# INTERGOVERNMENTAL COORDINATION ELEMENT

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# INTERGOVERNMENTAL COORDINATION ELEMENT
## Goals, Objectives and Policies

## City of Auburndale Comprehensive Plan

**GOAL 1: Establish a regular means of communication among officials of two or more political or other jurisdictions for the purpose of addressing and resolving issues of mutual interest that arise from the local government's comprehensive plan and plans of others.**

### Objective 1: Consider other Agency Plans

Consider the plans of other agencies, special districts and all levels of governments.

*Measurable Targets*: Number of conflicts identified and resolved; number of times a particular type or form of resolution was utilized.

Policy 1.1 The City will review the plans and independent special district facility reports of the Polk Transit Authority (PTA), Winter Haven Area Transit Authority (WHAT), the Southwest Florida Water Management District (SWFWMD), Polk Transportation Planning Organization (PTPO), any airport master plans and any college and/or university master plans presented to the City, and identify and resolve conflicts with the City of Auburndale Comprehensive Plan, including concurrency related items.

Policy 1.2 The City will coordinate with other agency staff and governing boards in order to resolve issues raised in Policy 1.1.

Policy 1.3 The City will consider amending its Comprehensive Plan based upon the review of plans and discussions identified in Policy 1.2.

Policy 1.4 The City shall provide a formal notification of any proposed comprehensive plans or plan amendments that could affect land use, including locally undesirable land uses, in an adjoining jurisdiction by providing a detailed description of the proposed amendment and sending a map showing the location of the amendment. Where conflicts arise, the following guidelines and procedures shall be followed to resolve them.

a. City staff at the department head level will initially work with contemporary staff of other governmental entities in an informal manner to resolve conflicts. If conflicts cannot be resolved in this manner, the department head will confer with the City Manager to pursue resolution of the conflict with his or her counterpart.

b. Where the City has existing agreements with other governments or agencies that

address the resolution of conflicts, the City will use the procedures set forth in those agreements. Where there is no existing agreement, the City Manager will, at the direction of the City Commission, form a committee of elected officials and staff to meet with a like body from the other government or agency to meet and pursue a resolution to the conflict.

c. If the process established in this policy fails to produce a resolution, the City Manager will request that the Central Florida Regional Planning Council's informal mediation process be used.

Policy 1.5: The City will maintain the interlocal agreement with the City of Lake Alfred, the City of Lakeland, and the Town of Polk City for emergency interconnection of potable water systems. The City will adopt a similar interlocal agreement with Winter Haven.

Policy 1.6: The City will participate in updates of the SWFWMD's water supply assessments, and updates of the District Water Supply Plan to enable the City to design and implement an effective water supply plan.

## Objective 2: Joint Planning Areas

Identify, implement, and coordinate joint planning areas for annexation and service provision.

*Measurable Targets*: Number of meetings held; creation of annexation planning maps; utility service agreements executed.

Policy 2.1 The City will coordinate with Polk County, and other jurisdictions as appropriate, to establish a joint planning process and delineate the direction and extent of municipal annexation for the planning period.

Policy 2.2 The City and Polk County shall establish a municipal annexation area that appears on the County's *Future Land Use Map,* and shall develop an interlocal agreement for planning within the area, and for the exclusive provision of water and sewer service to all development therein.

Policy 2.3: Annually the City will coordinate with the cities of Lakeland, Winter Haven, Lake Alfred and Polk City and each municipality will discuss the potential need for reassessing utility service area lines, if relevant, and share any official service area map updates. Each municipality will also provide any official utility service planning area map updates to Polk County in order to ensure coordination for County utility and land planning. Coordination shall ensure the provision of water and sewer service to all developments therein.

## Objective 3: Joint Processes for Population Projections

Identify and describe joint processes for collaborative planning on population projections.

*Measurable Targets*: Number of plans reviewed; number of meetings held; population figures supplied to other agencies.

Policy 3.1 The City will coordinate with Polk County Planning Department and Central Florida Regional Planning Council to develop county-wide population projections that include expected growth projections in the incorporated areas due to annexation.

Policy 3.2 The City will review the draft population projections and consider using them in the comprehensive plan.

Policy 3.3 The City will forward the population projections used in its comprehensive plan to the School Board so they can consider projected growth and development as it relates to the future need for schools in the School Board's 5, 10, and 20-year facility plans.

Policy 3.4 The City will enter into an interlocal agreement with the School Board addressing such matters as the joint utilization of consistent and coordinated population projections.

## Objective 4: Joint Processes for School Siting

Identify and describe joint processes for collaborative planning on school siting.

*Measurable Targets*: Number of plans reviewed; number of meetings held; number of school sitings negotiated during the planning period.

Policy 4.1 The City will annually review Polk County School Board's plans for the siting of public schools within its jurisdiction for consistency with the comprehensive plan, both at the staff level and through public hearings for specific site plans. This will include the review of the 5, 10, and 20-year facility plans of the School Board, as well as responding as needed to site specific plans to locate new schools or expand existing schools. The City will review the School Board's annually updated 5-year School Plant Survey (5-year facility work program), 10, and 20-year facility work programs and coordinate those plans with the comprehensive plan.

Policy 4.2 As per Chapter 235, F.S., at least 60 days prior to the purchase or leasing of property that may be used for a new or expanded public educational facility, and where the proposed site is in or adjacent to the City of Auburndale, the Polk County School Board shall notify the City of the location of the site. The City shall review the site as it relates to consistency with the *Auburndale Comprehensive Plan*, Future Land Use Element,

including a preliminary analysis of the potential impacts to public facilities. The City's review shall be given to the School Board within 45 days after receipt of their initial notification to the City.

Where additional time is required for a complete public facilities impact analysis as it relates to issues of concurrency for transportation, water, wastewater, parks, stormwater management and/or solid waste, the City shall request that the School Board delay the purchase or lease of a site for a new or expanded school site until such an analysis may be completed and reviewed by the City Commission and School Board respectively.

Policy 4.3 As per Chapter 235, F.S., the planning for new or expanded educational facilities must consider the effects of the location of public education facilities, including the feasibility of keeping central city facilities viable, in order to encourage central city redevelopment and the efficient use of infrastructure while discouraging urban sprawl. The City will encourage the collocation of public facilities of any kind, including parks, libraries, recreation opportunities and schools, when planning and reviewing a proposed site for a new or expanded educational facility.

Policy 4.4 As per Chapter 235, F.S., if the proposed site for a new or expanded educational facility is consistent with the future land use policies and categories of the *Auburndale Comprehensive Plan*, the City may not deny an application for such a facility but may impose reasonable development standards and conditions which consider the site plan and its adequacy related to environmental concerns, health, safety and welfare, and effects on adjacent property.

## Objective 5: Joint Processes for Facilities Subject to Concurrency

Identify and describe joint processes for collaborative planning for facilities subject to concurrency.

*Measurable Targets*: Number of plans reviewed; number of meetings held; 5-Year Schedule of Capital improvements updated and adopted annually.

Policy 5.1 City staff will coordinate annually, or more often as needed, with Polk County and the Cities of Lakeland and Lake Alfred for the purpose of determining future unincorporated area needs for water and sewer within each respective unincorporated area served by the City. By 2013, the City will also coordinate annually with Winter Haven and Polk City. Until such an agreement is entered into, the City will continue to share its utility map with those municipalities.

Policy 5.2 For the purpose of obtaining comments pertaining to development expected in the *Polk County Comprehensive Plan*, the City will notify Polk County planning staff of plans to adopt construction schedules within its capital improvements element for water and sewer facilities in unincorporated areas within the City's service areas.

Policy 5.3 The City will coordinate, through the Polk Transportation Planning Organization (PTPO), the transportation needs of the City with the needs of Polk County and the Florida Department of Transportation (FDOT).

Policy 5.4 The City will forward requests for access to county or state maintained roadways to each respective agency for comment concerning their respective plans and policies.

Policy 5.5 The City will coordinate with service providers that have no regulatory authority over the use of land in the City to develop recommendations that address ways to improve coordination of the City's concurrency management methodologies and systems, and levels of service.

Policy 5.6 The City will enter into an interlocal agreement with Polk County for joint projects identified in the City's stormwater management plan and the County's Stormwater Management Plan.

## Objective 6: Joint Processes for Facilities with Regional Significance

Identify and describe joint processes for collaborative planning for facilities with regional significance.

*Measurable Targets:* Number of plans reviewed; number of meetings held; data and information exchanged regarding planning for regional facilities.

Policy 6.1 The City will continue to coordinate with the Polk County Board of County Commissioners staff for the provision of county-wide services, including but not limited to, solid waste disposal and the Polk County Emergency Operations Center.

Policy 6.2 The City will coordinate with the PTPO, WHAT and the Polk Transit Authority for the provision of major transportation facilities and mass transit. The City shall improve growth management through coordination and cooperation between City and County, as well as other local governments.

Policy 6.3 The City shall coordinate with the Polk County Emergency Management Department to locate hurricane shelters and evaluate routes in the City and to determine hurricane shelter space availability and the effect of an increased evacuating population on evacuation clearance times and routes.

Policy 6.4 The City will forward notice of proposed future land use plan policies that would effect any regional resource identified in the *Strategic Regional Policy Plan of the CFRPC* to the Central Florida Regional Planning Council (CFRPC).

Policy 6.5 The City will coordinate with the Central Florida Regional Planning Council (CFRPC) to identify and protect Natural Resources of Regional Significance as identified in the CFRPC's *Strategic Regional Policy Plan, October 1997*. The City will cooperate with Florida Department of Environmental Protection (FDEP) and CFRPC to identify and include greenways and an integrated habitat network of uplands on all planning maps and the Green Swamp Area of Critical Concern.

## Objective 7: Joint Processes for Problematic Land Uses

The City will establish, maintain, and improve intergovernmental coordination of development review activities, especially collaborative planning and review of locally unwanted land uses, and regulatory concerns.

*Measurable Targets*: Number of plans reviewed and projects approved; number of meetings held; county-wide regulations adopted and city-wide regulations adopted.

Policy 7.1 The City will conduct a review of its locational standards to determine whether conflicts exist between its regulations and neighboring jurisdiction regulations, what can be done to resolve any conflicts found, and any improvement in the effectiveness or efficiency to be gained through a county-wide approach to standards that would be more uniform in their application.

Policy 7.2 The City will coordinate with the County, the CFRPC, or the appropriate ad hoc committees, in the development, review, and recommendation of efficient city-wide guidelines to coordinate the location of problematic land uses.

## Objective 8: Voluntary Dispute Resolution Processes

Bring intergovernmental disputes to closure in a timely manner through the use of voluntary dispute resolution processes.

*Measurable Targets*: Number of voluntary dispute resolution processes received. Number facilitated.

Policy 8.1 The City will pursue the resolution of conflicts that may arise from the coordination of these ICE goals, objectives, and policies using the appropriate voluntary dispute resolution processes adopted by the City.

Policy 8.2 The City will coordinate with the County and the CFRPC, as appropriate, to resolve local government future land use plan disputes, as well as other planning related intergovernmental disputes.

Policy 8.3 The City will pursue the resolution of conflicts that may arise from the coordination of these ICE goals, objectives, and policies using the appropriate voluntary dispute resolution processes adopted by the City

Policy 8.4 The City will utilize the CFRPC's role as a mediator and conciliator as outlined in the adopted Rule to reconcile differences on planning and growth management issues as outlined in the Rule.

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