



City of Auburndale

AUBURNDALE, FLORIDA 33823

Office of the City Manager

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CITY COMMISSION MEETING

July 15, 2019 – 7:00 P.M.

COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Jason Kent, Connect Church

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 07/01/2019

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

AGENDA

1. **TRANSMITTAL PUBLIC HEARING** – LAND USE MAP AMENDMENT – AUBURN COVE PHASE 3
2. RESOLUTION #2019-07 TRANSMITTING MAP AMENDMENT TO STATE-- AUBURN COVE PHASE 3
3. PRESENTATION ON RECKER HIGHWAY BRIDGE ALTERNATIVES - FDOT
4. PRESENTATION OF CITY MANAGER AND CITY ATTORNEY EVALUATIONS
5. REVISED AUTOMATIC AID AGREEMENT FOR FIRE/RESCUE SERVICES WITH POLK COUNTY
6. PRESENTATION OF PROPOSED FY 2020 AND FY 2021 REVENUES
7. APPROVE PROPOSED FY 2020 ROLLED-BACK RATE AND MILLAGE RATE
8. APPROVE PUBLIC HEARING DATES FOR PROPOSED FY 2020 BUDGET
9. SET BUDGET WORK SESSION DATE (08-12-19), COMMISSION DAY

Ref. F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provision for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting
July 15, 2019**

AGENDA ITEM 1: TRANSMITTAL PUBLIC HEARING – FUTURE LAND USE MAP AMENDMENT

AGENDA ITEM 2: RESOLUTION #2019-07 AMENDING FUTURE LAND USE MAP – AUBURN COVE PHASE 3 (Formerly Berkley Ranch Subdivision)

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider and take public comment on a proposed Large-Scale Future Land Use Map Amendment before transmitting to the State for a compliance review.

ATTACHMENTS:

- . Notice of Public Hearing – 06/21/2019
- . Resolution #2019-07 Transmitting Map Amendment to State and Location Map
- . Planning Commission Meeting Minutes – 07/02/2019

ANALYSIS: The City has received a request for a Large-Scale Future Land Use Map Amendment for the following property:

Auburn Cove Property (formerly Berkley Ranch)

Owner/Petitioner:

Hunter Engineering, Inc. on behalf of Augustus Davis

Location:

Berkley Road and Pearce Road

Current Use:

Vacant (20.11 acres)

Current Polk County Future Land Use:

Residential Low-4X; Preservation-X

Proposed City Future Land Use:

Low Density Residential; Conservation Wetland

Phase I of the Berkley Ranch Subdivision was approved by the City Commission in September 2018 with a Future Land Use designation of **Low Density Residential**. **Phase 2** of the Subdivision was approved by the City Commission in January 2019 with the same designation. The investors of the Subdivision have under contract an adjacent 20.11 acres owned by Augustus Davis which is now being considered as **Phase 3** of the subdivision, and being renamed Auburn Cove. The property is currently vacant and is proposed for a 58-lot single family residential subdivision.

As a result of the annexation of the adjacent property into the Auburndale City limits on July 1, 2019, and the property exceeding ten (10) acres in size, the property is required to go through the City's Comprehensive Plan Large-Scale Future Land Use and Zoning Map amendment process and then forwarded to the Florida Department of Economic Opportunity (DEO) for compliance review.

The proposed City Future Land Use of **Low Density Residential** is consistent with the Polk County Future Land Uses of *Residential Low-4X and Preservation-X*, which are currently applied to the property. The proposed Land Use is also consistent with surrounding development including Phases 1 and 2 of the proposed subdivision, the City's Land Development Regulations, Comprehensive Plan, and the Joint Planning Agreement with Polk County.

Upon receipt of the State Review, the City Commission will hold an additional Public Hearing on the adoption of the Land Use designation and proposed Zoning designation.

PLANNING COMMISSION RECOMMENDATION: Approval of the proposed Land Use (5-0) – 07/02/2019

STAFF RECOMMENDATION: Approval of the Transmittal Resolution.

City Commission Meeting
July 15, 2019

AGENDA ITEM 3: PRESENTATION ON RECKER HIGHWAY BRIDGE ALTERNATIVES - FDOT

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will hear a presentation on the proposed Recker Highway Bridge Project being considered by the Florida Department of Transportation.

ATTACHMENTS:

- . Aerial Map – Current configuration showing a signalized intersection at Thornhill Road and Recker Highway and Derby Avenue having access to Recker Highway
- . FDOT Alternative 1 – Showing realigned roundabout intersection at Thornhill Road and Recker Highway, new alignment of Derby Avenue crossing under Recker Highway overpass adjacent CSX Railroad
- . FDOT Alternative 1 – Showing realigned signalized intersection at Thornhill Road and Recker Highway, new alignment of Derby Avenue crossing under Recker Highway at point further south of CSX Railroad
- . Proposed alignment approved by FDOT and Polk County showing realigned signalized intersection at Thornhill Road and Recker Highway, new road providing access to businesses on west side of Recker Highway, and eliminating the intersection of Derby Avenue and Recker Highway (providing cul-de-sac at west end of Derby Avenue)
- . City Commission Minutes – May 15, 2017

ANALYSIS: The Florida Department of Transportation (FDOT) District One is proposing an overpass to carry SR 655 (Recker Highway) over the CSX Railroad and connect with US Highway 92. A Public Information Meeting was held in March 2017 at the Auburndale Civic Center, which presented several alternatives for the bridge and roadway configurations. Following a project presentation before the City Commission in May 2017, the Commission voted to recommend the alternative that included a longer bridge that would allow Derby Avenue to continue under the bridge and connect with Thornhill Road (Alternative 1).

Subsequently, FDOT conducted a Value Engineering Study for the project, which recommended the closure of Derby Avenue. FDOT approved the recommendation contingent on concurrence by both Polk County and the City of Auburndale. Polk County, which has the jurisdiction of Derby Avenue has given approval of the closure and agreed to improve Chambers Road. Chambers Road, a paved County maintained road, connects Recker Highway with Derby Avenue just east of the Auburndale Memorial Park Cemetery.

FDOT, which has jurisdiction of Recker Highway (SR 655) has approved a new entrance to the cemetery adjacent to the new maintenance building and office.

City Staff requested FDOT to make a follow-up presentation on the preferred configuration.

Representatives from the Florida Department of Transportation District One Office are scheduled to appear before the City Commission.

FDOT has requested the City give concurrence to the new configuration of the project design.

STAFF RECOMMENDATION: Staff has no objections to the request.

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AGENDA ITEM 4: PRESENTATION OF CITY MANAGER & CITY ATTORNEY EVALUATIONS

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The Mayor will announce the results of the City Manager and City Attorney evaluations and conduct any discussions.

NOTE TO MAYOR AND COMMISSION:

Please return your evaluations of the City Manager and City Attorney's performance to the City Manager's Office no later than 10:00 a.m., Monday morning, July 15, 2019. This will allow time for staff to copy the City Commission and press to all evaluations and time for the City Manager and City Attorney to review the evaluations prior to the City Commission meeting.

City Commission Meeting
July 15, 2019

AGENDA ITEM 5: REVISED AUTOMATIC AID AGREEMENT FOR FIRE/RESCUE WITH COUNTY

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a Revised Automatic Aid Agreement with Polk County for Fire/Rescue Services.

ATTACHMENTS:

Proposed Revised Automatic Aid Agreement with Polk County for Fire/Rescue Services

ANALYSIS: In 2015, the City of Auburndale entered into an Automatic Aid Agreement with Polk County for Fire Protection and Rescue Services. The Agreement provides provisions for an initial response from the firefighting and rescue agency closest to an emergency. This cooperative effort makes the most efficient use of both, City and County resources and provides a higher level of service delivery to our citizens.

As part of the Agreement, the County stationed a 1996 50' aerial apparatus (ladder truck) at the Auburndale Fire Station. The County pays for the maintenance of the truck, and Auburndale staffs and responds to dispatched calls both, inside the City limits and the outside service area. The Agreement also provided means in which to replace the older truck. In June 2019, the City Commission approved purchase of a new aerial ladder truck with funding assistance from the County, per the Agreement.

The most significant change in the proposed Revised Agreement is deleting the reference to the arrangements of stationing the 1996 apparatus in Auburndale, and its replacement. All other provisions of the original Agreement remain the same and reflect changes that are housekeeping in nature.

The Revised Agreement includes an updated Operational Plan that has been approved by the Auburndale Fire Chief and Interim Polk County Fire Chief. The Revised Agreement has been reviewed by the Fire Chief, City Manager and City Attorney. The Revised Agreement is also being presented to the Polk County Board of County Commissioners for their approval.

STAFF RECOMMENDATION: Approve the Revised Automatic Aid Agreement with Polk County.

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AGENDA ITEM 6: PRESENTATION OF PROPOSED FY 2020 AND FY 2021 REVENUES

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The City Commission will consider the proposed Revenues for the Fiscal Year 2019-2020 and Fiscal Year 2020-2021.

ATTACHMENTS:

Proposed Revenue Section of Proposed Two-Year Budget
(New Revenue Sources and Differences +/- \$10,000 Highlighted)

ANALYSIS: City Staff will present and lead discussion on the **Revenue** section of the proposed FY 2020 and FY 2021 Budgets.

The City Commission was previously presented the Capital Outlay, Payroll, Expenditures and CRA sections of the proposed FY 2020 and FY 2021 Budgets. Presentation of the Revenue section completes the City Commission's budget review process.

Formal presentation of the Proposed FY 2020 and FY 2021 Budgets is scheduled for August 5, 2019. Public Hearings on the Proposed Budgets and Millage Rate are scheduled for Thursday September 5, 2019 and Tuesday September 17, 2019.

**City Commission Meeting
July 15, 2019**

AGENDA ITEM 7: APPROVE PROPOSED FY 2020 ROLLED-BACK RATE AND MILLAGE RATE

INFORMATION ONLY

ACTION REQUESTED

ATTACHMENTS:

2019/2020 Millage Rate Illustration and DR-420 Certification of Taxable Value

ANALYSIS: Florida Statutes require the City to compute a proposed millage rate necessary to fund the proposed budget. The City must advise the Property Appraiser of its proposed millage rate, rolled-back rate and the date, time and place for a public hearing. The Property Appraiser utilizes this information in preparing the notices of proposed property taxes, which are mailed to property owners.

The City's existing millage rate is 4.2515. Using the current millage rate times our current year's gross taxable value; the ad valorem proceeds would represent an increase of \$415,632 over the prior year. The Rolled-back rate for FY 2020 is 4.0566 and would provide the City with the same ad valorem as the prior year. Factoring in for growth, the Rolled-back rate would represent an increase of \$252,323 over the prior year.

The proposed FY 2019-2020 Budget is balanced utilizing the current millage rate of 4.2515. If approved by the City Commission, the millage rate could be lowered, but not increased above the 4.2515 without the expense of re-advertising to all property owners.

STAFF RECOMMENDATION: Approve 4.0566 as the Rolled-back rate and 4.2515 as the proposed operating millage rate for the Certificate of Taxable Value Form for 2019 and Budget Year 2020.

AGENDA ITEM 8: APPROVE PUBLIC HEARING DATES FOR PROPOSED FY 2020 BUDGET

STAFF RECOMMENDATION: Approve Thursday, September 5, 2019 and Tuesday, September 17, 2019 at 7:00 p.m. at City Hall for the required Public Hearings on the proposed FY 2020 Budget.

AGENDA ITEM 9: SET BUDGET WORK SESSION DATE (08-12-19), COMMISSION DAY

STAFF RECOMMENDATION: Set Monday, August 12, 2019, for Commission Day activities and for a proposed budget work session, if needed.