



*City of Auburndale*  
AUBURNDALE, FLORIDA 33823

Office of the City Manager

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**CITY COMMISSION MEETING**  
**November 4, 2019 – 7:00 P.M.**  
**COMMISSION ROOM/CITY HALL**

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Michael Spivey, People's Church

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 10/21/2019

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

PROCLAMATION – National Hospice and Palliative Care Month – November 2019

**AGENDA**

1. AMENDMENT TO COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
2. PRESENTATION OF QUOTES FOR LAKE MYRTLE SECURITY MOBILE HOME – 2019 BOND ISSUE
3. INTERLOCAL AGREEMENT WITH POLK COUNTY SHERIFF'S OFFICE – 911 ANSWERING POINT

***Special Meeting of the City Commission- Thursday November 7<sup>th</sup> @ 5:30 p.m. to Certify Election***

Ref. F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provision for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting  
November 4, 2019**

**AGENDA ITEM 1: AMENDMENT TO COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will consider amending the Community Development Block Grant (CDBG) funding amount to the Town of Dundee.

**ATTACHMENTS:**

. Letter from Deena Ware, Town Manager, Town of Dundee

**ANALYSIS:** On March 4, 2019, the City Commission gave approval to allocating the City's full FY 2019-2020 CDBG entitlement in the amount of \$83,488.90 to the Town of Dundee. The Town of Dundee agreed to reimburse the City of Auburndale with their CDBG entitlement beginning in FY 2020-2021 until the allocation is repaid in full. The City's funding allocation has since been updated to \$86,213.00 for FY 2019-2020.

**STAFF RECOMMENDATION:** Approve allocating the additional CDBG funding to the Town of Dundee.

**City Commission Meeting  
November 4, 2019**

**AGENDA ITEM 2: PRESENTATION OF QUOTES FOR LAKE MYRTLE SECURITY MOBILE HOME**

     INFORMATION ONLY

  X   ACTION REQUESTED

**ISSUE:** The City Commission will consider quotes received for replacing the security mobile home at the Lake Myrtle Sports Complex.

**ATTACHMENTS:**

Prestige Home Centers, Inc. Purchase Agreement – 10/21/2019

**ANALYSIS:** The City recently secured quotes for replacing the security mobile home at the Lake Myrtle Sports Complex. Quotes were solicited from those companies having a Business Tax Receipt on file with the City of Auburndale, or on the recommendation of local mobile home set-up companies. The specifications requested were for a three bedroom, two-bath home, including set-up, delivery and air conditioning. The four quotes received include:

<b>Prestige Home Centers</b>	<b>Auburndale</b>	<b>\$ 90,045.00</b>
Clayton Homes	Lakeland	\$ 96,000.00
Town Homes LLC	Lake City	\$ 98,405.00
Palm Harbor	Plant City	\$109,968.00

Prestige Home Centers, 1046 W. US Highway 92, Auburndale provided the low quote in the amount of \$90,144.30. The Prestige Homes proposal meets the specifications and has suggested delivery and set up by mid-December.

The quotes were reviewed by the Parks and Recreation Director and City Manager's Office. The Purchase Agreement was reviewed by the Parks and Recreation Director, City Manager and City Attorney. Prestige offers a one year manufacturer's warranty on the home. The City has opted to take an additional 7-year Home Care Plus Warranty for \$888 which covers structure, plumbing, appliances and electric.

Funding for the replacement home comes from the 2019 FLC Bond Issue. \$120,000 was allocated for the mobile home, landscaping and deck area.

After the mobile home is secured and provided utilities, the Police Department will screen interested officers for placement as the security resident with a lease agreement.

**STAFF RECOMMENDATION:** Approve the purchase of the mobile home from Prestige Homes Centers, Auburndale in the amount of \$90,045.00.

**City Commission Meeting  
November 4, 2019**

**AGENDA ITEM 3: INTERLOCAL AGREEMENT WITH SHERIFF'S OFFICE – 911 ANSWERING POINT**

\_\_\_ INFORMATION ONLY

\_X\_ ACTION REQUESTED

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**ISSUE:** The City Commission will consider an Interlocal Agreement with the Polk County Sheriff's Office.

**ATTACHMENTS:**

. Interlocal Agreement with the Polk County Sheriff's Office

**ANALYSIS:** The Polk County Sheriff's Office serves as the Primary 911 Public Safety Answering Point for the County with the exception of Lakeland, Lake Alfred and Bartow. The Sheriff's Office also provides primary dispatch services for a majority of the municipalities in the County, including the City of Auburndale.

To better respond to active and imminent threats, Florida Statutes require each Florida Sheriff to execute a written interlocal agreement with each municipality and first responder agency establishing new dispatch and communication protocols. The proposed Interlocal Agreement outlines circumstances and public safety emergencies under which the 911 Answering Point will directly provide notice via law enforcement radio of an emergency to the on duty personnel of those agencies that the Sheriff does not provide dispatch services.

Auburndale, and the other agencies that currently receive dispatch services are being requested to approve the Interlocal Agreement establishing the procedures county-wide, and in the event the Sheriff's Office did not dispatch for the City in the future.

The proposed Interlocal Agreement was prepared by the Sheriff's Office of Legal Affairs, and reviewed by the Police Chief, City Manager and City Attorney.

**STAFF RECOMMENDATION:** Approval of the Interlocal Agreement with the Polk County Sheriff's Office.