



City of Auburndale

AUBURNDALE, FLORIDA 33823

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CITY COMMISSION MEETING
October 21, 2019 – 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Jerry Smith, Berea Baptist Church

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 10/07/2019

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

PROCLAMATION - Red Ribbon Week – October 20-26, 2019
Florida City Government Week – October 21-27, 2019

AGENDA

1. ORDINANCE #1621 TEXT AMENDMENTS TO LAND DEVELOPMENT REGULATIONS
2. PRESENTATION OF CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING
3. UPDATE OF 2019 BOND FINANCING PROJECTS

**City Commission Meeting
October 21, 2019**

AGENDA ITEM 1: ORDINANCE #1621 AMENDMENTS TO LAND DEVELOPMENT REGULATIONS

_____ INFORMATION ONLY

___X___ ACTION REQUESTED

ISSUE: The City Commission will hear and consider public comment on proposed text amendments to the City's Land Development Regulations.

ATTACHMENTS:

Ordinance #1621 Amending the Land Development Regulations

ANALYSIS: City Staff is proposing several text amendments to various chapters of the Land Development Regulations. The suggested text amendments have stemmed from recent discussions during Planning Commission and City Commission meetings approving new subdivisions. The amendments are as follows:

CHAPTER 6. SPECIAL PROVISIONS. (Requiring Minimum Area & Width in Planned Developments)

This amendment would require all new residential Planned Developments meet the minimum standards already set up in the general zoning district standards. Lot sizes and setbacks in Planned Developments could not be established below the standards set by the City's general zoning districts. The standards below would be the minimum required of all new Planned Developments:

MINIMUM LOT REQUIREMENTS.

Single-family:

Detached:

Lot width: 60 feet.
Lot area: 7,200 sq. ft.

Semi-detached and attached dwellings:

Lot width: 80 feet.
Lot area: 8,400 sq. ft.
Lot width for attached unit: 20 feet.
Lot width for end unit: 30 feet.

Multiple family:

Lot width: 70 feet.
Lot area: 8,400 sq. ft. plus 2,000 sq. ft. for each dwelling unit in excess of 2.

MINIMUM YARD REQUIREMENTS. (Depth of front & rear yard, width of side yard)

Front: 25 feet.

Side: 7 feet

Rear: 10 feet.

MAXIMUM IMPERVIOUS SURFACE COVERAGE. 55% for all upland soils. All other soils shall remain unimproved.

CHAPTER 13. SUBDIVISION. (Requiring Recreation and Open Space)

This amendment proposes a minimum acreage requirement for Recreation and Open Space for all new residential projects. The minimum acreage requirement is based on the City's Recreation Level of Service Standard of 5.5 acres per 1,000 residents.

The developer shall provide at a minimum 700 SF of neighborhood park per residential unit for all new subdivisions and multi-family developments. Neighborhood Parks shall incorporate various elements of the facilities as listed in Chapter 23, Article 8, Concurrency Management Standards of the Land Development Regulations.

CHAPTER 13. SUBDIVISION. (Requiring Subdivision Walls and Landscaping)

This amendment proposes that all new residential subdivisions be required to have a wall and landscaped perimeter along any right of way. The following standards are already required of all new developments in the North Auburndale Planning Area:

- B. Walls and fences shall be limited to concrete, masonry, brick, stone and ornamental iron. The use of chain link, PVC, barbed and razor wire fencing is strictly prohibited.
- B. All walls and fences shall have a decorative or ornamental finish on both sides. These may include, but are not limited to, finished stucco, brick and stone treatments (real or simulated) and paint applications.
- C. Decorative columns shall be provided at systematic intervals, not to exceed a separation distance of more than twenty feet (20') on center for all fencing and walls abutting a public right-of-way or having a public visual presence, in order to break up monotonous wall planes and create visual interest.
- D. No wall or fence shall cause the collection or ponding of stormwater. Weep holes of sufficient size and design shall be installed where the foregoing condition would occur.
- E. Walls and fences shall not encroach upon any utility or right-of-way easements.

- F. Owners of property where fences or walls are constructed are required to maintain the fence or wall in good repair ensuring that it remains sightly and structurally sound. All fences and walls shall be continuous in alignment and construction.
- G. Fences and walls shall be a minimum of six feet (6') in height and a maximum of eight feet (8') in height.
- H. Landscape buffers shall be a minimum of 15' in width with a minimum of 4 canopy trees, a minimum of 3 understory trees and a minimum of 15 shrubs every 100 linear feet.
- I. Trees and other vegetative plantings may be clustered so as to accentuate articulations of the fence or wall.
- J. No more than 50% of the required plantings shall be of any one species.
- K. Unless otherwise specified in this section all landscaping standards shall meet the minimum policies of Chapter 10, Landscaping of the Land Development Regulations (LDRs).

CHAPTER 10. LANDSCAPING. (Requiring Retention/Detention Pond Landscaping)

This amendment would require a buffer to improve aesthetics of all retention and/or detention areas. These areas shall be landscaped with native species and species that adapt well to this area but are not exotic or invasive species. This policy exists in Chapter 13, Subdivisions, Policy 13.3.8.2. Landscaping. Staff is requesting this policy be incorporated into to Chapter 10, Landscaping, to be required of all new developments, not just new residential developments.

The proposed Ordinance was prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading October 7, 2019 and is being presented for second and final reading.

PLANNING COMMISSION RECOMMENDATION: Approval of the Amendments (4-0) – 10/01/2019

STAFF RECOMMENDATION: Approval of Ordinance #1621 amending the Land Development Regulations.

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AGENDA ITEM 2: CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

 X INFORMATION ONLY

 ACTION REQUESTED

ISSUE: The City of Auburndale was recently awarded a Certificate of Achievement in Financial Reporting. Finance Director Shirley Lowrance was also recognized with an Award of Financial Reporting Achievement.

ATTACHMENTS:

- . Letter of Award to Mayor Pospichal – October 9, 2019
- . Certificate of Achievement in Financial Reporting
- . Award of Financial Reporting Achievement Presented to Finance Department

ANALYSIS: The Government Finance Officers Association of the United States and Canada recently awarded the City of Auburndale a Certificate of Achievement in Financial Reporting for its comprehensive annual financial report for the 2018 fiscal year.

In February 2019 as part of the presentation of the Fiscal Year 2017-2018 Audit, the City's Auditor Mike Brynjulfson noted the audit document was 32% bigger, 26 additional pages, and additional pages put together by the City including an introduction, supplementary information and a statistical section. The auditor report is now called the Comprehensive Annual Financial Report (CAFR).

The Auburndale CAFR was submitted to the Government Finance Officers Association for a compliance review with their rules and regulations that establish the best practices in governmental finance reporting. On October 9, 2019 the City was notified of the Award, the highest form of recognition in the area of governmental accounting and financial reporting.

Finance Director Shirley Lowrance and the Finance Department was also recognized with an Award of Financial Reporting Achievement for their work on preparing the award-winning financial report.

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AGENDA ITEM 3: UPDATE ON 2019 BOND FINANCING PROJECTS

 X INFORMATION ONLY

 ACTION REQUESTED

ISSUE: City Staff will give an update on the status of the various projects funded by the 2019 Bond Issue.

ATTACHMENTS:

- . Timeline for Bond Expenses

ANALYSIS: On June 3, 2019, City staff proposed advancing several capital projects while utilizing bond financing to complete the necessary improvements. Subsequently, the City Commission approved Resolution 2019-04 establishing the City's intent to secure the necessary financing.

On August 19, 2019, the City Commission approved Resolution 2019-08 securing \$9,440,267 from the proceeds of the 2019 Florida Municipal Loan Council Revenue Bonds.

City staff will give an update on the status of the various projects funded by the 2019 Bond Issue.