



City of Auburndale
AUBURNDALE, FLORIDA 33823

Office of the City Manager

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CITY COMMISSION MEETING
June 3, 2019 – 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Bill Ready, Central Assembly of God

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 05/21/2019

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

PROCLAMATION – Polk Pride Week – June 8-15, 2019

AGENDA

1. ORDINANCE #1610 ZONING MAP AMENDMENT – GILILEO PROPERTY
2. ORDINANCE #1611 ZONING MAP AMENDMENT – CG JEANS ROAD PROPERTY
3. APPROVE FY 2018-2019 EDWARD BYRNE JUSTICE ASSISTANCE GRANT DISTRIBUTION
4. CONSIDER PROPOSAL FOR REPLACEMENT OF 1996 AERIAL APPARATUS - FIRE DEPARTMENT
5. CONSIDER FINANCING ARRANGEMENT WITH FLORIDA LEAGUE OF CITIES
6. PRESENTATION OF CAPITAL OUTLAY - FY 2020 AND FY 2021 ANNUAL BUDGETS

**City Commission Meeting
June 3, 2019**

AGENDA ITEM 1: ORDINANCE #1610 ZONING MAP AMENDMENT – GILILEO PROPERTY

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a Zoning Map Amendment.

ATTACHMENTS:

Ordinance #1610 Amending Official Zoning Map – Gilileo Property

ANALYSIS: The City has received a request for a Zoning Map amendment for the following property:

Gilileo Property

<u>Owner/Petitioner:</u>	Danny Gilileo
<u>Location:</u>	219 Bolender Rd.
<u>Current Use:</u>	Vacant (4.65 +/- acres)
<u>Current City Future Land Use:</u>	Low Density Residential
<u>Current City Zoning Classification:</u>	None
<u>Proposed City Zoning Classification:</u>	Single Family Residential-2 (RS-2)

The City has received a petition to establish zoning on 4.65 +/- acres on Bolender Road. The property was annexed in 2006 and given a Future Land Use designation of Low Density Residential. Zoning was postponed until a later date. The applicant, who lives next door to the property, plans to establish a pole barn for agricultural purposes and storage. The requested zoning classification of Single Family Residential-2 (RS-2) is primarily intended to include land developed for low to medium density single-family detached residences. The RS-2 district also permits citrus groves; plant nurseries with greenhouses not exceeding 200 sq. ft. in area, and similar agricultural uses and structures, which would include pole barns.

The requested zoning map amendment is consistent with surrounding zoning classifications, the City's Land Development Regulations, and the Comprehensive Plan.

The proposed Ordinance was prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading May 21, 2019 and is being presented for second and final reading

PLANNING COMMISSION RECOMMENDATION: Approval of the Zoning Map Amendment (5-0) 05/07/2019.

STAFF RECOMMENDATION: Approval of the Ordinance amending the Official Zoning Map.

**City Commission Meeting
June 3, 2019**

AGENDA ITEM 2: ORDINANCE #1611 ZONING MAP AMENDMENT – CG JEANS ROAD PROPERTY

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a Zoning Map Amendment.

ATTACHMENTS:

. Ordinance #1611 Amending Official Zoning Map & Binding Site Plan – CG Jeans Road Property

ANALYSIS: The City has received a request to rezone the following property:

CG Jeans Road Property:

<u>Owner/Petitioner:</u>	Susan Collins/Kyle P. Wilkes, AICP Poulos and Bennett
<u>Location:</u>	lying between Adams Road and Lake Van Road
<u>Current Future Land Use:</u>	Low Density Residential
<u>Current City Zoning:</u>	None
<u>Proposed Zoning Classification:</u>	Planned Development-Housing 1 (PD-H1)
<u>Current use:</u>	Vacant (+/- 120.56 acres)

ANALYSIS: Kyle P. Wilkes of Poulos and Bennett on behalf of property owner Ms. Susan Collins has requested to establish a zoning district of ***Planned Development-Housing 1 (PD-H1)*** on 120.56 +/- acres. As required by the Land Development Regulations (LDR's) for Planned Developments, this request is accompanied by a binding site plan. The request will allow the applicant to construct a 259-lot single family residential subdivision.

This project was presented to the Planning Commission on January 8, 2019 as a 249-lot subdivision with minimum lot size of 6,900 SF, minimum lot width of 60 ft, and setbacks of 20' front, 5' side, and 15' rear. The Planning Commission recommended denial of the proposal based on the discussion of lot sizes and setbacks not being compatible with the area, the poor condition of Adams Road, and the failing level of traffic capacity at the intersection of Adams Road and SR 559.

The developer presented the project to the City Commission during a Public Hearing on March 4, 2019, which included discussion of increasing side setbacks to 7 feet and the relocation of the air conditioning units from the side yards to the back of the houses. The developer also committed to finding a solution to the failing intersection at Adams Road and SR 559, and entering into a developer's agreement to fund a proportion of the costs of the intersection improvements. Following the presentation and discussion, the City Commission tabled the item and requested that the developer meet with City Staff to discuss lot setbacks, lot sizes, and Adams Road. After meeting with City Staff, the developer requested to withdraw the proposal and planned to resubmit plans before the Planning Commission and City Commission in May.

The new proposal includes an increased minimum lot size of 7,200 sq. ft. The minimum lot size of 7,200 sq. ft. exceeds the minimum lot sizes of the Eagle Point, Diamond Ridge, Lake Van Estates, and Water Crest Subdivisions. The proposal also includes a minimum lot width of 60 feet, which is comparable to the Eagle Point, Diamond Ridge, Lake Van Estates Subdivision and exceeds the Water Crest Subdivision. The proposed setbacks are 25' front, 15' front setback on the side of the house for corner lots, 7' interior side, and a 15' rear setback. The front setback of 25' exceeds all of the same subdivisions and the side and rear setbacks are either consistent or exceed them as well.

The minimum living area provided of 1,500 sq. ft. exceeds the minimum living area of the *Single Family Residential-1 (RS-1)* zoning designation. Overall density for the project is 3.05 units per acre, which is consistent with the Comprehensive Plan and Future Land Use designation of ***Low Density Residential***.

All other requirements of the Land Development Regulations are met, including sidewalks on both sides of the street and street width. The binding site plan includes 3.37 acres of open space, landscaping, and recreation tracts. Included in the "Notes" section of the binding site plan is the developer's commitment addressing the improvements to Adams Road to include constructing an additional 1-2 feet of pavement on Adams Road, sidewalk along the road, relocating telephone poles along the road as well as committing to fund the proportionate fair share of intersection improvements to Adams Road and SR 559.

The proposed Ordinance was prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading May 21, 2019 and is being presented for second and final reading.

PLANNING COMMISSION RECOMMENDATION: Approval of the Zoning Map Amendment (3-2) 05/07/2019.

STAFF RECOMMENDATION: Staff has no objections and would recommend approval of Ordinance #1611 Amending Official Zoning Map – CG Jeans Road Property.

**City Commission Meeting
June 3, 2019**

AGENDA ITEM 3: FY 2018-19 EDWARD BYRNE JUSTICE ASSISTANCE GRANT

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider approval of grant funding for several law enforcement projects within Polk County, including Auburndale.

ATTACHMENTS:

Support Letter from City of Auburndale – June 3, 2019

ANALYSIS: Each year the Board of County Commissioners allocates federal Edward Byrne Memorial Justice Assistance Grant funds for various law enforcement projects within Polk County. These funds may be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The FY 2018-2019 allocation for the County is \$189,869.00 with Auburndale approved for \$21,464.00. The Auburndale Police Department plans to utilize this grant for purchase of traffic safety equipment.

All Polk County municipalities are requested to approve the State allocation as shown below.

<u>Agency</u>	<u>Dollar Amount of Federal Funds</u>
Auburndale Police Department	\$21,464.00
Bartow Police Department	\$13,000.00
Davenport Police Department	\$11,192.00
Town of Dundee	\$ 8,392.00
City of Eagle Lake	\$ 5,500.00
Florida Polytechnic University	\$17,208.00
Haines City Police Department	\$14,310.00
Lake Alfred Police Department	\$17,400.00
Lake Hamilton Police Department	\$ 9,600.00
Lake Wales Police Department	\$14,000.00
Lakeland Police Department	\$23,580.00
Tenth Judicial Circuit	\$22,425.00
Winter Haven Police Department	\$11,798.00

STAFF RECOMMENDATION: Approve the distribution of the FY 2018-19 Edward Byrne Grant and authorize the Mayor to execute the support letter.

City Commission Meeting
June 3, 2019

AGENDA ITEM 4: PROPOSAL FOR REPLACEMENT OF 1996 AERIAL APPARATUS - FIRE DEPARTMENT

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a proposal for replacement of Fire Department apparatus.

ATTACHMENTS:

Proposal for Purchase of 2018 Pierce 107' Aerial Apparatus

ANALYSIS: In 2015, the City of Auburndale entered into an Automatic Aid Agreement with Polk County for Fire Protection and Rescue Services. The Agreement provides provisions for an initial response from the firefighting and rescue agency closest to an emergency. This cooperative effort makes the most efficient use of both, City and County resources and provides a higher level of service delivery to our citizens.

As part of the Agreement, the County stationed a 1996 50' aerial apparatus (ladder truck) at the Auburndale Fire Station. The County pays for the maintenance of the truck, and Auburndale staffs and responds to dispatched calls both, inside the City limits and the outside service area. A replacement plan for the truck was included in the Agreement with expectations of replacing the equipment in Fiscal Year 2020-2021. Replacement of the truck was also included in the City's 5-Year Capital Improvement Plan (CIP). Per the Agreement, the County has allocated \$550,000 to date for the replacement and the City \$150,000.

City and County staffs were recently introduced to the opportunity of purchasing a new 2018 107' heavy duty ladder truck (current pricing \$1,170,000). The truck was ordered by Broward County and was involved in an accident during delivery. The accident caused front-end damage to the cab area of the truck. No damage was caused to the engine of the truck or to other operational components. However, Broward County decided not to accept delivery of the truck.

The Pierce Company, manufacturer of the truck, made the necessary bodywork, has offered an extended two-year warranty from the date of purchase and reduced the price to \$946,000. Auburndale's Chief and Deputy Chief have inspected and driven the truck. Polk County Fleet Maintenance staff has also inspected the truck and determined it ready for service.

To advance the purchase in this Fiscal Year, City and County Staff have agreed for Auburndale to proceed in purchasing and owning the truck. The Polk County Board of County Commissioners is scheduled June 4th to approve allocating its committed funds (\$550,000) as a grant to the City for the purchase. The City would use its reserved funds (\$150,000) and utilize \$246,000 from collected Fire Impact Fees (\$565,390.22) to make the purchase. The City currently has six (6) other Pierce brand trucks, including the recently purchased 2019 Engine 421.

STAFF RECOMMENDATION: Approve the Purchase Agreement for the new ladder truck.

**City Commission Meeting
June 3, 2019**

AGENDA ITEM 5: RESOLUTION #2019-04 ALLOWING REIMBURSEMENT FROM BOND ISSUE

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a Resolution allowing for reimbursement of certain capital projects from proceeds of a future bond issue.

ATTACHMENTS:

- . Florida League of Cities Engagement Letter - May 21, 2019
- . Draft Timetable – Bond Issue Series 2019B
- . Resolution # 2019-04 Establishing Intent to Reimburse from Future Financing

ANALYSIS: City Staff is proposing to advance and complete several capital projects utilizing bond financing. These projects are all included in the City's 5-Year Capital Improvement Plan (CIP), including several that have been pushed back for several years waiting on funding. The proposed projects total \$9,200,000 and include:

. Youth Baseball Fields	\$6,300,000
. Public Safety Radio Replacement	\$ 549,000
. Street Resurfacing	\$ 500,000
. City Hall Improvements	\$ 500,000
. Aerial Truck Replacement	\$ 400,000
. Garbage Truck	\$ 290,000
. Trail Extension to Berkley Road	\$ 266,000
. Relocate Racquetball Court to Tennis Facility	\$ 150,000
. Police and Fire Department Roof Repairs	\$ 125,000
. Replace Security Mobile Home/Lake Myrtle	\$ 120,000

City Staff has been working with the Florida League of Cities through its Municipal Loan Council Financing Program to secure the necessary funding for the proposed projects.

City Staff will lead discussion on the needed capital improvements and representatives from the Florida League of Cities are scheduled to appear before the City Commission to present their financing program and timeline moving forward.

The proposed Resolution is necessary for the City to reimburse itself for expenditures incurred in connection with the projects that occur prior to receiving the proceeds of the future bond financing.

STAFF RECOMMENDATION: Approval of the Resolution.

**City Commission Meeting
June 3, 2019**

AGENDA ITEM 6: PRESENTATION OF CAPITAL OUTLAY – FY 2020 & FY 2021 ANNUAL BUDGETS

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City will consider the proposed Capital Outlay Section of the Fiscal Year 2020 Annual Budget and Fiscal Year 2021 Annual Budget.

ATTACHMENTS:

- . Proposed FY 2019-2020 Capital Outlay
- . Proposed FY 2020-2021 Capital Outlay
- . 5-Year Capital Improvement Program (CIP)

ANALYSIS: In preparation of the proposed FY 2020 and FY 2021 Budgets, Department Directors were requested to revisit all the Capital projects previously approved by the City Commission in the second year budget (FY 2020) and the 5-Year Capital Improvement Program (CIP). This helps to determine if the equipment or improvements are still needed, could be delayed, and/or has a funding source.

The proposed FY 2020 Capital Outlay section reflects expenditures of \$14,813,400, including \$9.2 million in projects funded by the planned 2019 Bond Issue. FY 2021 includes Capital Outlay projects totaling \$3,266,100.

Specific improvements in FY 2020 include:

- . Youth Baseball Fields = \$6,300,000 (Bond Issue)
- . Relocate Braddock Road Sprayfield = \$2,965,000 (FDOT Reimbursement)
- . FL Poly Reuse Line = \$700,000 (SWFWMD 50% Reimbursement)
- . Public Safety Radio Replacement = \$549,000 (Bond Issue)
- . Street Resurfacing = \$500,000 (Bond Issue)
- . City Hall Improvements = \$500,000 (Bond Issue)
- . Potable Water Interconnect with Lakeland = \$300,000
- . Allred WWTP Auto Headworks= \$300,000

- . Garbage Truck = \$290,000 (Bond Issue)
- . Trail Extension to Berkley Road = \$266,000 (Bond Issue)
- . PRWC Phase I Project (\$830,000 over 5 years) = \$166,000
- . Atlantic Water Treatment Plant Generator = \$150,000
- . Relocated Racquetball Court to Tennis Facility = \$150,000 (Bond Issue)
- . 8 New Patrol Vehicles for Police Dept = \$133,400
- . Police and Fire Department Roof Repairs = \$125,000 (Bond Issue)
- . Replace Security Mobile Home = \$120,000 (Bond Issue)

Specific improvements in FY 2020 include:

- . Street Resurfacing = \$500,000
- . Design New North Auburndale Fire Station = \$300,000
- . Reserve Funding for New Public Works Facility = \$200,000
- . Waterline Extension = \$200,000
- . Trash/Claw Truck = \$180,000
- . 8 New Patrol Vehicles for Police Dept = \$174,600
- . PRWC Phase I Project (\$830,000 over 5 years) = \$166,000

All items in “year one” and “year two” of the revised 5-year CIP have been programmed into the proposed two-year budget.

STAFF RECOMMENDATION: Tentative approval of the Capital Outlay sections of the Proposed FY 2020 and FY 2021 Budgets. Formal adoption of the FY 2020 and conceptual approval of the FY 2021 Budget will come after the scheduled Public Hearings in September.