



Office of the City Manager

*City of Auburndale*  
AUBURNDALE, FLORIDA 33823

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**CITY COMMISSION MEETING**  
**January 8, 2018 – 7:00 P.M.**  
**COMMISSION ROOM/CITY HALL**

CALL TO ORDER – 2017 Mayor Tim Pospichal

RECOGNIZE OUTGOING COMMISSIONERS – Jim Moody and Jack Myers

INSTALL COMMISSIONERS ELECT – Dorothea Taylor Bogert, Keith Cowie, Tim Pospichal

ELECT AND INSTALL 2018 MAYOR AND VICE MAYOR – City Clerk Shirley Lowrance

INVOCATION – Pastor Jerry Smith, Berea Baptist Church

PLEDGE OF ALLEGIANCE – 2018 Mayor

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 12/18/2017

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

**AGENDA**

1. 2018 COMMITTEE APPOINTMENTS
2. PRESENTATION OF PROPOSAL FOR STREET RESURFACING PROJECT – PK AVENUE SIDE STREETS
3. PRESENTATION OF FENCE BIDS - AUBURNDALE MEMORIAL PARK
4. PRESENTATION OF AIR CONDITIONER BIDS - AUBURNDALE CIVIC CENTER
5. POTABLE WATER INTERCONNECTION AGREEMENT WITH POLK COUNTY AND WINTER HAVEN
6. PROPOSAL TO CONSTRUCT WATER SKI EVENT LAKE – LAKE MYRTLE SPORTS COMPLEX

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting  
January 8, 2018**

**ELECT AND INSTALL MAYOR AND VICE MAYOR**

\_\_\_\_\_ INFORMATION ONLY

\_\_\_X\_\_\_ ACTION REQUESTED

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**ISSUE:** The City Commission will elect a mayor and vice mayor in accordance with the City Charter.

**ATTACHMENTS:**

None

**ANALYSIS:** In accordance with the City Charter, the City Commission is to elect one of its members as mayor and another as vice mayor. Only Commissioners who have held office for more than ten (10) months immediately preceding the nomination shall be eligible as candidates for nomination as mayor and vice mayor. Only City Commissioners Richard Hamann, Tim Pospichal and Bill Sterling are eligible.

The electorate of the City of Auburndale on November 7, 2017, approved an amendment to the City Charter providing that said election shall be held at its first meeting in December. Therefore, the candidates elected to serve as Mayor and Vice Mayor will serve through November 2018.

The City Clerk will conduct the election by accepting nominations from the Commission.

Upon election of the Mayor and Vice Mayor, the City Clerk will administer the Oath of Office.

**City Commission Meeting  
January 8, 2018**

**AGENDA ITEM 1: 2018 COMMITTEE APPOINTMENTS**

\_\_\_ INFORMATION ONLY

X ACTION REQUESTED

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**ISSUE:** The City Commission will make appointments to various committees.

**ATTACHMENTS:**

2018 List of City Committee Appointments

**ANALYSIS:** The following Appointments have all been contacted and have agreed to serve.

**Board of Adjustments**

Tim Reiter	Re-Appointment	(Through 01/21)
Mike Littles	Re-Appointment	(Through 01/21)
Donisha Miller	New Appointment	(Through 01/21)

**Planning Commission**

Perry Price	Re-Appointment	(Through 01/21)
Danny Chandler	New Appointment	(Through 01/21)

**Community Redevelopment Agency**

Cindy Price	Re-Appointment	(Through 01/22) - 2018 Chair
Jack Myers	New Appointment	(Through 01/20) - 2018 Vice-Chair

**General Employee's Pension Trust Fund Board of Trustees**

Shirley Lowrance	Re-Appointment	(Through 01/20)
Eric Pospichal	Re-Appointment	(Through 01/20)
Tony Persichetti	Re-Appointment	(Through 01/20)
Adam Mayfield	Re-Appointment	(Through 01/20)

**Historic Preservation Commission**

Perry Price	Re-Appointment	(Through 01/21)
Jean Hancock	Re-Appointment	(Through 01/21)

**Ridge League of Cities Board of Directors**

Dorothea Taylor	New Appointment	(Through 01/22)
Richard Hamann, Tim Pospichal	Alternates	

**Transportation Planning Organization (TPO) Board**

Keith Cowie	New Appointment	(Through 01/22)
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**Polk Transit Authority Board (PTA)**

Richard Hamann	New Appointment	(Through 01/20)
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**STAFF RECOMMENDATION:** Approval of 2018 Committee Appointments.

**City Commission Meeting  
January 8, 2018**

**AGENDA ITEM 2: PRESENTATION OF PROPOSAL FOR STREET RESURFACING PROJECT**

     INFORMATION ONLY

  X   ACTION REQUESTED

**ISSUE:** The City Commission will consider a proposal for the 2018 Street Resurfacing Project.

**ATTACHMENTS:**

- . Proposal for Street Resurfacing – 12/20/2017
- . Location Map

**ANALYSIS:** The resurfacing of all of the intersecting side streets of PK Avenue was included in the City's current 5-Year Capital Improvement Program (CIP) and intended to compliment the finished PK Avenue project. The current FY 2017-2018 Budget allocates \$500,000 toward the City's resurfacing project. To expedite and better coordinate the City's project, City Staff is proposing the piggy-backing of the PK Avenue Project Bid awarded to Tucker Paving Inc., of Winter Haven. Tucker Paving provided a proposal per City specifications for milling and resurfacing the following streets, including painted stop bars for a total of \$495,008.

Ariana Avenue (between Bridgers Avenue and Arneson Avenue)  
Noxon Street (between Bridgers Avenue and Arneson Avenue)  
Nelson Street (between Bridgers Avenue and Arneson Avenue)  
Palm Avenue (between Bridgers Avenue and Arneson Avenue)  
McKean Street (between Bridgers Avenue and Arneson Avenue)  
Arneson Avenue (between McKean Street and Ariana Avenue)  
Alley (between Bridgers Avenue and PK Avenue)  
Newbern Circle  
Davis Street  
Grant Street  
Eau Claire Avenue  
Harriett Street  
Alberta Avenue  
Auburn Road (between Alberta Avenue and Lake Ariana Boulevard)  
Hawthorne Road (between Alberta Avenue and Lake Ariana Boulevard)  
Pearl Street (between PK Avenue and Lake Ariana Boulevard)  
Lake Ariana Boulevard (between Pearl Street and Auburn Road)  
Union Street (between Ariana Avenue and Howard Street)

**STAFF RECOMMENDATION:** Accept the proposal for milling and resurfacing from Tucker Paving, Inc. of Winter Haven for the 2018 Street Resurfacing Project.

**City Commission Meeting  
January 8, 2018**

**AGENDA ITEM 3: PRESENTATION OF FENCING BIDS – AUBURNDALE MEMORIAL PARK**

\_\_\_ INFORMATION ONLY

X ACTION REQUESTED

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**ISSUE:** The City Commission will consider bids for a decorative fence at the Auburndale Memorial Park Cemetery.

**ATTACHMENTS:**

- . Advertisement for Bids
- . Proposals Received (6)

**ANALYSIS:** The Parks and Recreation 5-year Capital Improvement Program (CIP) includes the construction of a decorative fence around the Auburndale Memorial Park, similar to the fence around the Auburndale Cemetery and Lincoln Park Cemetery along US Hwy 92. The planned decorative fence and brick column design would create aesthetic uniformity throughout the City's cemeteries.

An invitation to bid was sent to eight companies that install fencing as well as four construction contractors that provide masonry services and advertised in the local media on Sunday, December 17, 2017. The City received the following bids:

**Decorative Fence**

All Gate Solutions, Auburndale	\$ 81,262.12
Danielle Fence Mfg. Co., Mulberry	\$ 82,565.00
Walker Fence Co., Auburndale	\$ 87,826.24
Tucker Construction, Winter Haven	\$110,200.00

**Brick Columns**

Everett Whitehead & Son, Winter Haven	\$75,600.00
Tucker Construction, Winter Haven	\$76,800.00
Gator Construction Entreprises, Auburndale	\$91,800.00

All Gate Solutions was the low bid to supply the decorative fence and Everett Whitehead & Son, Inc. was the low bid to construct the brick columns. The City has had positive work experiences with both contractors. The combined cost to installing the fencing totals \$156,862.12. Funding for this project is allocated in the FY 2017/18 Budget at \$160,000. The bids were reviewed by the Parks and Recreation Director, Assistant City Manager, and City Manager.

**STAFF RECOMMENDATION:** Award the bid to All Gate Solutions in the amount of \$81,262.12 to install the decorative fence and Everett Whitehead & Son, Inc. in the amount of \$75,600.00 to construct the columns.

**City Commission Meeting  
January 8, 2018**

**AGENDA ITEM 4: PRESENTATION OF A/C UNIT BIDS – AUBURNDALE CIVIC CENTER**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will consider bids for a 20-ton air conditioning unit at the Auburndale Civic Center.

**ATTACHMENTS:**

- . Advertisement for Bids
- . Proposals Received (6)

**ANALYSIS:** The Parks and Recreation 5-year Capital Improvement Program (CIP) includes the replacement of the air conditioning unit at the Auburndale Civic Center in FY 2018/19 (second year). As a result of the roof damage from Hurricane Irma and subsequent repairs, City Staff is requesting this project be advanced into the current FY 2017/18 Budget year. The purchase of playground equipment scheduled for the current year will be reprogrammed into the second year.

An invitation to bid was sent to twelve contractors and advertised in the local media on Sunday, December 17, 2017. The City received the following bids:

**20-Ton Air Conditioning Unit**

Budget Heating & Cooling, Auburndale	\$21,450.00
Tradition Central Air, Winter Haven	\$28,235.00
Newbern Air Conditioning, Auburndale	\$29,610.00
Air-Pros, Winter Haven	\$33,798.00
Williams Construction Co., Winter Haven	\$35,500.00
United Refrigeration, Auburndale	\$43,400.00

Budget Heating & Cooling, Inc. was the low bid to supply the air conditioning unit. The City has had positive work experiences with the contractor. The bids were reviewed by the Parks and Recreation Director, Assistant City Manager, and City Manager.

**STAFF RECOMMENDATION:** Award the bid to Budget Heating and Cooling in the amount of \$21,450.

**City Commission Meeting**  
**January 8, 2018**

**AGENDA ITEM 5: POTABLE WATER INTERCONNECTION INTERLOCAL AGREEMENT**

     INFORMATION ONLY

  X   ACTION REQUESTED

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**ISSUE:** The City Commission will consider an Interlocal Agreement with Polk County and the City of Winter Haven for an Interconnection of Potable Water Supply.

**ATTACHMENTS:**

Interlocal Agreement for Interconnection of Potable Water with Polk County and Winter Haven

**ANALYSIS:** For several years, the City has desired to have a potable water interconnect with the City of Winter Haven. The City currently has interconnections with the cities of Lakeland, Lake Alfred, and Polk City. The utilities directors for Auburndale, Winter Haven, and Polk County have studied the feasibility of providing an emergency interconnect, and the space needed to construct an interconnection near the intersection of Recker Highway and Spirit Lake Road.

The proposed 3-Way Interlocal Agreement provides for the responsibility of each party in providing reliable emergency water service. The proposed provisions of the Interlocal Agreement are similar to the existing agreements with the cities of Lakeland, Lake Alfred, and Polk City.

The cost of interconnect facilities will be shared equally divided into thirds. The current FY 2018 Budget allocates \$80,000 toward the engineering of the project. The FY 2019 Budget allocates \$250,000 toward 1/3 of the construction cost of the interconnect. Final costs will be dependent on the selected location. This project has been submitted for grant funding from the State of Florida Heartland Headwaters Protection and Sustainability Act and through the Polk Regional Water Cooperative.

The proposed Interlocal Agreement was prepared by Polk County Utilities and is being presented to the three governing bodies for approval. The Interlocal Agreement was reviewed by the City Manager, City Attorney, Publics Works Director and County Attorney.

**STAFF RECOMMENDATION:** Approval of the Interlocal Agreement with Polk County and the City of Winter Haven.

**City Commission Meeting  
January 8, 2018**

**AGENDA ITEM 6: PROPOSAL FOR CONSTRUCTION OF EVENT LAKE – LAKE MYRTLE PARK**

     INFORMATION ONLY

  X   ACTION REQUESTED

**ISSUE:** The City Commission will consider a proposal to construct the USA Water Ski and Wake Sports Foundation "Event Lake" at the Lake Myrtle Sports Complex.

**ATTACHMENTS:**

- . Bergeron Land Development Proposal - 12/07/2017
- . Letters of Commitment from USA Water Ski and Wake Foundation – 12/13/2017 & 12/27/2017

**ANALYSIS:** The City Commission in August 2016 approved an Agreement with the USA Water Ski and Wake Sports Foundation (USA Water Ski) to lease and access property from the City to build and maintain an exhibition water ski lake within the Lake Myrtle Sports Complex. The event lake (200' long, 100' wide, and 17' deep) would be used by the Foundation for hosting and sponsorship of water ski events. Constructing the event lake will require excavation of 210,000 cubic yards, or nearly 13,000 loads of dirt. Estimates received by USA Water Ski suggests the costs to construct the lake could exceed \$1.2 million.

To help offset the costs and to help advance the project, the City reached out to Bergeron Land Development, Inc., the contractor constructing the adjacent FDOT Sun Trax Test Facility. Bergeron and FDOT expressed interest in the fill dirt for use at Sun Trax. The City can also advance the construction of the proposed youth baseball fields, youth football fields, parking areas and complete the road network within the Complex utilizing the excavated fill. Bergeron was asked to submit a proposal to develop the event lake, provide the needed fill to areas within the Park, and offset costs with credit for the excess fill.

Bergeron has proposed for \$124,573 to excavate Phase I, or 2/3rds of the lake as called out in approved and permitted plans. This includes completing the embankments and slopes to a finished grade and dewatering costs required at the site prior to excavation. Funding for Phase I of the lake's construction is proposed as \$26,267 from the City of Auburndale, \$26,267 from Polk County Sports Marketing, and the balance of \$72,040 from USA Water Ski.

USA Water Ski and Wake Sports Foundation has further agreed to fund and complete the final phase of the lake construction including the relocation of a lift station, excavation, and additional engineering and permitting.

**STAFF RECOMMENDATION:** Approve the proposal from Bergeron Land Development Inc, for construction of Phase I of the event lake at the Lake Myrtle Sports Complex with reimbursements from USA Water Ski and Polk County Sports Marketing.