



Office of the City Manager

City of Auburndale
AUBURNDALE, FLORIDA 33823

P.O. Box 186
(863) 965-5530
Email: cmo@auburndalefl.com

CITY COMMISSION MEETING
December 18, 2017 – 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Billy Ready, Central Assembly of God

PLEDGE OF ALLEGIANCE – Mayor Tim Pospichal

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 12/04/17

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

BUSINESS OF THE MONTH - Marshall's Camera

PROCLAMATION - Agricultural and Labor Program, Inc., 50th Anniversary Day - January 27, 2018

AGENDA

1. ORDINANCE #1554 AMENDING THE LAND DEVELOPMENT REGULATIONS
2. ORDINANCE #1555 AMENDING THE FY 2016-2017 ANNUAL BUDGET
3. LEASE AGREEMENT WITH MID FLORIDA COMMUNITY SERVICES, INC. – FELLOWSHIP DINING
4. AMENDMENT TO LAKE MYRTLE SPORTS COMPLEX BASEBALL REVENUE SHARING AGREEMENT
5. FIRST AMENDMENT TO LAKE MYRTLE SPORTS COMPLEX SOCCER REVENUE AGREEMENT

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting
December 18, 2017**

AGENDA ITEM 1: ORDINANCE #1554 AMENDING THE LAND DEVELOPMENT REGULATIONS

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider and take public comment on proposed text amendments to the City's Land Development Regulations.

ATTACHMENTS:

- . Ordinance #1554 Amending the Land Development Regulations

ANALYSIS: The City Commission in November 2017 with the adoption of Ordinance #1551 approved state mandated changes to the City's **Comprehensive Plan**. This included deleting the Concurrency Chapter since the concurrency requirements were already contained in various chapters of the Plan.

Chapter 23 of the **Land Development Regulations** provides for the Concurrency Management System (tool for implementing the concurrency policies of the Comprehensive Plan). The changes to the Comprehensive Plan now necessitate changes in Land Development Regulations. Many of the changes are identical to those approved in the Comprehensive Plan and are housekeeping in nature.

Items to be amended or stricken from the Land Development Regulations include:

- Striking all references to Rule 9J-5 which has been repealed by the Florida legislature
- Deleting old target dates for various objectives that have already been met
- Updating the level of service water supply. These levels of service have previously been adopted by the City Commission through the Water Supply Plan and interlocal agreements with their respective agencies.

The proposed Ordinance was prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading December 4, 2017 and is being presented for second and final reading.

PLANNING COMMISSION RECOMMENDATION: Approval of the Amendment (7-0) - 11/07/2017

STAFF RECOMMENDATION: Approve the Ordinance amending the Land Development Regulations.

**City Commission Meeting
December 18, 2017**

AGENDA ITEM 2: ORDINANCE #1555 AMENDING FY 2016-2017 ANNUAL BUDGET

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: The City Commission will consider an Ordinance amending the FY 2016-2017 Annual Budget.

ATTACHMENTS:

Ordinance # 1555 Amending the FY 2016-2017 Annual Budget

ANALYSIS: In accordance with Florida Statutes, adopted auditing practices, and on the recommendation of the City's Auditor, the City needs to amend by Ordinance the FY 2016-2017 Annual Budget to properly appropriate for revenue and expenditures that may exceed budgeted amounts. As provided by Ordinance No. 1026, the level of budgetary control for the City's Annual Budget is at the Fund Level. Events occur during each fiscal year, which were not anticipated at the time of budget approval. The proposed Ordinance amends the FY 2016-2017 Budget to reflect the collection of unanticipated revenue and appropriation for unanticipated expenditures.

The amended budget totals for each City Fund are as follows:

**CITY OF AUBURNDALE
SUMMARY BY FUND BUDGET AMENDMENT FY 2016-2017**

FUNDS	CURRENT BUDGET	AMENDED BUDGET	CHANGE +/-
General Fund	\$19,668,991	\$20,934,391	\$1,265,400
Comm. Redev. Agency	\$3,742,322	\$1,803,219	-\$1,939,103
Water & Sewer Fund	\$14,816,000	\$13,533,900	-\$1,282,100
Firefighter Pension	\$0	\$243,700	\$243,700
Police Officer Pension	\$0	\$320,500	\$320,500
	<u>\$38,227,313</u>	<u>\$36,835,710</u>	<u>-\$1,391,603</u>

The proposed Ordinance was prepared by the Finance Director/City Clerk and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading December 4, 2017 and is being presented for second and final reading.

STAFF RECOMMENDATION: Approval of the Budget Amending Ordinance #1555.

**City Commission Meeting
December 18, 2017**

AGENDA ITEM 3: LEASE AGREEMENT WITH MID FLORIDA COMMUNITY SERVICES, INC.

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a Lease Agreement between the City of Auburndale and Mid Florida Community Services, Inc.

ATTACHMENTS:

- . Notice of Intention to Terminate Current Lease Agreement from Polk County – 11/27/2017
- . Lease Agreement with Mid Florida Community Services, Inc.

ANALYSIS: Beginning January 1, 2018, Mid Florida Community Services, Inc., a Florida not-for-Profit Corporation will be the designated Lead Agency, and assume the administration of the State General Revenue grants for the nutritional program for the elderly in Polk County, including the Fellowship Dining program in Auburndale.

As the new provider, Mid Florida would utilize the same space in the Senior Center and operate under the same terms as the previous agreement with Polk County to provide nutritional services to Auburndale's Elderly population. Fellowship Dining provides 65-70 meals a week at the Auburndale facility.

STAFF RECOMMENDATION: Approve the Lease Agreement with Mid Florida Community Services.

**City Commission Meeting
December 18, 2017**

AGENDA ITEM 4: AMENDMENT TO LAKE MYRTLE BASEBALL REVENUE SHARING AGREEMENT

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The City Commission will consider an Amendment to the Lake Myrtle Sports Complex Baseball Revenue Sharing Agreement.

ATTACHMENTS:

Amendment to Lake Myrtle Sports Complex Baseball Revenue Sharing Agreement

ANALYSIS: The City of Auburndale and Polk County entered into the Lake Myrtle Sports Complex Baseball Revenue Sharing Agreement on July 8, 2009. The Agreement provides for the recruitment of corporate sponsorships on the baseball fields located within the Sports Complex. The initial term of the Agreement was for a five (5) year period, with the option to renew for up to two (2) additional five (5) year terms.

Prior to the conclusion of the initial term (July 7, 2014), the City and County verbally agreed to exercise the first of the two available renewal terms through July 7, 2019. The proposed Amendment memorializes the renewal extension in writing.

STAFF RECOMMENDATION: Approval of the Amendment to the Baseball Revenue Sharing Agreement.

**City Commission Meeting
December 18, 2017**

AGENDA ITEM 5: FIRST AMENDMENT TO LAKE MYRTLE SOCCER REVENUE AGREEMENT

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The City Commission will consider an Amendment to the Lake Myrtle Sports Complex Soccer Revenue Sharing Agreement.

ATTACHMENTS:

First Amendment to Lake Myrtle Sports Complex Soccer Revenue Sharing Agreement

ANALYSIS: The City of Auburndale, Polk County and the Florida Youth Soccer Association (FYSA), entered into the Lake Myrtle Sports Complex Marketing Agreement for Soccer Advertising Revenue on February 7, 2012. The Agreement provides for the recruitment of corporate sponsorships on the soccer fields located within the Sports Complex. The initial term of the Agreement was for a five (5) year period, with the option to renew for up to two (2) additional five (5) year terms.

Prior to the conclusion of the initial term (February 6, 2017), the City, County and FYSA verbally agreed to exercise the first of the two available renewal terms through February 6, 2022. The proposed Amendment memorializes the renewal extension in writing.

STAFF RECOMMENDATION: Approval of the Amendment to the Soccer Revenue Sharing Agreement.