



City of Auburndale
AUBURNDALE, FLORIDA 33823

Office of the City Manager

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CITY COMMISSION MEETING
March 16, 2020 – 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Terry Brown, Legacy Community Church

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 03/02/2020

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

PROCLAMATION - Supporting and Raising Awareness of the 2020 US Census

REQUEST FROM THE GENERAL PUBLIC –

ANNOUNCEMENTS – City Manager and City Attorney

COMMENDATION – Utility Distribution Superintendent Norris Jay - 41 Years of Service

AGENDA

1. ORDINANCE #1634 ANNEXING PROPERTY INTO CITY LIMITS – CONE RD
2. AGREEMENT FOR TRANSFER OF PUBLIC ROADS - BAY LAKE RESORT ROAD
3. AGREEMENT FOR TRANSFER OF PUBLIC ROADS – PORTION OF COUNTY ROAD 559
4. RESOLUTION #2020-01 – REGULATING TRUCK TRAFFIC ON FORMER STATE ROAD 559
5. PRESENTATION OF FISCAL YEAR 2018-2019 AUDIT – MIKE BRYNJULSON

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

City Commission Meeting
March 16, 2020

AGENDA ITEM 1: ORDINANCE #1634 ANNEXING PROPERTY INTO CITY LIMITS – CONE RD

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The City Commission will consider an Ordinance annexing property into the City limits.

ATTACHMENTS:

- . Petition to Annex Property into City Limits
- . Proposed Ordinance #1634 Annexing Property into City Limits

ANALYSIS: The City has received a petition from the Gapway Groves Corporation to annex +/- 76.28 acres of property into the City limits. The property is located east of Cone Rd. at CR-559 and is currently vacant land following the recent removal of the orange groves on the site. The property is contiguous with existing City limits and annexation does not create an enclave.

Establishing a Future Land Use and Zoning classification on the property will be considered at Public Hearings before the Planning Commission and City Commission at later dates. The action currently before the City Commission is only on the annexation of the property into the city.

The proposed Ordinance was prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading March 2, 2020 and is being presented for second and final reading.

STAFF RECOMMENDATION: Approve the Ordinance annexing the Gapway property into City limits.

City Commission Meeting
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AGENDA ITEM 2: AGREEMENT FOR TRANSFER OF PUBLIC ROADS – BAY LAKE RESORT ROAD

AGENDA ITEM 3: AGREEMENT FOR TRANSFER OF PUBLIC ROADS – PORTIONS OF CR-559

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider two agreements with Polk County for the transfer of multiple roadways.

ATTACHMENTS:

- . Agreement for Transfer of Public Roads – Bay Lake Resort Road
- . Agreement for Transfer of Public Roads – Portions of County Road 559

ANALYSIS: For several years, the City has worked with the Florida Department of Transportation and Polk County on issues related to State Road 559. These matters include the increased number of commercial trucks through the downtown area, safety concerns near the downtown park and increased traffic due to the growth in the North Auburndale area. In January 2020, after years of negotiations and additional road network improvements, the State swapped jurisdictional control of State Road 559 with Polk County. The State then assumed jurisdiction of Berkley Road and C. Fred Jones Boulevard. That portion of State Road 559 being transferred to the County will now be known as County Road 559. Berkley Road and C. Fred Jones Boulevard will keep their common names, but will also have the designation as State Road 559.

The proposed Agreements with Polk County will transfer portions of the road network to the City.

. The first Agreement for Transfer of Public Roads transfers jurisdiction of **Bay Lake Resort Road** from the Love's truck entrance to the Bay Lake Resort not including the ingress/egress portion of the road that intersects with SR-559.

. The second Agreement for Transfers of Public Roads transfers jurisdiction of a portion of **CR-559 beginning south of the intersection at Polk City Road and Lake Ariana Blvd. continuing through the downtown area to Recker Hwy.**

The Agreements were prepared by Polk County and reviewed by the City Manager, City Attorney, and Public Works Director. The Polk County Board of County Commissioners will consider the Agreements at their meeting scheduled on Tuesday, March 17, 2020.

STAFF RECOMMENDATION: Approve the Agreements for Transfer of Public Roads.

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AGENDA ITEM 4: RESOLUTION #2020-01 – REGULATING TRUCK TRAFFIC ON FORMER SR 559

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider a Resolution restricting truck traffic on the portion of County Road 559 (Former SR 559) that was transferred to the City.

ATTACHMENTS:

- . Resolution #2020-01 Regulating Truck Traffic

ANALYSIS: On March 17, 2020, the Polk County Board of County Commissioners is scheduled to adopt three Resolutions regulating truck traffic on the following County-maintained road network:

- . **No Thru Trucks** from Lake Ariana Boulevard at Polk City Road, North to the semi turn-around south of C. Fred Jones Boulevard;
- . **No Thru Trucks** on Gapway Road from State Road 559 (Berkley Road) to County Road 559;
- . **No Thru Trucks** on Dixie Highway from State Road 559 (Berkley Road) to Lake Ariana Boulevard.

The proposed City Resolution #2020-01 regulates truck traffic on that portion of County Road 559 that was transferred to the City from Lake Ariana Boulevard at Polk City Road, South to US Highway 92 (Magnolia Avenue). Specifically, the Resolution directs City Staff to cause the road be posted **No Thru Trucks**, similar to, and complimentary to the action of the County.

Copies of the City and County resolutions will be presented to the Florida Department of Transportation for their assistance with the necessary signage that will be required on the State system. Notice will also be given the local business community.

The proposed Resolution was prepared by the City Manager's Office, reviewed by the City Attorney, and patterned after the County resolutions.

STAFF RECOMMENDATION: Approval of the Resolution.

City Commission Meeting
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AGENDA ITEM 5: PRESENTATION OF FISCAL YEAR 2018-2019 AUDIT – MIKE BRYNJULFSON

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will hear a report from the City's Auditor.

ATTACHMENTS:

Comprehensive Annual Financial Report for the fiscal ending September 30, 2019

ANALYSIS: Mr. Mike Brynjulfson will present the Comprehensive Annual Financial Report for the fiscal ending September 30, 2019.

The City's Finance Director, Shirley Lowrance has prepared the Management's Discussion and Analysis (MD&A) section located at the beginning of the Report. This section allows City Staff to provide an objective and easy to read analysis of the City's financial activities. The Report is also made available on the City's website at www.auburndalefl.com.

The Auditor's Management Letter located at the end of the Report is where the Auditor reports any findings or concerns. City Staff is pleased that the Audit identified no significant deficiencies and is in compliance with the requirements of laws, regulations and grants.

STAFF RECOMMENDATION: Accept the Comprehensive Annual Financial Report for the fiscal ending September 30, 2019.