

Minutes of the Regular Meeting of the City Commission of the City of Auburndale held July 1, 2019 at 7:00 p.m. in the Commission Room of City Hall, after having been properly advertised, with the following members present: Mayor Tim Pospichal, Commissioners: Dorothea Taylor Bogert, Keith Cowie, Richard Hamann, and Bill Sterling. Also present were: City Manager Robert Green, Assistant City Manager Jeff Tillman, City Attorney V. Patton Kee, and Police Chief Andy Ray.

The Meeting was opened with prayer by Pastor Jason Kent of Connect Church.

Mayor Time Pospichal asked Pastor Kent to give us a brief thumbnail about your church. He asked if this was his first time here.

Pastor Jason Kent said yes. This is my first time here. I am the Family Ministries Pastor at Connect Church. We closed on a new building last August out on U.S. 92. We are growing person by person. We have about 70 people for worship now. We are excited for what God is going to do. We are thinking logistically of how we can help the City of Auburndale and have part in it.

A salute to the flag was led by Alyssa Jackson, 2019 Girls State Delegate.

Alyssa Jackson said I currently will be a senior at Auburndale High School. Go Hounds. I was thankful enough to be chosen by the American Legion Auxiliary to go to Tallahassee and participate in Girls State. I believe this was the 78<sup>th</sup> of this program. What they do is each Legion interviews a couple of girls from each high school and they pick a delegate and an alternate to send to Tallahassee. In total, there are 300 girls accompanied with around 30 staff, all volunteers, and 8 State patrol. We go up to Girls State and we stay in the dorm rooms and we make our own cities. There are 30 girls per city. So, 10 cities. I was part of the City of Okeechobee. In that city, we elect a Mayor. We elect City Councilmen and I was proud to be a Commissioner. Thank you Ms. Dorothea because you inspired me to be a Commissioner. We have our own little theme and we make our own little mantra. Then we go to lectures all on Parliamentary procedure and how to pass the Bar Exam. I thankfully passed. And how to make government work and what we can do to make it thrive. Then we get to elect State officials. We all are divided into parties, Federalists and Nationalists, and then we run for State Office. I ran to be a Supreme Court Justice and I got it thankfully as I was part of the Federalist Party. I was very proud to be elected by my peers. None of us knew each other. There were 299 new friends to me and I met them all. For the last three days we went to the Capitol, sat in the seats, and debated our own bills that we wrote. We did our own court cases and it was a really great experience that I will take personally forever. It has given me a lot of motivation to continue politics as a career.

Mayor Tim Pospichal declared a quorum present.

**Motion** by Commissioner Keith Cowie, seconded by Commissioner Richard Hamann, to approve the City Commission Minutes of the June 17, 2019 Meeting. Upon vote, all ayes.

Mayor Tim Pospichal asked for public comment. There was no public comment.

## **1. ORDINANCE #1612 AMENDING OFFICIAL ZONING MAP – KEYSTONE SUBDIVISON**

City Manager Green said the first four items on your Agenda are coming to you for second and final reading. Several of the items are Zoning and Land Use in nature, so we will yield to the Community Development Director to show us where we are on the roadmap.

Community Development Director Amy Palmer said as Mr. Green stated this evening we have several items related to Community Development and Planning and Zoning on the agenda from annexation, Zoning, and also Land Use and Zoning. She gave a presentation on the Planning and Development Roadmap that every piece of land follows as it is developed in the City limits.

City Manager Green said the required Public Hearings for all of the items have already been held before the Planning Commission and the City Commission. The item first on our agenda is Ordinance #1612 amending the Zoning Map for the Keystone Subdivision.

Community Development Director Amy Palmer said Raymond Strangle of Jordan Engineering Group on behalf of Keystone Developers of Polk County, LLC has requested to modifying an existing Auburndale Zoning Map classification of Planned Development-Housing 1 on a parcel of land totaling 65.38 acres, which is located on Keystone Road and Old Lake Alfred Road. This property was annexed into the City Limits in March of 2004. In July 2004, the Future Land Use of Low Density Residential and a Zoning District of Open Use Agricultural was adopted by the City Commission. The property was rezoned in September of 2008, four years later, to a zoning classification of Planned Development-Housing 1. The Planned Development proposed 203 single family residences with ingress and egress onto Keystone Road. The typical lot size was 70' X 120'. The setbacks established were 20 feet in the front, 7.5' on the side, and 15' in the rear. Overall, the setbacks and lot areas approved were greater than RS-3, but less than RS-2 zoning districts. So, somewhere in between. The minimum living area of the residences was established at 1,500 square feet and include a two-car garage. A 5-foot wide sidewalk network was approved to be constructed on both sides of the roads throughout the development and along the frontage of Keystone Road. The proposed subdivision was never constructed and in accordance with the Land Development Regulations, the Planned Development Housing zoning designation expired one year following the adoption date. The request before the City Commission is a slight modification to the previously approved Planned Development. As required by the Land Development Regulations for Planned Developments, this request is accompanied by a binding site plan. The applicant still proposes 200 single family dwelling unit subdivision. Typical lot area will be the same as the RS-3 standard, 8,400 square feet. Typical lot frontage will be the same as the RS-2 standard with 70 foot of frontage. Lot setbacks are proposed to be larger than approved back in 2008, with a front setback of 25 feet, front corner lot setback of 15 feet, a side setback of 10.5 feet, and a rear setback of 15 feet. Also, as a result of the Planning Commission discussion, the developer has proposed a two-story setback for several of the lots of 25-feet. Those lots would be lots 44 through 70, which would be the backside of the subdivision. In fact, on the binding site plan there is a scrivener's error that says that there is a two-story building setback of 25-feet for lots 44 through 72. That should be through lot 70. There were a few changes to the site plan and the lots were renumbered and that note was not changed. The 25-foot setback for the two-story homes would be lots 44 through 70. All other requirements of the Land Development Regulations are met including 5-foot sidewalks on both sides of the internal streets as well as along the frontage of Keystone Road. The developer is proposing an 8-foot trail along Old Lake Alfred Road to complement the Old Dixie Trail, which Polk County is planning, that would connect the TECO-Auburndale Trail to Lake Alfred's and Haines City's trails. Miami curbing will be incorporated into the design of the project. Two entrances are provided for the project, one on Keystone Road and one on Old Lake Alfred Road. In addition, 1.24 acres of recreation space is provided in the development. The requested zoning district of Planned Development-Housing 1 is consistent with the existing underlying Future Land Use of Low Density Residential and the Land Development Regulations. What I would like to do is walk us through the roadmap and then go into some of the changes from the last presentation of the site plan. She gave a presentation on the roadmap and where the Keystone Subdivision was in the Planning process. During the last meeting there were several conditions of approval that were given by the City Commission, including eliminating several reverse-frontage lots and installing a buffer wall along both adjacent roadways. The developer has revised the binding site plan to include a wall along Keystone Road and Old Lake Alfred Road and eliminated the reverse-frontage lots, which created an increased recreation tract. This is the old site plan. There were several reverse lots that were circled where either the back or the side yard would be in the front yard or adjacent to the front yard of another lot. This occurred in three different places. Those were corrected. You can see those on the site plan in front of you this evening, where those reverse-frontage lots were enlarged and the side lot lines were redrawn. Then, near the entrance on Old Lake Alfred Road, in order to correct those reverse-frontage lots they lost three lots. The last presentation included 203 lots. This one is 200 lots. There is an increase in the recreation area to 1.24 acres. There are also notes on the binding site plan that would indicate the addition of the wall. The Planning Commission recommended approval of the

Zoning Map Amendment on June 4<sup>th</sup> and staff would also recommend approval of the Zoning Map Amendment.

City Manager Green said Ordinance #1612 establishes the Zoning as Planned Development-Housing 1 with the attached binding site plan.

City Attorney Kee read Ordinance No. 1612, which was presented and passed on first reading on June 17, 2019, by title only.

City Manager Green said staff would recommend approval of the Zoning Map Ordinance with the notation of the change of lots from 44 to 70, as noted earlier in Amy's presentation.

Mayor Tim Pospichal asked for any public comment. There was no citizen comment.

**Motion** by Commissioner Dorothea Taylor Bogert, seconded by Commissioner Keith Cowie, to approve Ordinance No. 1612 amending Zoning Map, Keystone Subdivision with amending the 44-72 lots to 44-70 lots.

Commissioner Keith Cowie said I appreciate the work on the reverse-frontage lots. It has been a pet peeve of mine so I certainly appreciate the developer working to eliminate those.

Commissioner Richard Hamann said I appreciate the buffer.

Upon vote, all ayes.

## **2. ORDINANCE #1613 AMENDING FUTURE LAND USE MAP – OLD BERKLEY ROAD**

City Manager Green said we can present Ordinance #1613 and Ordinance #1614 together in the presentation. The first Ordinance establishes the Future Land Use Map Amendment on the Old Berkley Road property. The second Ordinance amends the Official Zoning Map.

Community Development Director Amy Palmer said the City has received a request for a Large-Scale Future Land Use Map Amendment and Zoning Map Amendment for property located on Old Berkley Road just north of Gapway Road. The owner is Gapway Grove Corporation and the petitioner is JSK. The current use is vacant land. The Gapway Grove Corporation property consists of 57.75 acres. Of the acreage, 39.54 acres were previously annexed into the City and maintain a Future Land Use classification of Low Density Residential and a Zoning classification of Open Use Agricultural (OUA). In May 2019, the remaining and adjacent 18.21 acres were annexed into the City Limits. The applicant has requested a Future Land Use designation of Low Density Residential on the 18.21 acres that would be consistent with the adjacent 39.54 acres and accommodate the development of a single-family residential subdivision on the entire property. The proposed Future Land Use of Low Density Residential on the 18.21 acres was submitted to the Department of Economic Opportunity for an Expedited State Review. On June 6, 2019, the City received the State response with no comments, objections or recommendations. The requested Future Land Use of Low Density Residential on the 18.21 acres is consistent with the City's Comprehensive Plan, Joint Planning Agreement with Polk County, and with surrounding development including the adjacent property under the same ownership and within the City limits. The Planning Commission recommended approval of the Land Use designation in a 5-0 vote on May 7, 2019. The Florida Department of Economic Opportunity review was transmitted to the State following Public Hearings on May 21<sup>st</sup> and the State had no comments or objections on the proposed Amendment. Staff would recommend approval of the Future Land Use Map Amendment, which would be Ordinance #1613. She went over the location map for the property. The entire 57 acres includes what was already the 39 that was in the City limits and the new 18 acres into the City limits. The Future Land Use Map Amendment will only address this 18 acres. Once we get into the Zoning Map Amendment what we will be doing is establishing a Zoning designation of Planned Development on the 18.21 acres and then rezoning the 39 acres from the Open Use Agricultural to the Planned Development-

Housing 1. All 57 acres would be Low Density Residential. Then, once we discuss the Zoning, the entire 57 acres would be the Planned Development-Housing 1. In order to develop the entire property with a single family subdivision the applicant has requested a zoning classification of Planned Development-Housing 1 on the entire 57.75 acres. This would represent a zoning change on the 39.54 acres from Open Use Agricultural to Planned Development-Housing 1 and establish zoning on the 18.21 acres as Planned Development-Housing 1. The required binding site plan suggests a 199-lot subdivision. The 73 perimeter lots are proposed to be 70' x 130' and the interior 126 lots at 60' x 130'. All setbacks are proposed at 25' in the front, 10' on the side, 15' side on the corner lots, and a 10-foot rear setback. Minimum house size is proposed to be 1,500 square feet with a two-car garage. Sidewalks will be constructed on both sides of the streets and the subdivision will be developed utilizing Miami curbs. In accordance with the City's Land Development Regulations the proposed Planned Development zoning is accompanied with a binding site plan that demonstrates the appropriate setbacks, open space, access, and other requirements. She gave a presentation on the roadmap of the property and where the Old Berkley Road Subdivision was in the Planning process. The site plan was approved with conditions including eliminating several reverse-frontage lots, as was the case in the last subdivision, installing a buffer wall along the adjacent roadway, and providing some recreation space. The developer has revised the binding site plan and has included all of the conditions on the site plan. If you will recall this is the old site plan and that was the location of the reverse-frontage lot. What they have done is combined those two lots into one larger lot and also included a recreation tract here at the back of the subdivision, close to the retention area. They have also included a note for a wall in the front. The binding site plan does include a sidewalk along Old Berkley Road that would connect with the Berkley Reserve Subdivision just to the north, that sidewalk network. In addition to the wall note being located on the site plan, that is also part of the North Auburndale Joint Planning Agreement, our Architectural Standards, and those standards within our Land Development Regulations would also require a wall along this subdivision. The Planning Commission recommended approval of the Zoning designation. Staff would also recommend approval of the Zoning Map Amendment. The petitioner, Matthew Johnson, with JSK Consulting is here if there are any questions.

City Manager Green said Ordinance #1613 amends the Future Land Use Map. This does not address the binding site plan or any of the other amenities that were added as a result of the last meeting that would come up during the Zoning Map approval. Ordinance #1613 only amends the Future Land Use Map on that adjacent 18.21 acres to City of Auburndale Low Density Residential, like the balance of the property already in the City.

City Attorney Kee read Ordinance No. 1613, which was presented and passed on first reading on June 17, 2019, by title only.

Mayor Tim Pospichal asked for public comment. There was no other comment.

**Motion** by Commissioner Richard Hamann, seconded by Commissioner Dorothea Taylor Bogert, to approve Ordinance No. 1613, as read on second and final reading by title only. Upon vote, all ayes.

### **3. ORDINANCE #1614 AMENDING OFFICIAL ZONING MAP – OLD BERKLEY ROAD**

City Manager Green said now that the entire tract has a Future Land Use Designation of Low Density Residential, part of the property had an Open Use Agricultural zoning. The proposed Ordinance changes the zoning on that tract and establishes the zoning on the 18.21 acres as the Planned Development-Housing 1, including the binding site plan that has been presented. Staff would recommend approval.

City Attorney Kee read Ordinance No. 1614, which was presented and passed on first reading on June 17, 2019, by title only.

Mayor Tim Pospichal asked for public comment. There was no other comment.

**Motion** by Commissioner Bill Sterling, seconded by Commissioner Richard Hamann, to approve Ordinance No. 1614 amending Official Zoning Map, Old Berkley Road, on second and final reading.

Commissioner Keith Cowie said I have a question about lot 64. I understand what they changed, but it is still the same problem. Unless I am looking at it incorrectly.

Commissioner Dorothea Taylor Bogert said they are just in different directions.

Community Development Director Amy Palmer said unless you did what the Keystone developer did. What this lot provides is an opportunity for a larger setback depending on the side of the lot that the house faces. The side or the rear or both may be able to have a larger setback.

Commissioner Keith Cowie asked would they set that house at an angle.

Community Development Director Amy Palmer said I do not know about that.

Commissioner Keith Cowie said that way all the back yards would face the same way.

City Manager Green said we can yield to the petitioner.

Matthew Johnson, JSK Consulting, 5904 Hillside Heights Dr., Lakeland, said for that lot, we did almost double the lot size. It is 110 feet wide by 125'. In addition to that on the east side, or the back, we have a 10-foot tract that is going to be dedicated to the HOA. That is to access that small pond behind those lots. We have a 10-foot tract on the backside of that as well as the width of 110' x 125'.

Commissioner Keith Cowie said I understand what you are saying. What I am trying to eliminate is where someone's back yard faces the front yard of somebody's house. That is what I want to stop from happening.

Matthew Johnson said yes sir.

Commissioner Keith Cowie said depending how you put that house in lot 64 and which way it faces, the back yard would face either lot 65 or 63 unless you angled that house on that corner and its back yard faced the pond.

Matthew Johnson said if we were to extend that lot line all the way across and make it a full 125' deep, he was willing to do whatever he could.

Commissioner Dorothea Taylor Bogert asked why can't you make it similar to 47 or 48 and how it is angled and triangular? Basically, you just flipped it. This really did not change much. You widened a lot, but you are doing the exact same thing that was wrong with it before just with a bigger lot.

Community Development Director Amy Palmer asked can I make a suggestion for lot 64? The typical corner lot has one setback of 15-feet and the other setback of 25'. If you make lot 64 have a 25-foot setback on both roads you would be avoiding that back yard in a front yard.

Commissioner Keith Cowie said I am fine with that if that will accomplish that goal.

Matthew Johnson said I have no problem with that. He said it was a great compromise.

**Motion** by Commissioner Keith Cowie, seconded by Commissioner Richard Hamann, to amend the original motion to include lot 64 have 25-foot setbacks on both corners.

Commissioner Dorothea Taylor Bogert asked for clarification. Regardless how you angle it, you would still have the rear to each house. Am I misunderstanding what you are say there?

Community Development Director Amy Palmer said the house itself will be at the same level on both sides of the street setback 25 feet. Depending on how the house is set on that one you will have 25 feet of yard in the front yard the whole way around, even down the street. The houses will be located in the same spot. You will not have the back of a house facing somebody's front yard.

Commissioner Dorothea Taylor Bogert said okay. I am good. Just wanted clarification.

Upon vote of the amendment to the original motion, all ayes.

Upon vote of the original motion, all ayes.

#### **4. ORDINANCE #1615 ANNEXING PROPERTY INTO CITY LIMITS – PEARCE ROAD**

City Manager Green said the City has received a petition from Augustus Davis to annex 20.11 acres of property into the City limits. The property is located on Pearce Road and contains a single-family house. The property is west of and contiguous with property recently annexed and known as the Berkley Ranch property. The property requesting annexation is proposed to be the third phase of the Berkley Ranch property subdivision and will now be known as Auburn Cove. The annexation does not create an enclave. Establishing a Future Land Use and Zoning classifications on the property will be considered at Public Hearings before the Planning Commission and City Commission at later dates. The action currently before the City Commission is only on the annexation of the property into the City. The proposed Ordinance was prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading at your last meeting of June 17, 2019 and is being presented for second and final reading. Staff recommendation was to approve the Ordinance annexing the Davis property into the City limits

City Attorney Kee read Ordinance No. 1615, which was presented and passed on first reading on June 17, 2019, by title only.

Mayor Tim Pospichal asked for public comment. There was no other comment.

**Motion** by Commissioner Keith Cowie, seconded by Commissioner Richard Hamann, to approve Ordinance No. 1615, as read on second and final reading by title only. Upon vote, all ayes.

#### **5. RESOLUTION #2019-06 SUPPORTING POLK VISION SIDEWALK EFFORTS NEAR SCHOOLS**

City Manager Green said Polk County's major road network of arterial and collector roadways is one of the largest in the State of Florida consisting of over 1,000 miles of roads traversing all of Polk County's jurisdictions. Approximately 60 percent of the major roads in Polk County currently do not have sidewalks on at least one side of the road. Polk Vision's Infrastructure Team in partnership with the Polk Transportation Planning Organization have evaluated 140 public schools in Polk County and identified 133 miles of major road within one mile of a school that do not have sidewalks. Sidewalks are an important component of Polk Vision's strategies and the Polk County TPO to encourage a multi-modal transportation system, establish pedestrian connections between developed areas, schools and parks, and to provide a healthy and safe environment. As part of this evaluation, the top schools with the least amount of sidewalk coverage have been identified and a list of sidewalk needs for these schools has been developed. Three Auburndale area schools were included in the Top 50 list of schools with the least amount of sidewalk coverage. Central Elementary School due to lack of sidewalks along Havendale Blvd. and Derby Avenue; Lena Vista Elementary School due to lack of sidewalks along Old Dixie Highway; and the Berkley Charter due to lack of sidewalks along Old Berkley Road. The proposed Resolution supports Polk Vision, the Polk Vision Infrastructure Team, the Polk TPO, and other partners in reducing Polk County's pedestrian injuries and fatalities and closing the sidewalk gaps within one mile of public schools.

Ryan Kordek, Transportation Planning Administrator with the Polk TPO and Co-Chair of Polk Vision's Infrastructure Task Force, said there are a lot of directions you can go with infrastructure. We have been focused on sidewalks and connectivity to schools. As the City Manager read to you, we got a lot of issues. There is a lot of work to do. One of the things that we are doing is we are going around the County. I think you guys are 5<sup>th</sup> or 6<sup>th</sup> in terms the order and jurisdictions that we are receiving support on a Resolution. To garner some support for this we are trying to draw attention to the schools and their sidewalk needs in Polk County. This is the first study of its type that has been done in the County. You would think we would have done this in the past, but we have not. This is the first ever evaluation of schools County-wide. There is 140

of them to look at for their sidewalk needs are. It is good to hear too for the Commission. Not all are doing what the City is doing. You guys are approving developments and there are requirements for sidewalks that is good to see. That will go will a long ways towards getting a lot of these things completed. Again, just briefly, I am just going to cover a little about the Polk Vision Infrastructure Team. It includes planners, engineers, folks from Economic Development, health agencies, schools of course, parks, as well as private business. Our number one charge is focusing on safe and improved access to schools. We really have been focusing on sidewalk gaps within one mile of a school. That is a lot of roads. A lot of miles of sidewalk needs. We are really focusing on some of the worst and the schools with the least amount of sidewalks. Several are in the Auburndale area. I believe you have a map or two that was included in your packet that depicts a few of those. Another thing to realize too is we just have many students throughout Polk County that walking and biking is their only way to get to school. They do not have a choice of getting a ride by mom or dad. They have to go to work or maybe the family does not have a car. They have to walk along those roads. He showed a picture of Combee Road in East Lakeland with some kids going to Combee Elementary School. As the City Manager read in the Resolution, Polk County is on a top-10 list, but this is not the kind of top-10 list you want to be on. We are one of the worst counties in the State of Florida when it comes to bicycle and pedestrian crashes. Fortunately, as it relates to school children, the majority of these are not school age children that are in these crashes, but we still have a dangerous situation. Again the TPO partnered with Polk Vision to do this study. We knew we had sidewalk needs, but we did not know exactly where. This documented exactly where those situations where so we went through that effort. We have more information that I can be provided to you or City staff in the future on that. Essentially why we are here, this is not to poke, make fun, or point out maybe weaknesses in the State road system, the County road system, city roads or any one school. As much as anything, this is trying to foster some unity around the County in addressing this need. We are seeking County-wide support. Again, this is about the 6<sup>th</sup> jurisdiction that we are seeking support with thus far. This is a map. Some of the locations were listed. These are some of the top priorities and some of the schools. This is the Auburndale / Lake Alfred area. It is interesting to see some of your land development and annexation work. The stuff you are doing up on Old Berkley that is one road that really sticks out, as well as down County Road 546 / Old Dixie Highway. Another one and even really one of the more dangerous corridors we have really in the whole County, is 42<sup>nd</sup> Street south of Havendale, as it eventually becomes Charlotte Road into the Auburndale area. There are some needs. Havendale Boulevard was referenced earlier that definitely is a corridor. We actually applied to receive some FDOT funding for sidewalks along that road that is just a sore spot. Sore spot with me in particular, but I think we got support from not only Auburndale, but the City of Winter Haven and Polk County on that. We are hopeful that we can get some funding on that project. Again, the Resolution, just some of the main points in the Resolution as it was read goes a long way towards meeting that. We are trying to reduce those sidewalk gaps. It recognizes the importance of funding and to the extent that we can when a new development comes in and start requiring it in our Land Development Regulations. Let's try to require those sidewalks so we can get those done when the development comes in.

City Attorney Kee read Resolution No. 2019-06 entitled: **A RESOLUTION OF THE CITY OF AUBURNDALE SUPPORTING THE POLK VISION INFRASTRUCTURE TEAM'S EFFORTS IN CLOSING THE SIDEWALK GAPS ACROSS POLK COUNTY ONE MILE OF PUBLIC SCHOOLS**, by title only.

Mayor Tim Pospichal asked for any public comment. There was no citizen comment.

**Motion** by Commissioner Keith Cowie, seconded by Commissioner Dorothea Taylor Bogert, to approve Resolution No. 2019-06, supporting the Polk Vision sidewalk efforts. Upon vote, all ayes.

City Manager Green said if I may thank Ryan, he has worked with the City of Auburndale over the years on numerous projects and we certainly appreciate you.

Ryan Kordek said I think the last time I was here was to discuss freight traffic in Downtown Auburndale and we are getting really close to getting that figured out too.

City Manager Green said we are working on it, thank you.

## 6. APPROVE PURCHASE OF VACANT LOT 319 CLEVELAND STREET – CDBG FUNDING

Assistant City Manager Jeff Tillman said the City Commission on April 2, 2018 gave approval to spend Community Development Block Grant (CDBG) funds for property acquisition of vacant lots within the CDBG Target Area for donation to Habitat for Humanity. This would allow the parcels to be utilized for Habitat's affordable housing program. The FY 2018-2019 CDBG allocation totaled \$67,536. The City Commission has previously given approval to purchasing four separate buildable lots at 400 and 404 Preston Street, 320 Leta Street, and 315 Cleveland Street. Habitat for Humanity has constructed homes on two of those buildable lots and is in the process of building the third on Preston Street. City Staff has identified an additional buildable lot at 319 Cleveland Street that has also been vacant for some time. The owner J & S Property Resolution Specialists, LLC. was contacted and is willing to sell. Corneal Appraisal Services of Auburndale provided the CDBG required appraisal suggesting the market value of the 52' x 208' lot at \$22,000. A Contract for Sale and Purchase of the lot was prepared by the City Attorney and executed by both parties. The City Manager signed subject to City Commission approval. Title insurance has also been ordered on the lot. Habitat for Humanity has reviewed the location and is receptive to the conveyance of the property from the City. Staff recommends approval of the purchase of the vacant lot at 319 Cleveland Street for \$22,000 utilizing CDBG funds and authorizing the conveyance of the subject parcel to Habitat for Humanity of East Polk County.

Mayor Tim Pospichal asked for any public comment. There was no citizen comment.

**Motion** by Commissioner Dorothea Taylor Bogert, seconded by Commissioner Keith Cowie, to approve the purchase of the vacant lot at 319 Cleveland Street with CDBG funding. Upon vote, all ayes.

## 7. PRESENTATION OF BIDS – ELEVATED STORAGE TANK REPAIRS

City Manager Green said the City's 400,000-gallon elevated storage tank located at SR-559 and Interstate 4 was built back in 1996. The City's 5-year Capital Improvement Program calls for repairing, renovating and recoating the tank and columns approximately every ten years. The last major renovations to the water tower was completed in 2008. The current FY 2019 Budget provides \$100,000 and the proposed FY 2020 Budget provides an additional \$100,000 for this necessary work. The two year budgeting was done on purpose because the project would span over two Budget years, not necessarily taking that long to complete, but just would span in both of those years. The City has contacted and contracted with Tank Engineering and Management Consultants out of Mulberry to inspect the tank and to determine the necessary improvements. Tank Engineering and Management Consultants also will oversee the project. The City advertised for bids in May of 2019 and received seven bids. The City has reviewed the bids and determined that Brace Integrated Services of Tampa was the low bidder at \$179,750.00. All responses to the references were received favorably. The bids and supporting documents were also reviewed by Tank Engineering and Management Consultants, which also has recommended the low bidder. This project is scheduled to be completed just after the 1<sup>st</sup> of the new fiscal year in October. Staff would recommend awarding the bid to Brace Integrated Services in the amount of \$179,750.00.

Mayor Tim Pospichal asked for public comment. There was no public comment.

**Motion** by Commissioner Bill Sterling, seconded by Commissioner Keith Cowie, to approve the bids for the elevated tank repairs to Brace Integrated Services, Tampa, Florida for \$179,750.00. Upon vote, all ayes.

## 8. PRESENTATION OF BIDS – RELOCATING BRADDOCK ROAD SPRAYFIELD

City Manager Green said in September 2016, the City Commission approved a land swap with J. Everett Allen & Sons, Inc. as part of the FDOT SUNTRAX Test facility project and to encourage additional economic development in the area. The City owned 129 acres lying east of the Polk Parkway and north of Braddock

Road, and the 146-acre Allen property was located west of the Polk Parkway and immediately adjacent to the north and south of the City's Regional Wastewater Treatment Facility. The City continues to maintain and operate a permitted sprayfield on the 129 acres now belonging to Allen & Sons. Replacing the current sprayfield property was an important consideration in moving the FDOT SunTrax Test project forward. In March of 2019, the City, the Florida Department of Transportation, and the Florida Turnpike Enterprise entered into an Agreement for the State to provide the necessary funding for the sprayfield replacement. The City advertised for bids in May 2019 and received 3 bids. Carr & Collier of Leesburg was the low bid at \$3,246,389.00. The bids and supporting documents were also reviewed by Chastain Skillman, which has also recommended the low bidder. All references were checked and received favorably. This project is scheduled also to be completed in the first quarter of 2020. Staff would recommend awarding the bid to Carr & Collier in the amount of \$3,246,389.00 with reimbursement of the full amount from the Florida Department of Transportation.

Mayor Tim Pospichal asked for public comment. There was no public comment.

**Motion** by Commissioner Keith Cowie, seconded by Commissioner Dorothea Taylor Bogert, to approve the Braddock Road sprayfield replacement to Carr & Collier, Incorporated for \$3,246,389.00. Upon vote, all ayes.

#### **9. MODIFICATION #2 TO THE INTERLOCAL AGREEMENT WITH SHERIFF – FIRE/RESCUE DISPATCH**

City Manager Green said the City of Auburndale began outsourcing Police dispatch services to the Polk County sheriff's Office in 2008 and Fire/Rescue dispatch services in 2010. In 2013, the City Commission approved an Interlocal Agreement, which consolidated two separate agreements into one. In 2017, the Interlocal Agreement was renewed for an additional four years through September 2021. The Interlocal Agreement provides for an annual 2% adjustment for Police dispatch services and adjustments to Fire/Rescue dispatch services based on the actual number of calls dispatched, with a 5% cap. The proposed Modification #2 to the Interlocal Agreement increases the cost to the Fire/Rescue dispatch services in FY 2019-2020 to \$32,885, which represents a 5% increase. The City Commission on June 17<sup>th</sup> gave tentative approval to the proposed Expenditure Section of the FY 2020 and FY 2021 Budgets, which reflected this allocation. Staff would recommend approval of Modification #2 to the Interlocal Agreement with the Polk County Sheriff's Office for Fire/Rescue dispatching services for FY 2019-2020. The proposed Modification has been reviewed by the Fire Chief, City Manager and City Attorney and as indicated is already included in the proposed Budget.

Mayor Tim Pospichal asked for public comment. There was no other comment.

**Motion** by Commissioner Dorothea Taylor Bogert, seconded by Commissioner Keith Cowie, to approve the Modification #2 to the Interlocal Agreement with Polk County Sheriff's Office for Fire/Rescue dispatch services for FY 2019. Upon vote, all ayes.

Meeting adjourned at 7:55 p.m. I HEREBY CERTIFY that the foregoing Minutes are true and correct.

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Jeff Tillman, Assistant City Manager

Road, and the 146-acre Allen property was located west of the Polk Parkway and immediately adjacent to the north and south of the City's Regional Wastewater Treatment Facility. The City continues to maintain and operate a permitted sprayfield on the 129 acres now belonging to Allen & Sons. Replacing the current sprayfield property was an important consideration in moving the FDOT SunTrax Test project forward. In March of 2019, the City, the Florida Department of Transportation, and the Florida Turnpike Enterprise entered into an Agreement for the State to provide the necessary funding for the sprayfield replacement. The City advertised for bids in May 2019 and received 3 bids. Carr & Collier of Leesburg was the low bid at \$3,246,389.00. The bids and supporting documents were also reviewed by Chastain Skillman, which has also recommended the low bidder. All references were checked and received favorably. This project is scheduled also to be completed in the first quarter of 2020. Staff would recommend awarding the bid to Carr & Collier in the amount of \$3,246,389.00 with reimbursement of the full amount from the Florida Department of Transportation.

Mayor Tim Pospichal asked for public comment. There was no public comment.

**Motion** by Commissioner Keith Cowie, seconded by Commissioner Dorothea Taylor Bogert, to approve the Braddock Road sprayfield replacement to Carr & Collier, Incorporated for \$3,246,389.00. Upon vote, all ayes.

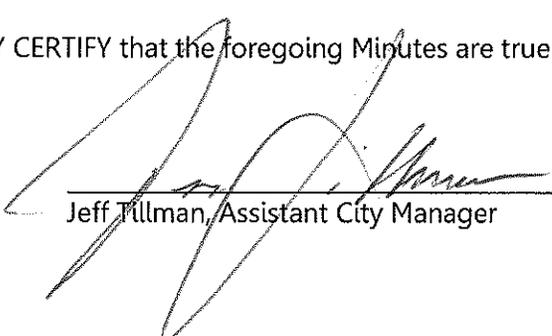
#### 9. MODIFICATION #2 TO THE INTERLOCAL AGREEMENT WITH SHERIFF – FIRE/RESCUE DISPATCH

City Manager Green said the City of Auburndale began outsourcing Police dispatch services to the Polk County sheriff's Office in 2008 and Fire/Rescue dispatch services in 2010. In 2013, the City Commission approved an Interlocal Agreement, which consolidated two separate agreements into one. In 2017, the Interlocal Agreement was renewed for an additional four years through September 2021. The Interlocal Agreement provides for an annual 2% adjustment for Police dispatch services and adjustments to Fire/Rescue dispatch services based on the actual number of calls dispatched, with a 5% cap. The proposed Modification #2 to the Interlocal Agreement increases the cost to the Fire/Rescue dispatch services in FY 2019-2020 to \$32,885, which represents a 5% increase. The City Commission on June 17<sup>th</sup> gave tentative approval to the proposed Expenditure Section of the FY 2020 and FY 2021 Budgets, which reflected this allocation. Staff would recommend approval of Modification #2 to the Interlocal Agreement with the Polk County Sheriff's Office for Fire/Rescue dispatching services for FY 2019-2020. The proposed Modification has been reviewed by the Fire Chief, City Manager and City Attorney and as indicated is already included in the proposed Budget.

Mayor Tim Pospichal asked for public comment. There was no other comment.

**Motion** by Commissioner Dorothea Taylor Bogert, seconded by Commissioner Keith Cowie, to approve the Modification #2 to the Interlocal Agreement with Polk County Sheriff's Office for Fire/Rescue dispatch services for FY 2019. Upon vote, all ayes.

Meeting adjourned at 7:55 p.m. I HEREBY CERTIFY that the foregoing Minutes are true and correct.

  
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Jeff Tillman, Assistant City Manager