



Office of the City Manager

City of Auburndale
AUBURNDALE, FLORIDA 33823

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CITY COMMISSION MEETING
September 19, 2017 – 7:00 P.M. (Tuesday)
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Tim Pospichal

INVOCATION – Pastor Terry Brown, Legacy Community Church

PLEDGE OF ALLEGIANCE – Martin Castro, Public Utilities Service Worker

ROLL CALL – City Clerk Shirley Lowrance

APPROVE COMMISSION MINUTES – Regular Meeting – 09/07/17

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

BUSINESS OF THE MONTH – Love's Travel Stop

AGENDA

1. **PUBLIC HEARING** – FISCAL YEAR 2018 TAX MILLAGE LEVY AND ANNUAL BUDGET
2. ORDINANCE #1549 ADOPTING FISCAL YEAR 2018 TAX MILLAGE LEVY
3. ORDINANCE #1550 ADOPTING FISCAL YEAR 2018 & FISCAL YEAR 2019 ANNUAL BUDGETS
4. HURRICANE IRMA UPDATE
5. STREET CLOSING REQUEST – HALLOWEEN HARVEST FESTIVAL

Community Redevelopment Agency Meeting to follow City Commission Meeting - Cancelled

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting
September 19, 2017**

AGENDA ITEM 1: PUBLIC HEARING – FY 2018 TAX MILLAGE LEVY & ANNUAL BUDGET

AGENDA ITEM 2: ORDINANCE #1549 ADOPTING FY 2018 TAX MILLAGE LEVY

AGENDA ITEM 3: ORDINANCE #1550 ADOPTING FY 2018 & FY 2019 ANNUAL BUDGETS

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The City Commission will consider and take public comment on the proposed millage rate and tentative FY 2018 and FY 2019 Annual Budgets.

ATTACHMENTS:

- . Fund Total and Contingency Total Spreadsheets for FY 2018 & FY 2019
- . Proposed Ordinance #1549 Adopting Tax Millage Rate
- . Proposed Ordinance #1550 Adopting FY 2018 & FY 2019 Budgets and Five-Year Capital Improvement Program (CIP)

ANALYSIS: The Public Hearing has been advertised in accordance with the Florida Statutes regarding the method of fixing tax millage. This Public Hearing is the second of two (2) required Public Hearings with the first being held on September 7, 2017. There are no additional changes being proposed to the Budgets since adopted on first reading.

The proposed Budget for FY 2018 is balanced with Total Revenue and Total Expenditures of \$35,831,469 before interfund transfers. Expenditures include general operating expenses of \$28,073,849. Capital Improvements of \$7,757,620 and Contingency Reserve of \$94,232. The Proposed FY 2018 and 2019 Budgets includes all changes made during the Regular City Commission meetings of May 1, 2017 (Capital Outlay and Payroll), June 19, 2017 (Expenditures), and August 7, 2017 (Revenues). City Staff will present changes and adjusted Contingency figures.

Revenues from ad-valorem taxes for FY 2018 and FY 2019 are estimated at \$4,240,000 and based upon the current millage rate of 4.2657.

The FY 2018 Budget also includes the proposed Five-Year Schedule of Capital Improvements (CIP) for the City's Public Safety, Parks and Recreation and Public Works Departments. This schedule, which is a requirement of the City's Comprehensive Plan, assists the City Commission in prioritizing future capital needs throughout the City and is updated annually during the budget process to include a "new fifth year".

A balanced FY 2019 Budget (2nd Year Budget) is also being presented for the Commission's conceptual approval. The FY 2019 Budget will be reviewed by City Staff and the City Commission during the next Budget update process in order to accommodate needs that have arisen since the planned budget was prepared.

The proposed Ordinances were prepared by the Finance Director and reviewed by the City Manager and City Attorney. The proposed Ordinances were approved on first reading September 7, 2017 and are being presented for second and final reading.

STAFF RECOMMENDATION: Approve the proposed Ordinance establishing the tax millage levy and the proposed Ordinance adopting the FY 2018 and FY 2019 Annual Budgets.

City Commission Meeting
September 19, 2017

AGENDA ITEM 4: HURRICANE IRMA UPDATE

INFORMATION ONLY

ACTION REQUESTED

ISSUE: City Staff will lead a discussion on the status of Hurricane Irma recovery efforts.

**City Commission Meeting
September 19, 2017**

AGENDA ITEM 5: STREET CLOSING REQUEST – HALLOWEEN HARVEST FESTIVAL

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The City Commission will consider a temporary street closing for the Chamber Halloween Harvest Festival.

ATTACHMENTS:

- . Temporary FDOT Road Closing Permit #2017-F-190-006

ANALYSIS: The City has received a request to temporarily close streets in the downtown area to accommodate the very successful Chamber of Commerce Halloween Harvest Festival on **Tuesday October 26, 2017** from 5:30-8:30 P.M. This event is well attended each year and has good participation from the local merchants.

To make the event safer and more pedestrian friendly, the City and Chamber again this year requested the Florida Department of Transportation (FDOT) to permit temporary closing of State Road 559 from Stadium Road to Pontotoc Plaza. This allows detour of traffic from the downtown business area for three hours during the event.

The closing will allow the main activity related to the event to be held in a "safe zone" in the downtown business area and closed to vehicle traffic. In addition to the State Road 559 closing, the City Commission is also requested to close:

- . Pontotoc Plaza between Main Street and Lake Avenue
- . Lake Avenue between Pontotoc Plaza and Main Street
- . Polk Street between Pontotoc Plaza and Main Street
- . City Hall Plaza to accommodate vendors

STAFF RECOMMENDATION: Staff has no objections to the request and recommends approval.