



City of Auburndale
AUBURNDALE, FLORIDA 33823

Office of the City Manager

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CITY COMMISSION MEETING
April 20, 2020 – 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Youth and Young Adult Pastor Alan Sheppard, Life Church Auburndale

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 03/16/2020
* No Meeting – 04/06/2020

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

AGENDA

1. **PUBLIC HEARING** – COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
2. APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS
3. APPROVE EXTENSION OF COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT
4. INTERLOCAL AGREEMENT WITH POLK COUNTY – DENTON AVENUE IMPROVEMENTS

The Community Redevelopment Agency (CRA) Meeting for April has been cancelled.

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting
April 20, 2020**

AGENDA ITEM 1: PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

AGENDA ITEM 2: APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: In compliance with the Community Development Block Grant (CDBG) regulations, the City of Auburndale is holding a Public Hearing for the purpose of receiving direct citizen input on suggested proposals. After a presentation by City Staff on suggested proposals, the Commission will entertain public comment on these and other community development needs.

ATTACHMENTS:

- . Notice of Public Hearing & Proposed Projects – The Ledger & News Chief – 04/10/2020
- . Letter of Request from Polk County Health and Human Services – 03/10/2020

ANALYSIS: In 2019, the City Commission entered into an agreement with the Town of Dundee that allowed Dundee to utilize the City of Auburndale’s FY 2019-2020 CDBG funding allocation of \$86,213 to complete significant community improvements that would not have been possible if not for the two cities working together. Per the agreement, Dundee will begin reimbursing Auburndale with their full CDBG allocation starting in FY 2020-2021 and will continue reimbursing with their full allocation each subsequent year until such time as Auburndale has been completely reimbursed. The FY 2020-2021 reimbursement represents the first installment received from the Town of Dundee.

The City of Auburndale is scheduled to receive an estimated \$87,000 of CDBG funding for FY 2020-2021. Combined with the Town of Dundee’s estimated allocation of \$23,000, the City of Auburndale will have approximately \$110,000 to spend in the targeted CDBG area.

City Staff is proposing to utilize the FY 2020-2021 CDBG funding to:

- . Continue purchasing vacant properties for donation to Habitat for Humanity.
- . Construction of a sidewalk on Main Street from US Hwy 92 to Derby Avenue.
- . Construction of a sidewalk on Bennett Street from Bridgers Avenue to Charles Avenue.
- . Provide additional parking adjacent to Auburndale Community Center/Gym, to be located on Cleveland Street. Proposed project may include acquisition, demolition and construction.

STAFF RECOMMENDATION: Approve the proposed projects for the FY 2020-2021 Community Development Block Grant funding.

**City Commission Meeting
April 20, 2020**

AGENDA ITEM 3: EXTENDING COMMUNITY DEVELOPMENT BLOCK GRANTS PROGRAM

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider extending the Community Development Block Grant Agreement.

ATTACHMENTS:

. Letter of Request from Polk County Health and Human Services Division – April 13, 2020

ANALYSIS: For more than three decades, the City has participated with Polk County in the federally funded Community Development Block Grant (CDBG) Program. In 2014, the City Commission restated and entered a three-year Cooperative Agreement providing eligibility in the CDBG Program in the Federal Fiscal Years 2015, 2016, and 2017. The Agreement was renewed for the Fiscal Years 2018, 2019, and 2020.

The renewal approved in July 2017 provided an automatic clause of Cooperative Agreement unless the City terminated its Agreement. The action before the Commission is electing to continued participation in the CDBG program for the Fiscal Years 2021, 2022 and 2023.

STAFF RECOMMENDATION: Inform Polk County of the City's desire to continued participation in the CDBG Program.

**City Commission Meeting
April 20, 2020**

AGENDA ITEM 4: INTERLOCAL AGREEMENT WITH POLK COUNTY – DENTON AVENUE

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider an Interlocal Agreement between Polk County and the City of Auburndale.

ATTACHMENTS:

- . Interlocal Agreement with Polk County for Infrastructure Improvements for Denton Avenue
- . Executed Agreement from USA Water Ski & Wake Foundation 08/23/2019

ANALYSIS: For several months, the City of Auburndale, the USA Water Ski and Wake Foundation and Polk County have been working with contractors and engineers on the road rebuilding, widening, drainage modifications and resurfacing of Denton Avenue, a County maintained road. The City's participation in the project is due to the City's plans to connect the road network within the Lake Myrtle Sports Complex with Denton Avenue. The new driveway providing access to the USA Water Ski and Wake Foundation property also connects with Denton Avenue. Polk County permitting and access management requires the infrastructure improvements.

Construction costs for the construction is \$595,747.18 and includes that portion of Denton Avenue running adjacent to the properties owned by the Foundation and City (from Moss Road to the crossing of the Auburndale Trail). In August 2019, the Foundation agreed to collaborate with the City in the construction and pay its proportional costs of \$63,393.70. Polk County has agreed to reimburse the City \$162,354.18 due to unexpected foundation/base work being required by the County. The City of Auburndale allocated \$369,000 in the current FY 2019-2020 Budget for necessary infrastructure improvements to Denton Avenue.

The contractor is currently constructing the Auburndale Trail extension and is scheduled to start the Denton Avenue project thereafter.

The total cost breakdown is as follows:	USA Water Ski & Wake	\$ 63,393.70
	Polk County	\$162,354.18
	City of Auburndale	<u>\$369,999.30</u>
	Total	\$595,747.18

The proposed Interlocal Agreement provides for the County's reimbursement.

STAFF RECOMMENDATION: Approve the Interlocal Agreement.