
Minutes of the Regular Meeting of the City Commission of the City of Auburndale held November 4, 2019 at 7:00 p.m. in the Commission Room of City Hall, after having been properly advertised, with the following members present: Mayor Tim Pospichal, Commissioners: Dorothea Taylor Bogert, Keith Cowie, Richard Hamann, and Bill Sterling. Also present were: City Manager Robert Green, Finance Director/City Clerk Shirley Lowrance, City Attorney V. Patton Kee, and Police Chief Andy Ray.

Mayor Tim Pospichal declared a quorum present and the Meeting was opened with prayer by Pastor Michael Spivey of People's Church and a salute to the flag.

Motion by Commissioner Keith Cowie, seconded by Commissioner Dorothea Taylor Bogert, to approve the Minutes of October 21, 2019. Upon vote, all ayes.

City Manager Green said tomorrow is Election Day for Seat Four, which is currently held by Dr. Sterling. He said we found a discrepancy related to when the person elected tomorrow would take their Seat. He said there was a Charter Amendment with the November 7, 2017 Election related to Section 15. Commissioners; term of office; election. He explained that with the 2017 election, there were three seats on the ballot and three Commissioners were sworn in for their Seat in December 2017, as provided by the Amendment. The Section states "That the present members of the commission shall hold office until the first regular meeting in January following the expiration date of the term for which they are elected unless a vacancy occurs..." He said this section refers to Commissioner Hamann and Commissioner Sterling. He said whoever gets elected tomorrow will be sworn in during January. He said the Charter Amendment also provided that at the first meeting in December the City Commission shall elect the Mayor and Vice Mayor. He said that was the intent of the Charter; however, that should not happen until after the next election, not tomorrow's election. If Commissioner Sterling stays on the Commission, the person coming on the Commission in January does not have a vote on the Mayor and Vice Mayor. He asked for the consensus of the Commission to continue doing like we have for over 100 years and have the Commissioners serve through December and at the first meeting in January the new Commissioners would step into their Seats. We would have the election of Mayor and Vice Mayor in January. Future Commissioners will take office in December. He said he has met with the City Attorney and the City Clerk on this matter. We felt that would be the fairest way to proceed. We wanted to bring this up tonight so a candidate would know when they were to take a Seat.

The City Commission gave consensus to the Commissioners taking office in January and the Mayor and Vice Mayor being elected in January.

Commissioner Richard Hamann said the newspaper said if the candidates did not receive 50%, there would be a run-off.

City Manager Green said that was in error in the newspaper and they were called over the weekend to make the correction. They were also called by our Information and Communication Officer today and sent the corrected Charter. He said this was passed with our November 2017 Charter amendments.

Commissioner Bill Sterling said he was here for the term.

Commissioner Dorothea Taylor Bogert asked if the City would place the correction about not having a run-off on the City website.

City Manager Green said the Ledger will take care of the correction. He said in speaking with the City Clerk today, she indicated that the candidates were aware there would not be a run off.

Mayor Tim Pospichal asked for public comment. There was no public comment.

City Attorney Kee read the proclamation for National Hospice and Palliative Care Month – November 2019.

Charles Harkala, Spiritual Care Coordinator for Good Shepherd Hospice, said thank you so much. Hospice began in Polk County strongly in 1978 when a physician, a nurse, and a social worker took care of one of their friends. In 1984, Good Shepherd Hospice (Forsythe Hospice House) was designated as what it is today. In 1998-1999, they purchased Hospice House, which use to be Morrow Hospital. He invited everyone for a tour of the facility. He said he has always taken special pride in a lot bragging because he gets to live in Auburndale and have the Hospice House here. The site is an Auburndale site for Good Shepherd Hospice. There is a team there that serves our community from southeast Winter Haven, north to Four Points, west to Lakeland, and east to Poinciana. He said we are not about death; we are about live and making every day better. He said there is really no reason to do this thing on your own with your family. He thanked the Commission for acknowledging them today with the Proclamation.

1. AMENDMENT TO COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

City Manager Green said on March 4, 2019, the City Commission gave approval to allocating the City's full FY 2019-2020 CDBG entitlement in the amount of \$83,488.90 to the Town of Dundee. The Town of Dundee agreed to reimburse the City of Auburndale with their CDBG entitlement beginning in FY 2020-2021 until the allocation is repaid in full. The City's funding allocation has since been updated to \$86,213.00 for FY 2019-2020. Staff recommended approval of allocating the additional CDBG funding to the Town of Dundee. This is the third cycle we have allocated the Auburndale funding to the Town of Dundee for their use.

Mayor Tim Pospichal asked for public comment. There was no public comment.

City Manager Green said Dundee’s Mayor and Town Manager are present tonight.

Mayor Sam Pennant said he and Town Manager Deana Ware were here three years ago to acknowledge our cooperation with the CDBG grant. He said in speaking with Manager Green, we understand that Auburndale and Dundee are the only cities in the County that have this kind of relationship. He said he applauded Manager Green and the Commission. He said without you this would not be possible. Mr. Green and the Town Manager put this together and worked it out. He expressed his delight that we are able to work together on this level. With the funds they are able to do a more sensible project and then return our Dundee funds to you. He thanked the Commission for the help with the funding.

Town Manager Deana Ware said thank you for the continued partnership. She said they appreciated the hard work of City Manager Green and staff. She said this year they plan upgrades to Lake Menzie Park and these funds increase their ability to do that. She said they will keep the Commission posted on how the park turns out. She said they look forward to this continued partnership.

Mayor Tim Pospichal said we are proud of our partnership and always wish you the best.

Mayor Tim Pospichal asked for public comment. There was no public comment.

Motion by Commissioner Dorothea Taylor Bogert, seconded by Commissioner Richard Hamann, to approve the allocation of the additional funding for the CDBG. Upon vote, all ayes.

2. PRESENTATION OF QUOTES FOR LAKE MYRTLE SECURITY MOBILE HOME – 2019 BOND ISSUE

City Manager Green said the City recently secured quotes for replacing the security mobile home at the Lake Myrtle Sports Complex. Quotes were solicited from those companies having a Business Tax Receipt on file with the City of Auburndale or on the recommendation of local mobile home set-up companies. The specifications requested were for a three bedroom, two-bath home, including set-up, delivery and air conditioning. The four quotes received include:

Prestige Home Centers	Auburndale	\$ 90,045.00
Clayton Homes	Lakeland	\$ 96,000.00
Town Homes LLC	Lake City	\$ 98,405.00
Palm Harbor	Plant City	\$109,968.00

Prestige Home Centers, 1046 W. US Highway 92, Auburndale provided the low quote in the amount of \$90,045.00. The Prestige Homes proposal meets the specifications and has suggested delivery and set up by mid-December. The quotes were reviewed by the Parks and Recreation Director and City Manager’s Office. The Purchase Agreement was reviewed by the Parks and Recreation Director, City Manager and City Attorney. Prestige offers a one-year manufacturer’s warranty on the home. The City has opted to take an additional 7-year Home Care Plus Warranty for \$888, which covers structure, plumbing, appliances and

electric. Funding for the replacement home comes from the 2019 Florida League of Cities Bond Issue. \$120,000 was allocated for the mobile home, landscaping and deck area. After the mobile home is secured and provided utilities, the Police Department will screen interested officers for placement as the security resident with a lease agreement. Staff recommended approval of the purchase of the mobile home from Prestige Homes Centers, Auburndale in the amount of \$90,045.00.

Mayor Tim Pospichal asked for public comment. There was no public comment.

Motion by Commissioner Bill Sterling, seconded by Commissioner Keith Cowie, to approve the purchase of the mobile home from Prestige Mobile Home in the amount of \$90,045.00 and use of Bond Funds. Upon vote, all ayes.

3. INTERLOCAL AGREEMENT WITH POLK COUNTY SHERIFF'S OFFICE – 911 ANSWERING POINT

City Manager Green said the Polk County Sheriff's Office serves as the Primary 911 Public Safety Answering Point for the County with the exception of Lakeland, Lake Alfred and Bartow. The Sheriff's Office also provides primary dispatch services for a majority of the municipalities in the County, including the City of Auburndale. To better respond to active and imminent threats, Florida Statutes require each Florida Sheriff to execute a written Interlocal agreement with each municipality and first responder agency establishing new dispatch and communication protocols. The proposed Interlocal Agreement outlines circumstances and public safety emergencies under which the 911 Answering Point will directly provide notice via law enforcement radio of an emergency to the on duty personnel of those agencies that the Sheriff does not provide dispatch services. Auburndale and the other agencies that currently receive dispatch services are being requested to approve the Interlocal Agreement establishing the procedures county-wide, and in the event the Sheriff's Office did not dispatch for the City in the future. The proposed Interlocal Agreement was prepared by the Sheriff's Office of Legal Affairs Department and reviewed by the Police Chief, City Manager and City Attorney. Staff recommended approval of the Interlocal Agreement with the Polk County Sheriff's Office. He said this came as a recommendation of the Committee for the Parkland High School shooting. Our former Police Chief Chris Nelson still sits on that Committee. One of the suggestions was that the Sheriff would reach out to those agencies they do not dispatch to for notification of emergency situations. Staff recommended approval.

Mayor Tim Pospichal asked for public comment. There was no public comment.

Motion by Commissioner Keith Cowie, seconded by Commissioner Bill Sterling, to approve the Interlocal Agreement with Polk County Sheriff's Office. Upon vote, all ayes.

City Manager Green said tomorrow is Election Day. He said good luck to the candidates, whose names are on the ballot. He said there will be a Special Meeting of the City Commission in City Hall on November 7, 2019 at 5:30 p.m. to certify the results of the Election. He said tomorrow night at 6:00 p.m. the City Commission will sit as the Canvassing Board for the Election at the Supervisor of Elections Office.

Meeting adjourned at 7:30 p.m. for the Special Meeting of the City Commission Thursday November 7, 2019 at 5:30 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.

Shirley A. Lowrance, Finance Director City Clerk

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