



Office of the City Manager

*City of Auburndale*  
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**CITY COMMISSION MEETING**  
**February 5, 2018 – 7:00 P.M.**  
**COMMISSION ROOM/CITY HALL**

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Scott Hall, Impact Church

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 01/22/2018

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

**AGENDA**

1. PRESENTATION OF THE CHIEF NOLAN MCLEOD POLICE OFFICER OF THE YEAR AWARD
2. PRESENTATION OF THE FIREFIGHTER OF THE YEAR AWARD
3. FIRE FLOW WATER SERVICE AGREEMENT WITH POLK CITY AND FANTASY OF FLIGHT
4. INTERLOCAL AGREEMENT WITH POLK COUNTY REGARDING POLK COMMERCE CENTRE CRA

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting  
February 5, 2018**

**AGENDA ITEM 1: PRESENTATION OF CHIEF NOLAN MCLEOD POLICE OFFICER OF THE YEAR**

  X   INFORMATION ONLY

       ACTION REQUESTED

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**ISSUE:** Chief of Police Chris Nelson will present the Chief Nolan McLeod 2017 Police Officer of the Year Award.

**ANALYSIS:** Nolan McLeod served as Chief of Police for the Auburndale Police Department from January 1, 2007, until his death on June 20, 2012. Chief McLeod’s dedication, professionalism, and leadership set high standards for the Auburndale Police Department. In 2012, and in his honor, the annual recognition of the “Police Officer of the Year” was named “The Chief Nolan McLeod Award”.

Each year since the Award was named in Chief McLeod’s honor, a member of his family has been present to help make the presentation of the Award. Nolan’s wife Nancy McLeod is scheduled to help present the **2017 Chief Nolan McLeod Award** to **Corporal Matt Baker**.



- Born in Miami, Florida - 1977
- Graduated from Winter Haven High School
- Graduated from Polk State College Criminal Justice Academy
- City of Auburndale Police Officer – 1998 to 2003
- Former Town of Dundee Police Officer – 2005 to 2006
- City of Auburndale Police Officer since 2007
- Received various Departmental Commendations
- Completed training in Interviews and Interrogation
- Completed course in Field Training Officer Program
- Completed course in Florida General Instructor Techniques
- Completed Advanced Training Certificate for Line Supervision
- Bachelor Degree in Criminal Justice - 2013
- Selected as the Sworn Officer of the Quarter – 2014
- Selected as the Sworn Officer of the Quarter – 2017

Corporal Baker will be recognized by The American Legion Frierson-Nichols Post 8 in Winter Haven at their annual Law and Order Awards Presentation on Saturday, February 10<sup>th</sup> at 5:30 p.m. The Veterans of Foreign Wars Post 4945 in Auburndale will also honor Corporal Baker at their annual Awards Dinner on Friday, March 2<sup>nd</sup> at 6:00 p.m.

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**AGENDA ITEM 2: PRESENTATION OF 2017 FIREFIGHTER OF THE YEAR AWARD**

  X   INFORMATION ONLY

       ACTION REQUESTED

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**ISSUE:** Fire Chief Ronnie Hall will present the 2017 Firefighter of the Year Award.

**ANALYSIS:** Each year the Auburndale Fire Department selects a firefighter for recognition as the "Firefighter of the Year". This year's recipient of the **2017 Firefighter of the Year Award** is **Senior Firefighter Aaron Sheppard**.



- Born in Eagle Lake, Florida - 1990
- Played baseball, football, and wrestled growing up
- Graduated from Lake Region High School
- Obtained EMT license from Polk State College
- Graduated from Ridge Fire Academy
- Former City of Lake Alfred Firefighter
- City of Auburndale Firefighter since 2014
- Completed courses in Ropes Operations & Technician – 2015
- Completed courses in Trench Rescue - 2016
- Promoted to Senior Firefighter - 2017
- Completed Vehicle Machinery Rescue training – 2017
- Holds Fire Officer I and II Certifications
- Currently pursuing a Fire Science Technology Degree

Firefighter Sheppard will be recognized by The American Legion Frierson-Nichols Post 8 in Winter Haven at their annual Law and Order Awards Presentation on Saturday, February 10<sup>th</sup> at 5:30 p.m. The Veterans of Foreign Wars Post 4945 in Auburndale will also honor Firefighter Sheppard at their annual Awards Dinner on Friday, March 2<sup>nd</sup> at 6:00 p.m.

**City Commission Meeting  
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**AGENDA ITEM 3: FIRE FLOW WATER SERVICE AGREEMENT - POLK CITY & FANTASY OF FLIGHT**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will reconsider an Agreement for providing supplemental water service for fire protection to the Fantasy of Flight property north of Interstate 4.

**ATTACHMENTS:**

- . Triparty Fire Flow Water Service Agreement with Polk City and Fantasy of Flight
  - . Exhibit A - Orlampa's Consultant Engineer Letter – 03/08/2016
  - . Exhibit B - Auburndale & Polk City Consultant Engineer Letter - 05/20/2016
  - . Exhibit C - Construction Diagram

**ANALYSIS:** During building improvements at Fantasy of Flight in 2015, an assessment of the fire containment and suppression systems indicated that additional safeguards were warranted. Fantasy of Flight management contacted Polk City as the provider of potable water, and subsequently the City of Auburndale to determine the feasibility of providing supplemental (redundant) fire flow to the property.

If no additional connections were made to the utility supplies from Polk City and Auburndale whatsoever, the Fantasy of Flight suppression system would function using the elevated water tank on site as the sole supply to their fire pumps. The purpose of the redundant supply from Polk City and Auburndale would be to provide a water supply only in the event the tank was out of water or incapable of providing water at all.

The Polk City water system cannot currently provide all of the fire flow volumes or pressures needed for the Fantasy of Flight improved fire system. Polk City is agreeable for Auburndale to extend a 12" water main for the purpose of meeting the supplemental fire flow. Several joint meetings between the cities, their consulting engineers and consultants for the property owner have resulted in the proposed Triparty Fire Flow Water Service Agreement.

Both, Auburndale and Polk City gave approval to the Agreement in April 2017. Prior to the execution of the Agreement, two additional changes were suggested including deleting an unnecessary whereas clause (~~WHEREAS, these supplemental fire flows are not required by governmental regulation, nor are they necessary for Polk City to provide retail water services to Orlampa; and,~~) and reducing the term of the Agreement from ~~30 years~~ to 10 years. All parties have agreed to the two modifications

The proposed Agreement was prepared by Polk City Attorney Tom Cloud and reviewed by the City Manager, City Attorney and Public Works Director. The consulting engineer Chastain Skillman has also reviewed the Agreement as to the technical and engineering matters. The City Commission of Polk City is scheduled to approve the Triparty Agreement at their Regular Meeting February 19, 2018.

**STAFF RECOMMENDATION:** Approval of the Agreement.

**City Commission Meeting  
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**AGENDA ITEM 4: INTERLOCAL AGREEMENT WITH POLK COUNTY – POLK COMMERCE CENTRE**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will consider an Interlocal Agreement with Polk County regarding the Polk Commerce Centre Community Redevelopment Agency (CRA).

**ATTACHMENTS:**

Interlocal Agreement between Polk County and City of Auburndale

**ANALYSIS:** The Polk Commerce Centre Community Redevelopment Agency (CRA) was created in 1992 by the Polk County Board of County Commissioners (BoCC) to address transportation blight within approximately 3,300 acres immediately to the north and west of the City of Auburndale. The CRA is scheduled to sunset in 2022.

When created in 1992, the CRA consisted of land solely within unincorporated Polk County; however, in 2006, the City annexed property within the CRA area and has annually appropriated the City's portion of the tax increment to the CRA.

Over the years, the County has invested millions of dollars into transportation projects, within and around the CRA area including Berkley Road, CR 559A (C. Fred Jones Blvd.) and Pace Road. County funding has also paid for various planning initiatives and legal fees related to the CRA. Since 1996, the CRA has received funding assistance through various funding agreements with the BoCC. The CRA's estimated loan balance for Fiscal Year 2017-2018 is \$964,425.46.

Not until recently has there been any development within the CRA to help offset the debt service. The construction of the Saddle Creek facility on Moss Road and the McDonald's at I-4 have just begun to provide tax increment financing, or TIF dollars to the CRA. Medline Corporation's facility on Old Dixie Highway will open later this year. With this new economic development, the County anticipates that the debt obligations will be paid off in Fiscal Year 2019-2020.

At the City's request, the proposed Interlocal Agreement provides that the City will continue to contribute its portion of the tax increment until the debt obligation of the CRA has been fully repaid. At such time, the County will sunset the CRA. The transportation and other infrastructure improvements made by the County, City and State since 1992 have satisfied the original CRA intent of improving transportation blight. The City of Auburndale has certainly benefited from the enhanced transportation network located in this area.

The proposed Interlocal Agreement was prepared by the Polk County Attorney's Office and reviewed by the County Manager's Office, City Manager and City Attorney. If approved by both parties, the Polk Commerce Centre Community Redevelopment Agency would sunset approximately two years earlier. Polk County is scheduled to consider the Agreement March 6, 2018.

**STAFF RECOMMENDATION:** Approve the Interlocal Agreement.