested Future Land Use of Low Density Residential is consistent with the City's Comprehensive Plan, Joint Planning Agreement with Polk County, and with surrounding development. Upon receipt of the State review the City Commission will hold an additional Public Hearing on the adoption of the Future Land Use Amendment and a Zoning Map Amendment.

PLANNING COMMISSION RECOMMENDATION: Approval of the Land Use designation (5-0) - 05/05/2020

STAFF RECOMMENDATION: Approval of the Transmittal Resolution #2020-04.

Commission Meeting
May 18, 2020

AGENDA ITEM 4: DEED TO COUNTY OF PROPERTY FOR DENTON AVENUE RIGHT-OF-WAY

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider a Deed to Polk County for the necessary Right-of-Way for the Denton Avenue widening improvements.

ATTACHMENTS:

- . City Deed to Polk County for Denton Avenue Right-of-Way

ANALYSIS: For several months the City of Auburndale, the USA Water Ski and Wake Foundation and Polk County have been working with contractors and engineers on the road rebuilding, widening, drainage modifications and resurfacing of Denton Avenue, a County maintained road. The City's participation in the project is due to the City's plans to connect the road network within the Lake Myrtle Sports Complex with Denton Avenue. The new driveway providing access to the USA Water Ski and Wake Foundation property also connects with Denton Avenue. Polk County permitting and access management requires the infrastructure improvements due to the traffic impact on the road.

The City Commission on April 20, 2020 approved an Interlocal Agreement with Polk County for the County participation in the project and funding of \$162,354.18. The Polk County Board of County Commissioners approved the Agreement on May 5, 2020.

The Proposed City Deed conveys to the County the necessary City owned property located adjacent to Denton Avenue for the additional right-of-way needed for the widening project.

The Deed was prepared by Attorney John Murphy in consultation with the City Attorney and was patterned after the same Deed used by the USA Water Ski and Wake Foundation in their donation of right-of-way.

STAFF RECOMMENDATION: Approve the City Deed to Polk County for the additional Denton Avenue right-of way.

**City Commission Meeting
May 18, 2020**

AGENDA ITEM 5: PRESENTATION OF PROPOSED CAPITAL OUTLAY FOR FY 20-21 AND FY 21-22

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The City will consider the proposed Capital Outlay Section of the Fiscal Year 2021 Annual Budget and Fiscal Year 2022 Annual Budget.

ATTACHMENTS:

- . Proposed FY 2020-2021 Capital Outlay
- . Proposed FY 2021-2022 Capital Outlay
- . 5-Year Capital Improvement Program (CIP)

ANALYSIS: In preparation of the proposed FY 2021 and FY 2022 Budgets, Department Directors were requested to revisit all the Capital projects previously approved by the City Commission in the second year budget (FY 2021) and the 5-Year Capital Improvement Program (CIP). This helps to determine if the equipment or improvements are still needed, could be delayed, and/or has a funding source.

The proposed FY 2021 Capital Outlay section reflects expenditures of \$3,671,400. FY 2022 includes Capital Outlay projects totaling \$2,923,700.

Specific improvements in FY 2021 include:

- . Street Resurfacing = \$500,000
- . Regional Centrifuge Replacement = \$300,000
- . Reserve Replacement Tanker (2005) for Fire Dept. = \$200,000
- . Waterline Extension – Old Berkley Road = \$200,000
- . Trash/Claw Truck = \$180,000
- . PRWC Phase I Project (\$830,000 over 5 years) = \$166,000
- . Lease Vehicles for Police Dept. (8 New) = \$150,000
- . Generator at Atlantic Water Plant = \$150,000
- . Skate Park Equipment = \$80,000

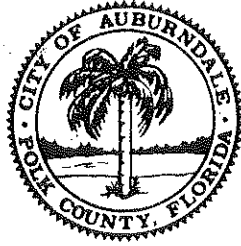
Specific improvements in FY 2022 include:

- . Street Resurfacing = \$500,000
- . Replace Tanker (2005) for Fire Dept. = \$400,000
- . Allred Centrifuge Replacement = \$300,000
- . Garbage Truck = \$300,000
- . Lease Vehicles for Police Dept. (8 New) = \$215,000
- . Dickey Pond Seawall Replacement = \$150,000

All items in "year one" and "year two" of the revised 5-year CIP have been programmed into the proposed two-year budget.

As the City continues to monitor and adjust to the impacts of the Coronavirus (COVID-19), City Staff is mindful that subsequent events may alter the plans being presented at this time.

STAFF RECOMMENDATION: Tentative approval of the Capital Outlay sections of the Proposed FY 2021 and FY 2022 Budgets. Formal adoption of the FY 2021 Budget and conceptual approval of the FY 2022 Budget will come after the scheduled Public Hearings in September.



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COMMUNITY REDEVELOPMENT AGENCY MEETING

MONDAY, MAY 18, 2020 – 7:30 PM

COMMISSION ROOM/CITY HALL

CALL TO ORDER – Cindy Price, Chair

ROLL CALL – Shirley Lowrance, City Clerk

APPROVE CRA MINUTES – Regular Meeting – 2/17/2020

ANNOUNCEMENTS – Jeff Tillman, Assistant City Manager

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

AGENDA

1. FINANCE REPORT
2. APPROVAL OF PROPOSED BUDGETS FOR FY 20/21 AND FY 21/22

Ref. F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provision for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**Community Redevelopment Agency Meeting
May 18, 2020**

AGENDA ITEM 1: FINANCE REPORT

 X INFORMATION ONLY

 ACTION REQUESTED

ISSUE: The Community Redevelopment Agency (CRA) Board will receive a finance report from the City's Finance Director, Shirley Lowrance.

ATTACHMENTS:

- . March 2020 – CRA Detail Summary Report of Revenues and Expenses

**Community Redevelopment Agency Meeting
May 18, 2020**

AGENDA ITEM 2: APPROVAL OF PROPOSED BUDGETS FOR FY 20/21 AND FY 21/22

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The Community Redevelopment Agency (CRA) Board will be presented the proposed FY 20/21 & FY 21/22 CRA Budgets.

ATTACHMENTS:

Proposed FY 20/21 & FY 21/22 CRA Budgets

ANALYSIS: The proposed FY 20/21 and FY 21/22 Budgets being presented at this time reflect the previously approved CIP projects in the first two years of the five-year CIP.

In addition to general operational expenses, the proposed FY 20/21 Budget provides CRA funding for the following CIP projects:

- \$920,000 for Street Resurfacing
- \$1,150,000 for Park Street Commercial Reserve
- \$400,000 for Civic Center Design

In addition to general operational expenses, the proposed FY 21/22 Budget provides CRA funding for the following CIP approved projects:

- \$1,250,000 for Park Street Commercial Reserve

The proposed FY 20/21 CRA Budget expenses are balanced with revenues totaling \$3,293,966 based on current year revenue of \$1,507,850 and \$1,786,166 of an anticipated carry over from FY 19/20.

The proposed FY 21/22 CRA Budget expenses are balanced based on current year revenue of \$1,507,850.

If approved by the CRA Board, the CRA Budgets will be included with the City's Annual Budget and presented at Public Hearings in September.

STAFF RECOMMENDATION: Approval of the FY 20/21 & FY 21/22 CRA Budgets.