

Minutes of the Community Redevelopment Agency of the City of Auburndale held January 28, 2019 at 8:20 p.m. in the Commission Room of City Hall with the following members present: Chair Jack Myers, Vice Chair Cindy Price, Tim Pospichal, Dorothea Taylor Bogert, Keith Cowie, Richard Hamann, and Bill Sterling. Also present was: Assistant City Manager Jeff Tillman.

Chairman Jack Myers called the Meeting to order.

**Motion** by Keith Cowie, seconded by Dorothea Taylor Bogert, to approve the November 19, 2018 Community Redevelopment Agency Minutes. Upon vote, all ayes.

Assistant City Manager Jeff Tillman said as shown on the CRA calendar, Staff will present the draft of the Capital Improvement Plan tonight and then on February 18, we will come back to adopt the 5 Year CIP.

Chairman Jack Myers asked for public comment. There was no public comment.

## **1. PRESENTATION OF REVISED DRAFT OF THE 5 YEAR CAPITAL IMPROVEMENT PLAN**

Assistant City Manager Jeff Tillman said the current CRA Capital Improvements Plan or CIP is a long-term plan that acts as the key guiding document for the CRA Board, in prioritizing redevelopment expenditures. At the last meeting of the CRA on November 19, 2018, the CRA Board entertained public and staff comment for budget consideration within the CRA area. These suggestions have been incorporated into the Suggested Projects List or wish list of projects to be completed in the CRA. He said this is considered and reviewed annually by the CRA Board. So far in our budgeting process, we have reviewed the suggested projects list. Tonight you have already seen the first four years of our CIP, so we will be presenting the 5<sup>th</sup> year and what those projects would be. In the 5<sup>th</sup> year, two streetscape projects will be added. He went over the streets that have been streetscaped within the CRA, since its inception in 1992. He displayed the streets and described the improvements which included: Lake Stella for historic lighting; Main Street, Polk Street with palm trees, street lighting, a parking lot and the tennis facility; Lake Street; Pontotoc Plaza and parking lot; Park Street improvements; Orange Street for parking; Bridgers Avenue for on-street parking; PK Avenue project with the boundary ending at Ariana Avenue; and Ariana Avenue for street lighting. He said Staff has done a great job on Main Street redoing some of the plants. He said in our 5<sup>th</sup> year, we suggest connecting some of the roads that already have the streetscapes. Suggested projects were on Howard Street and Palmetto Street. He mentioned that the business next to the Tea Room may be coming in for a CRA Grant. In the current year budget and FY 19-20, we have street resurfacing. With this two-year street resurfacing improvement, we will be able to get all of our streets that have not been resurfaced yet that are City maintained in the CRA. He said in the second year budget, we have Park Street – Commercial for the Civic Center relocation.

## **2. FINANCE REPORT**

Finance Director/City Clerk Shirley Lowrance went over the December 2018 Finance Report. The FY 2018-2019 budget was \$1,225,000 and the revenues were \$1,391,627.83. She said we are happy to report we have \$166,000 more than budgeted as a result of the tax increment funds received.

Assistant City Manager Jeff Tillman said next year we will budget the amount that we received from the tax increment, as we always base our Budget on what we bring in.

Finance Director/City Clerk Shirley Lowrance went over the expenditures through December 2018, which totaled \$42,113. The largest expenditure was \$18,645 for Update Streetscaping. For FY 2018-

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2019, the main project was Street Resurfacing with a budget of \$920,000. The CRA Pooled Cash account balance was \$1,913,273. She went over the balance in the Incentive Loan Program and displayed the revenue budgeted for the program each year and expenditures. The balance was \$327,000 and is part of the \$1,913,273.

Commissioner Dorothea Taylor Bogert asked if we were limited on how much we could spend each year for the Incentive Loan Program.

Chairman Jack Myers said there were limits per project.

Assistant City Manager Jeff Tillman said we have a cap of \$50,000 per Grant, so that would be a \$100,000 worth of expenditures. He said in addition to the \$50,000, there was the impact fee assistance also.

Finance Director/City Clerk said there is an application and then the Committee would review the applications.

Meeting adjourned at 8:35p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.

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Shirley Lowrance, Finance Director/City Clerk